



1ST ANNUAL HANDCRAFTED ARTS & CRAFTS FESTIVAL

SATURDAY, JULY 23, 2022

8:00 – 5:00 pm

**Wilson, NY, Historical Society Museum
RT 425, WILSON, NEW YORK**

The Wilson Lions, will be hosting its first annual Wilson Handcrafted Arts, Crafts Festival. Our hope is to raise money for our various community charities and scholarships plus give our local artists a way to showcase their arts and crafts. We are hoping with your help and the help from our communities, we will be able to create a wonderful festival. Please fill out the form if you would like to participate in our show. Also, feel free to tell other craft creators you feel may want to participate in our festival.

Attached are:

- **Registration Form**
- **Festival Layout, Prices**

Early Registration LIMITED SPACES

AVAILABLE

Registration

COMPANY/INDIVIDUAL NAME: _____

DBA # _____ EIN: _____ PHONE _____

MAILING ADDRESS

EMAIL _____ FACEBOOK _____

TYPE OF PRODUCT: (CHECK ALL THAT APPLY)

FINE ART TYPE _____ CRAFT TYPE _____

HANDMADE CLOTHING

WOODWORKING

SCULPTURE AND METALWORK

HANDMADE POTTERY

LEATHER CRAFT

JEWELRY

CANVAS ART

OTHER (describe)

FOOD TRUCK TYPE FOOD _____

SPECIAL NEEDS

(No Garage Sale, or flea market items allowed)

REGISTRATION (con't)

WILSON ARTS & CRAFTS FESTIVAL

ELECTRICITY AND WATER NOT AVAILABLE.

VENDORS MUST PROVIDE THEIR OWN ELECTRICAL CORDS, LIGHTS AND WATER.

FOR THE APPLICATION TO BE CONSIDERED, THE FOLLOWING MUST BE INCLUDED:

- Please complete the Vendor Application form
- Please sign the Terms and Conditions document
- Like us on Facebook at TBD too receive updates.
- Mail or email photographs, images, or web link of your products

10' x 10' VENDOR SPACE 35.00

10' x 20' VENDOR SPACE 55.00

FOOD TRUCK SPACE 55.00

Payment:

Method of Payment:

Check ___ Number _____

Please make checks payable to WILSON LIONS

Visa ___

MC ___

Total Payment To Card: _____

Credit Card#: _____ Date _____

Cardholders Signature: _____ (E SIGN) _____

*If paperwork is emailed, the application will not be active until the fees are received

**** Office use only below this line****

Payment Type _____ Date Rec _____ Space Requested _____

Space Assigned Section _____ Number _____ Committee Member _____

FOR QUESTIONS ABOUT THIS FESTIVAL CONTACT ANY OF OUR EVENT COORDINATORS:

Judy Rodgers (registrations)

716 204 - 8966

hey.jude410@yahoo.com

Jerome Maillet

jpmarizona@gmail.com

Make checks payable to: Wilson Lions

Mail to:

Wilson Lions

PO Box 133

Wilson, NY 14172

Thank you for your interest in the First Annual Handcrafted Arts and Crafts Festival.

Your registration will be confirmed by email within two weeks from the time we receive your application.

Please contact us if you have not received your notification.

For more information, please email Event Coordinators

Thank you for being part of the Wilson Lions Charitable Event

REGISTRATION FORM (con't)

WILSON ARTS & CRAFTS FESTIVAL

Terms and Conditions:

