

PCA Finance Report for August 01, 2021 to August 31, 2021

1. Account Balances as of 31-Aug-2021:

David Keim, Treasurer

Account	Balance
Checking	47,071.31
Savings	10,892.27
General Reserve	23,841.91
Townhouse Reserve	23,172.04
Total:	104,977.53

NOTE: These balances were reported by our banks as of the date shown. These balances may not include recent debits or credits that the bank has not yet applied to the PCA accounts. Refer to Section 2 to see all expenditures made during the month.

2. Checking Account Ledger for August 2021:

Date	Description	Chk #	Disbursement	Deposit	Balance
01 Aug	(Incoming Balance)				47,102.26
16-Aug-2021	Deposit Batch B09, check payments made between 18-Jul & 29-Jul: \$582.00--2021, \$35.00--re-sale package.			617.00	47,719.26
16-Aug-2021	Deposit Batch B09, transferred from PayPal account, e-payments made between 18-Jul & 29-Jul: \$648.00--2021, \$34.59--re-sale package.			682.59	48,401.85
23-Aug-2021	Potomac Edison; Jun->Jul electric.	1937	65.19		48,336.66
23-Aug-2021	Verizon; 03-Aug-2021 voice-mail invoice.	1938	72.72		48,263.94
23-Aug-2021	Wolff Tree & Landscape, LLC; Invoice 4622 -- Prune branches overhanging Bush Hill Rd path.	1939	1,000.00		47,263.94
23-Aug-2021	Jonathon Robinson; WFM Park trash removal and CV Park litter cleanup, July 2021.	1940	40.00		47,223.94
24-Aug-2021	Intuit; \$113.11 for 250 checks, \$39.52 for endorsement stamp.	E-Debit	152.63		47,071.31
31 Aug	(Ending Balance)				47,071.31
Total Monthly Disbursements:			1,330.54		

3. Income Log for August 2021

Source	Date	Amount	Product/Service
Residential Assessment Income		582.00	Assessment Returns, Deposit Batch #09, bank deposit.
Residential Assessment Income		648.00	Assessment Returns, Deposit Batch #09, electronic transfer.
Residential Assessment Income			
Non-Exempt Income		69.59	Re-Sale Package Sales, Deposit Batch xx.
Non-Exempt Income			Newsletter Ad Sales
Non-Exempt Income			Field Use Fees
Total Income:		1,299.59	

NOTE: Income log does not include earned interest.

4. Log of Treasurer's Actions

- Processed assessment payments; paid invoices; reconciled bank statements with PCA records.
- Maintained 2021 Member Account Log (contains resident contact information and assessment payment records).
- Prepared monthly finance, budget analysis, and assessment collections reports for August 2021.
- Delivered documents for the 2020 audit to the auditor.