

East Hawaii County Republican Party (EHCRP) Committee Rules Adopted March 27, 2021

ARTICLE I. AUTHORITY

These Rules are established to supplement the portions of the Hawaii Republican Party State Rules, herein referred to as "State Rules", where the East Hawaii County Republican Party (EHCRP) Committee, AKA East Hawaii Republicans, is referred to or responsibilities of the EHC Republican Party Committee are outlined as they apply to the East Hawaii County.

ARTICLE II. EHC REPUBLICAN PARTY COMMITTEE

SECTION 201. PURPOSES, DUTIES, AND RESPONSIBILITIES.

There is hereby established the EHC Republican Party Committee. Under State Rules, East Hawaii County is defined as House Districts 1, 2, 3 and 4 until next reapportionment when the boundaries will be reevaluated by the State Party Rules Committee.

The EHC Republican Party Committee shall:

1. Supervise the affairs of the East Hawaii County Republican Party.
2. Endorse candidates in non-partisan County elections and endorse or oppose County ballot initiatives and referenda as allowed by State Rules.
3. By active participation and involvement:
 - a. Advise and assist with the implementation within East Hawaii County of membership recruitment, voter registration, Get-Out-The-Vote (GOTV) efforts as well as the staffing of polling places with Republican Party Election observers.
 - b. Provide support to Republican candidates in partisan elections, candidates endorsed by the EHCRP Committee and/or State Committee in non-partisan elections and support or oppose ballot initiatives in line with the decision of the EHCRP Committee and/or State Party.
 - c. Develop and promote the Hawaii Republican Party's philosophy, policies, and platform.

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d. Raise necessary funds for EHCRP operations and activities and assist in State fund-raising programs.

e. Provide a communication link between the members and supporters, the Party and its officers, Republican elected officials, and other Republicans in government.

f. Advance the purpose of the National Party as set forth in these Rules and the State Rules.

g. Recruit and train candidates and provide analysis and management for the Party on campaigns within the County of East Hawaii.

h. Promote a County platform consistent with the National and State Party.

i. Hold regular County Conventions for the purpose, among others, of establishing rules consistent with the State Rules for the governing of East Hawaii County Republican Party and the House Districts within the County.

j. Assist and supervise all House Districts within the County.

k. Maintain a County Republican Party membership list in cooperation with the State Party.

4. Hold a County Convention in each odd-numbered year to elect County officers and to make amendments to the County Rules.

SECTION 202. MEMBERSHIP.

The EHCRP Committee shall be composed of:

1. Officers as elected at the County Convention in each odd-numbered year including Chair, (3) Vice-Chairs, Secretary, and Treasurer.

2. The Immediate Past County Chair, if he/she is a resident of the County of East Hawaii.

3. The State Party Chair. The State Chair's absence will not affect a quorum.

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4. Each House District Chairperson in the East Hawaii County or the Chair's representative.

5. One representative, who resides in East Hawaii County, of each Republican auxiliary organization (as defined by the State Rules) recognized by the EHCRP. These representatives will serve as ex-officio members and their absence will not affect a quorum.

6. All elected officials who are both members of the Hawai'i Republican Party and residents of East Hawaii County. These elected officials will serve as ex-officio members and their absence will not affect a quorum.

7. The appointed Chairs of the EHCRP Standing Committees. The Committee Chairs will serve as ex-officio members without a vote, and their presence will not affect a quorum.

SECTION 203. MEETINGS.

The EHCRP Committee will hold a bi-monthly meeting at a time and place established by the County Chair. Additional meetings may be called by the Chair or upon the written request of other members of the EHCRP Committee.

SECTION 204. QUORUM.

A quorum at any meeting shall consist of one-third of all members of said committee and eligible to vote, but in no event less than three. A majority vote of those present, but not less than a quorum, is required for the adoption of any action.

SECTION 205. MEETING ATTENDANCE.