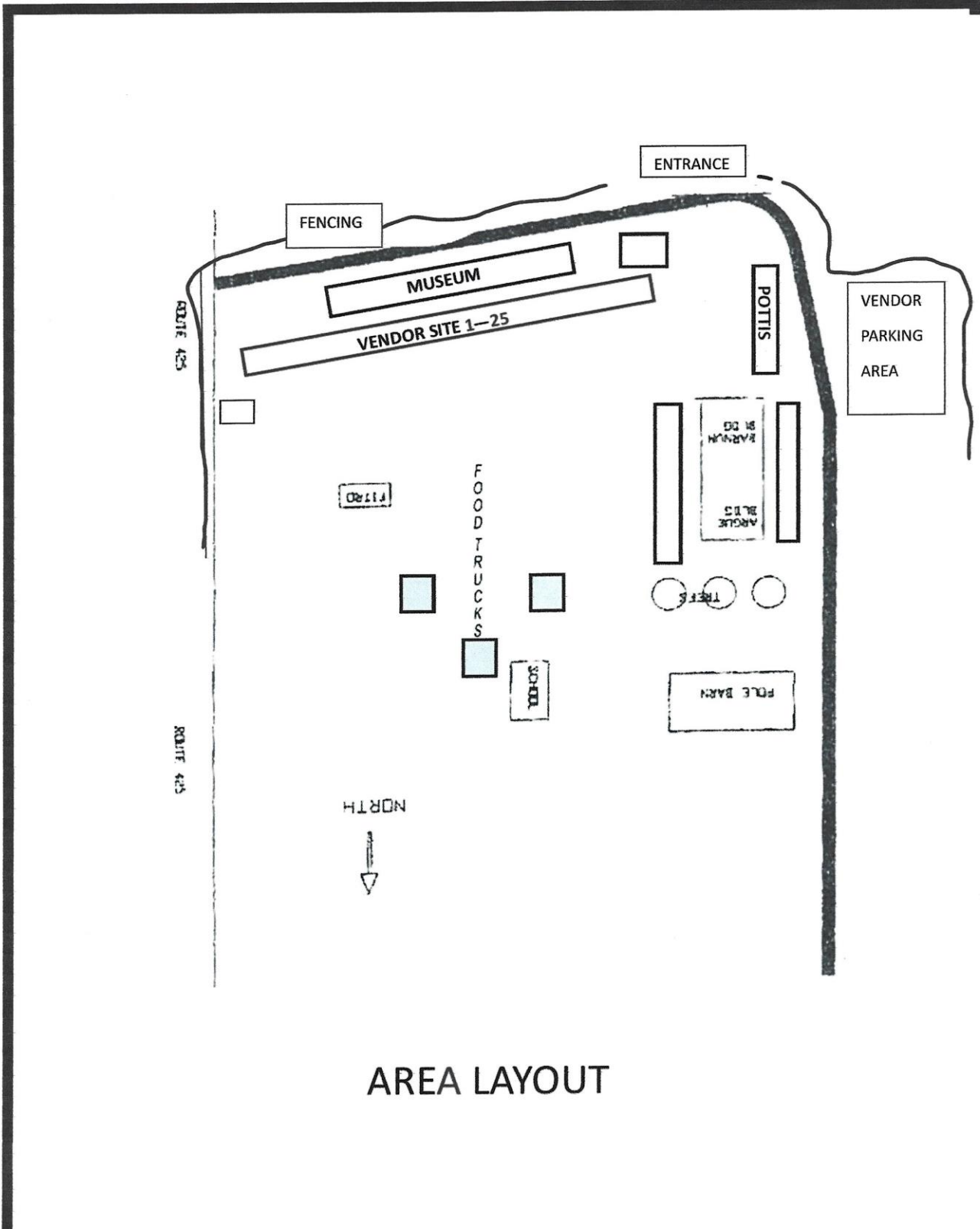
- 1. Setup / Breakdown:** All exhibitors must be set up and ready to sell by 8:00 am the day of the Festival. Exhibitors may begin setting up at 7:00 am the day of the festival. Breakdown can start no sooner than 5:00 pm on Saturday and must be completed by 6:30 pm. No vendor is to close before the official closing time. Or subject to penalties. Sellers are responsible for in their own selling space. *Before leaving be sure your area is clean and trash free.
- 2. Staffing:** Exhibitor tables/booths must be staffed at all times and intact until show closes at 5 pm. The Wilson Lions is not responsible merchandise or display materials.
- 3. Exhibitor Items:** Items for sale at the Exhibitors booth must be predominantly handmade by the Exhibitor. Each exhibitor must submit a few photographs of his/her craft(s). If participating as a crafter, Wilson Lions reserves the right to have items removed that are considered not appropriately handmade. Items cannot be simply purchased for resale.
- 4. Exhibitor Responsibility:** Exhibitor will be responsible for any loss or damage to his or her property by theft, fire or casualty. The Wilson Lions, Wilson Historical Society expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result or in connection with its operation. Each Exhibitor is responsible for the conduct of his employees and/or representatives and activities must not detract from the image or welfare of the Festival.
- 5. Exhibitor Spaces:** Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for Festival attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first come first served basis. Vendors must insure that none of their display equipment extends beyond the space they have booked this includes any rails, stands or additional equipment.
- 6. One business per table:** Only one (1) business per table; space may not be sublet or shared without prior approval by an authorized staff of the Wilson Lions.
- 7. Acceptance:** The Wilson Lions reserves the right to decline any application for space, if it deems such action to be in the best interest of the Annual Handcrafted Arts & Crafts Festival.
- 8. Payment:** The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement. This fee will be used to cover advertising and other incidental costs associated with the production of this event. This is a **RAIN OR SHINE** event and no refunds will be issued due to weather or illness.
- 9. Electricity / Internet:** Electricity will not be available. No Internet service is provided by this festival. Extension cords are not included in the fee and if needed, must be provided by the Exhibitor.
- 10. Music:** Festival Music may or may not be provided. If an Exhibitor has music in their space, it will not interfere with businesses in adjoining spaces
- 11. Tables and Chairs:** Each Exhibitor must furnish his or her own chairs, tables, stands, tents or canopy.

REGISTRATION FORM (con't)

WILSON ARTS & CRAFTS FESTIVAL ENTRANCE

12. **Exhibitors:** It is advised to bring along shims, or blocks of wood to level out tables, since most of the areas are flat un-level ground. All tents, canopies must be secured to the ground using weights/sand bags.
13. **Indemnification:** Exhibitor agrees to indemnify and hold harmless the Wilson Lions, Wilson Historical Society from any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Exhibitors at the Wilson Handcrafted Arts, Crafts and Car Festival.
14. **Applications:** Application forms also available at the Wilson Lions Festival site day of festival.
15. **NO ALCOHOL ALLOWED ON FESTIVAL GROUNDS.**

E-Signature: _____ Date: _____



AREA LAYOUT