

PCA 2021 Monthly Budget Report

December 2021

Budget Item	2021 Budgeted Amount	Amount Spent	% Spent	Amount Remaining	Comments
Accounting Services	1,325	3,750.00	283%	(2,425.00)	Annual audit, tax filing fees.
Administrative & Miscellaneous	471	504.85	107%	(33.55)	Toner, ink, PC software, P.O. box rental, laptop.
Voice-Mail Services	842	825.04	98%	16.78	Verizon voice-mail.
Electric Service	644	649.86	101%	(5.46)	Electric for Club View Park, main sign.
Insurance Coverage	2,284	573.00	25%	1,711.00	Covers 01-Nov-2021 thru 31-Oct-2022.
Legal Fees - Collection Services	4,385	155.00	4%	4,230.00	Legal fees for collections activities, as needed.
Legal Fees - General	700	698.25	100%	1.75	General legal fees, as needed.
Maintenance - General	7,910	11,732.85	148%	(3,823.35)	Tree pruning & removal, electric repair, wood chips, etc.
Maintenance - Landscaping Contracts	30,359	27,670.00	91%	2,689.40	Contract costs for mowing, clean-ups, turf treatments.
Maintenance - Snow Removal	9,500	8,620.00	91%	880.00	Contract costs for snow removal, 2021 calendar year.
Meeting Room Rental	444	74.00	17%	370.00	Rental fees for meeting rooms.
Postage & Stationary	824	952.14	116%	(128.19)	Postage, envelopes, paper, labels.
Printing & Copying	786	908.46	116%	(122.14)	Printing/copying for newsletter, resident mailings.
Reserve Fund Contribution - General Fund	6,000	6,000.00	100%	-	Fixed contribution, set by Board.
Reserve Fund Contribution - Town-House Fund	3,960	3,102.00	78%	858.00	40 of 60 accts pd for 2021.
Staff Training	355	-	0%	355.00	CAI membership, courses, expo attendance.
Taxes & Fees - County, Montgomery, MD	4,097	4,210.67	103%	(113.37)	Taxes & fees paid to Montgomery County.
Taxes - State of Maryland	48	-	0%	47.85	Taxes paid to Maryland.
Taxes - Federal	174	-	0%	174.00	Taxes paid to the IRS.
Trash Removal & Litter Clean-Up	660	660.00	100%	-	Trash service for parks; teenager for litter clean-up.
Community Events	200	-	0%	200.00	Service projects, yard sale.
Internet Domain, Website, E-Mail, Data Services	1,695	1,031.52	61%	663.73	Fees for Web-based services.
<b>TOTALS:</b>	<b>77,664.10</b>	<b>72,117.64</b>	<b>93%</b>	<b>5,546.46</b>	: Remaining Funds ('+' if under, '-' if over budget)
[Page Status: Final]				12,197.51	: Total of Line Item Underspending
				(6,651.06)	: Total of Line Item Overspending
<b>Non-Budgeted Costs &amp; Debits</b>	<b>Budgeted Amount</b>	<b>Amount Spent</b>	<b>Comments</b>		
Banking Fees		20.00	Occasional, unplanned fees (rtnd chk fee)		
Interest Paid		-			
Returned Deposit Items		172.00	Debits due to deposits rejected by bank.		
Refunded Assessment Payments		172.00	Debits due to assessment payments returned to residents.		
Charged to Carryover Funds		6,527.28	BH Ct Mailbox Replacement, 2 payments.		
Charged to Carryover Funds		895.00	Improvements to CV Park South Drain.		
Charged to Town-House Reserve Fund		-			
Charged to Town-House Reserve Fund		-			
Charged to 2020 Funds		-			
<b>Total Non-Budgeted Expenditures &amp; Debits:</b>		<b>7,786.28</b>			
<b>Total Budgeted + Non-Budgeted Expenditures &amp; Debits:</b>		<b>79,903.92</b>			