



STATE COMMITTEE MEETING SPECIAL RULES OF ORDER

1. General meeting agenda:
 - I. Call to Order
 - II. Pule & Pledge
 - III. Agenda Approval
 - IV. Minutes Approval
 - V. Reports
 - VI. Unfinished Business (if any)
 - VII. New Business
 - VIII. Announcements
 - IX. Adjournment
2. Members shall be recognized before speaking. In person by rising, via Zoom by using the 'Raise Hand' function, with the exception of the very few incidental motions that can interrupt. Once recognized members state their name, office, and district. Members may speak no more than two minutes and will address all comments to the Chair.
3. The Zoom chat function will be restricted to official meeting business (i.e. asking questions, stating motions, etc.) Members can only send public messages. Direct messaging will be to the Host & Co-Hosts only.
4. Debate on any motion shall be limited to two minutes per speaker, and to three speakers in favor and three speakers against. No member may speak more than twice on the same motion unless approved by majority vote of the committee.
5. The Chair shall direct the voting procedures which may include, but are not limited to, unanimous consent, or raising of hands for in person and Zoom reactions green check for Yes or red X for No for online. Voting will not be done via voice. No roll call vote on a motion is required unless approved by majority vote of the members. Authorized guests are not allowed to vote. Any guests who attempt to vote will be removed from the meeting. Secret ballot voting will be done using the anonymous Zoom polling feature initiated by the State Secretary.
6. Vice Chairs, County Chairs, and Standing Committee Chair reports will be limited to three minutes each. Other reports and times will be at the discretion of the Chair.

7. Zoom recordings of State Committee meetings will be for the State Secretary's use in drafting minutes. State Committee members may view the recordings by appointment with the State Secretary, but will not be given a personal copy of the recording.
8. State Committee meetings will be held on the third Thursday of every month, subject to the discretion of the State Chair.

Approved by the Hawai'i Republican Party State Committee on October 19, 2023.