PCA 2026 Operating Budget -- Monthly Report (cumulative for year)

Budget Item	2026 Budgeted Amount	Amount Spent	% Spent	Amount Remaining	Comments
Professional Services	8,218.40	-	0%	8,218.40	Annual audit, Fed & MD tax prep costs, reserve study.
Administrative & Miscellaneous	595.00	278.00	47%	317.00	Toner, ink, P.O. box rental, misc office, laptop, software.
[voice-mail is now a part of Data Services]	-	-			(not used)
Electric Service	808.20	451.34	56%	356.86	Electric for Club View Park, main sign.
Insurance Coverage	4,000.00	3,806.00	95%	194.00	Covers calendar year.
Legal Fees - Collection Services	5,974.00	91.52	2%	5,882.48	Legal fees for collections activities, as needed.
Legal Fees - General	700.00	69.21	10%	630.79	General legal fees, as needed.
Maintenance - General	10,014.92	8,825.00	88%	1,189.92	Tree pruning/removal/planting, park repairs, wood chips.
Maintenance - Landscaping Contracts	36,880.03	17,950.00	49%	18,930.03	Contract costs for mowing, clean-ups, turf treatments.
Maintenance - Snow Removal	8,500.00	11,392.50	134%	(2,892.50)	Contract costs for snow removal, calendar year.
Meeting Room Rental	416.00	32.00	8%	384.00	Rental fees for meeting rooms.
Postage & Stationary	1,045.78	168.16	16%	877.62	Postage, envelopes, paper, labels.
Printing & Copying	2,063.50	747.81	36%	1,315.69	Printing/copying for newsletter and resident mailings.
Reserve Fund Contribution - General Fund	18,292.00	-	0%	18,292.00	Fixed contribution, set by PCA Board.
Reserve Fund Contribution - Town-House Fund	5,280.00	-	0%	5,280.00	Fixed contribution or parking space maintenance.
Staff Training / Conference	144.00	-	-	144.00	Training, CAI membership, courses, expo attendance.
Taxes & Fees - County, Montgomery, MD	5,463.29	-	0%	5,463.29	Taxes & fees paid to Montgomery County.
Taxes - State of Maryland	34.80	19.00	55%	15.80	Taxes paid to Maryland.
Taxes - Federal	174.00	69.00	40%	105.00	Taxes paid to the IRS.
Trash Removal & Litter Clean-Up	228.00	135.00	59%	93.00	Trash service for CV Park and WFM Park.
Community Events	200.00	175.77	88%	24.23	Community clean-ups, yard sale, etc.
Data Services -- Internet Domain, Website, E-Mail,	2,063.59	1,160.09	56%	903.50	Internet domain, website, e-mail, storage, security, voice-mail.
One-Time Adjustments	-	-			(no one-time adjustments in 2026)
TOTALS:	111,095.51	45,370.40	41%	65,725.11	: Remaining Funds ('+' if under, '-' if over budget)
[Page Status: Final]	Less Transfers:	45,370.40		68,617.61	: Total of Line Item [On-Budget Spending] + [Underspending]
				(2,892.50)	: Total of Line Item [Overspending]

Accrued & Pre-Paid Expenses; Unexpected Costs	Amount Spent	Comments
Banking Fees	31.00	Occasional, unplanned fees (e.g., low-balance fee, stop payment fee, late payment fee).
Interest Paid	-	
2025 Accrued Expenses: $26.00--Legal; 56.72--electric;	(82.72)	Expenses incurred in 2025 but Paid in 2026; to be charged against 2025 Budget.
Accrued Expense--Transfers to T-H Reserve Funds for Prior Years	-	Xfers to T-H Reserve Fund for prior years, due to recent pmts of past due assessment.
Pre-Paid Expense--$280.31--printing for 2026 Assess Invoicing.	280.31	2026 expenses pre-paid in 2025; to be charged to 2026 Budget.
Pre-Paid Expense--$192.00--room rental; $312.00--invoicing postage.	504.00	2026 expenses pre-paid in 2025; to be charged to 2026 Budget.
Charged to General Reserve Fund	-	
Charged to Town-House Reserve Fund	-	
Total 2025 Accrued / 2026 Pre-Paid / Unexpected Expenses:	732.59	
Total Budgeted + Pre-Paid + Non-Budgeted Less 2025 Accrued:	46,102.99	