

## PCA Finance Report for June 01, 2022 to June 30, 2022

### 1. Account Balances as of 30-Jun-2022:

David Keim, Treasurer

| Account           | Balance           |
|-------------------|-------------------|
| Checking          | 52,251.12         |
| Savings           | 10,893.18         |
| General Reserve   | 29,843.99         |
| Townhouse Reserve | 25,942.01         |
| Total:            | <b>118,930.30</b> |

NOTE: These balances were reported by our banks as of the date shown. These balances may not include recent debits or credits that the bank has not yet applied to the PCA accounts. Refer to Section 2 to see all expenditures made during the month.

### 2. Checking Account Ledger for June 2022:

| Date                         | Description  | Chk # | Disbursement | Deposit | Balance   |
|------------------------------|--|-------|--------------|---------|-----------|
| 01 Jun                       | (Incoming Balance)   |       |              |         | 63,019.64 |
| 22-Jun-2022                  | Deposit Batch B08-A: \$288.32--2022, \$196.00--2020, \$20.00--2018, \$105.00--re-sale packages (all mobile deposit). |       |              | 609.32  | 63,628.96 |
| 22-Jun-2022                  | Deposit Batch B08-A, e-payments transferred from PayPal account: \$378.00--2022.                                     |       |              | 378.00  | 64,006.96 |
| 22-Jun-2022                  | Potomac Edison; Mar->Apr and Apr->May electric service.  | 1999  | 50.53        |         | 63,956.43 |
| 22-Jun-2022                  | Verizon; 03-May and 03-Jun-2022 voice-mail invoices; May & June service.   | 2000  | 160.31       |         | 63,796.12 |
| 22-Jun-2022                  | New Generation Trash, LLC; Jul/Aug/Sep trash service at Club View Park.  | 2001  | 45.00        |         | 63,751.12 |
| 22-Jun-2022                  | Howell Brothers Lawn & Landscaping; Mar/Apr/May/June services (pmts 1->4 of 10).                                     | 2002  | 11,500.00    |         | 52,251.12 |
| 22-Jun-2022                  | Jonathon Robinson; WFM Park trash removal and CV Park litter cleanup, May 2022.                                      | 2003  | 40.00        |         | 52,211.12 |
| 30 Jun                       | (Ending Balance)   |       |              |         | 52,211.12 |
| Total Monthly Disbursements: |  |       | 11,795.84    |         |           |

### 3. Income Log for June 2022

| Source                        | Date        | Amount | Product/Service   |
|-------------------------------|-------------|--------|---|
| Residential Assessment Income | 22-Jun-2022 | 504.32 | Assessment Returns, Deposit Batch #08-A, bank deposit.        |
| Residential Assessment Income | 22-Jun-2022 | 378.00 | Assessment Returns, Deposit Batch #08-A, electronic transfer. |
| Residential Assessment Income |             |        |   |
| Residential Assessment Income |             |        |   |
| Non-Exempt Income             |             |        |   |
| Non-Exempt Income             | 22-Jun-2022 | 105.00 | Re-Sale Package Sales, Deposit Batch #08-A, bank deposit.     |
| Non-Exempt Income             |             |        | Newsletter Ad Sales   |
| Non-Exempt Income             |             |        | Field Use Fees  |
| <b>Total Income:</b>          |             | 987.32 |   |

NOTE: Income log does not include earned interest.

### 4. Log of Treasurer's Actions

- Completed processing of assessment payments; paid invoices; reconciled bank statements with PCA records.
- Maintained 2022 Member Account Log (contains resident contact information and assessment payment records).
- Prepared monthly finance, budget analysis, and assessment collections reports for June 2022.
- Started work on second assessment invoice for 2022; invoices to accounts "past due for 2022 only" were mailed on 30-Jun; other invoices to be mailed in early July.