All members of the EHCRP Committee are expected to attend every regular meeting in person, or by representation. Failure of any EHCRP Committee member (except ex-officio) to attend three consecutive meetings of the Committee, without excuse from the Chair, shall mean that the office of said officer or representative shall be declared vacant. Attendance by conference call is permitted as authorized by the Chair.

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SECTION 206. ALTERNATE REPRESENTATION AT MEETINGS.

A member of the EHCRP Committee who cannot attend a meeting may be represented by his or her immediate elected subordinate officer, if any, as an alternate, without specific designation. If there is no immediate elected subordinate officer, the absent member may be represented by any other member of his or her body, whom he or she designates, in writing prior to the meeting, as an alternate.

SECTION 207. PARLIAMENTARY PROCEDURE.

At any meeting or convention, the rules of parliamentary procedure as set forth in the most current version of Robert's Rules of Order, shall govern except where inconsistent with these Rules or the State Rules.

ARTICLE III. OFFICERS

SECTION 301. OFFICERS.

The Officers of the EHCRP Committee shall consist of a Chair, (3) Vice-Chairs consisting of A Vice-Chair for Communications and Social Media; A Vice-Chair for Membership & Credentials; and A Vice-Chair for Fundraising and Events, a Secretary and a Treasurer. They shall be elected in each odd-numbered year at the County Convention. The Chair shall not be eligible to serve more than four consecutive years as Chair. Other officers shall be eligible to succeed themselves, without limitation, in the same office.

SECTION 302. VACANCIES.

A vacancy in any office of the EHCRP Committee shall be filled within thirty days by appointment by the County Chair and majority vote of the EHCRP Committee.

ARTICLE IV. DUTIES AND RESPONSIBILITIES

SECTION 401. DUTIES AND RESPONSIBILITIES OF THE COUNTY CHAIR.

The Chair shall:

1. Preside at all meetings of the EHCRP Committee.

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2. Appoint all EHCRP Committee standing and special committee chairs with approval of the EHCRP Committee.
3. Be an ex-officio member of all committees, except nominating.
4. Perform the duties usual to the office or as required by the EHCRP Committee.
5. Be an ex-officio voting member of all organized bodies of the County.
6. Serve as a member of the State Committee.
7. Recruit and assist Republican candidates.
8. Assist with fundraising in his/her geographical area.
9. Promote the Party by participating in civic organizations.
10. Carry out the Party's public relations program and promote effective communications among the people, the Party and public officials.

SECTION 402. DUTIES AND RESPONSIBILITIES OF THE VICE CHAIR.

ALL (3) Vice-Chairs shall:

1. Assist the Chair at the direction of the Chair while serving in their respective assignment as Vice-Chair of Communications and Social Media; Vice-Chair of Membership & Credentials; and Vice-Chair of Fundraising and Events.
2. Assume the duties, responsibilities, and authority of the County Chair in his/her absence, or in the event of a vacancy, until the position is filled or until otherwise directed by the EHCRP Committee.
3. Recruit and assist Republican candidates.
4. Assist with fundraising in his/her geographical area.
5. Promote the Party by participating in civic organizations.

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6. Carry out the Party's public relations program and promote effective communications among the people, the Party and public officials.

SECTION 403. DUTIES AND RESPONSIBILITIES OF THE SECRETARY.

The Secretary shall:

1. Keep records and transmit minutes of the EHCRP Committee proceedings.
2. Maintain the EHCRP Committee files.
3. Perform additional duties as prescribed by the Chair with approval of the EHCRP Committee.

SECTION 404. DUTIES AND RESPONSIBILITIES OF THE TREASURER.

The Treasurer shall:

1. Receive, safeguard, and expend all monies subject to the approval of the County Chair and act as one of the signatories on all check requests and documents.
2. Prepare an annual financial statement, filing a copy with the EHCRP Executive Committee and State Party Treasurer. Any Republican in good standing may examine this copy.
3. Perform the usual duties of the office or as required by the EHCRP Executive Committee.

ARTICLE V. COMMITTEES

SECTION 501. STANDING COMMITTEES.

The Chair of the EHCRP Committee shall appoint, with the consent of the EHCRP Committee, the Chairs of the following Standing Committees:

1. Resolutions Committee.

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2. Membership, Election Workers, and Voter Registration Committee.
3. Rules Committee.
4. Platform Committee.

These Standing Committees Chairs shall serve as non-voting members of the EHCRP Committee.

SECTION 502. FINANCIAL CONTROL.

EHCRP Executive Committee must approve all financial commitments or expenditures except as provided in these Rules or the State Rules.

ARTICLE VI. COUNTY CONVENTION

SECTION 601. COUNTY CONVENTION.

The Chair, or, in default thereof, the Chair of the State Party will call an East Hawaii County Republican Party Convention held during March of every odd-numbered year. Additional County Conventions may be called by the County Chair or by a majority vote of the EHCRP Committee.

SECTION 602. BASIC REPRESENTATION.

Eligible to vote at such Conventions shall be all current eligible members of the East Hawaii County Republican Party that are present. State Convention Alternates shall also be Alternates to the Convention.

SECTION 603. REPUBLICAN ELECTED OFFICIALS.

Elected Republican officials holding County or State of Hawaii offices shall be delegates to the County Conventions from their respective precincts and shall be in addition to the number of delegates to which their precinct would be entitled under the Section 203 of the State Rules.

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SECTION 604. NON-VOTING PARTICIPANTS.

The EHCRP Committee may also invite other Republicans or guests to attend any County Convention as non-voting participants. The EHCRP Committee shall determine the number, allocation, and privileges of these participants.

SECTION 605. PURPOSE.

The County Convention shall:

1. Elect Officers of the EHCRP Committee during each odd-numbered year.
2. Adopt, repeal, or amend the EHCRP Committee Rules by two-thirds (2/3rds) vote of the eligible members present and voting, provided, however, that all rules so adopted shall be consistent with the State Rules. All rules will take effect upon adjournment of the County Convention at which they are passed, unless otherwise specified.
3. Adopt a County Platform, if so desired, consistent with the State Platform in each General Election year, by majority vote.

SECTION 606. ELECTION OF CONVENTION OFFICERS.

The Convention shall elect a Temporary Chair and Temporary Secretary for the Convention. Other officers shall be elected as determined by the Convention. The EHCRP Committee Chair shall appoint all Committee Chairs of the Convention as early as possible to allow work to be completed and reports circulated prior to the Convention date.

SECTION 607. ELECTION RESULTS.

The County Secretary shall report the EHCRP Committee election results in writing to the State Party Headquarters seven days after the election.

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ARTICLE VII. FUNDRAISING

SECTION 701. COUNTY FUNDRAISING.

All monies raised by the East Hawaii County Republican Party Committee shall be used for East Hawaii County Republican Party activities. All monies raised shall be immediately deposited in the East Hawaii County Account held by the State Party to ensure compliance with State and Federal campaign spending laws.

SECTION 702. CAMPAIGN CONTRIBUTIONS.

The County Chair will approve any funds for individual campaigns subject to review and approval of the EHCRP Executive Committee, State Rules and State Party approval.

ARTICLE VIII. INCONSISTENCIES

If inconsistencies occur between the EHC Republican Party Committee Rules and the State Rules, the most recently adopted State Rules shall govern. The State Rules will apply in all matters not mentioned in these County Rules and covered by the State Rules.

Adopted at East Hawaii Republicans Meeting

Date: March 27, 2021

Certified by:

Benedict L. Fuata, Rule Chairperson District #3

EHCRP Chair

Kahiolani Papalimu, Chairperson, East Hawaii County Republican Party

Vice-Chair Communications and Social Media

Holly Osborne, Vice-Chair Media/Communication

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Vice-Chair Membership & Credentials

Donna Miller, Vice-Chair Membership/Credentials

Vice-Chair Fundraising and Events

Larkin Correia, Vice-Chair Events/Fundraising