James Maxwell Ball

7285 Corinth Court ● Rohnert Park, CA 94928-3413 ● (707) 695-1720 ● jmb@jmb.rocks

Targeting Accounting & Finance Opportunities

High-energy professional eager to leverage abundant experience and put talents to use. Organized, efficient project manager and successful team leader. Excellent verbal and written communication skills, highly computer literate, and always willing to go the extra mile.

Relevant Experience

SOLAIRUS AVIATION — Petaluma, CA — Private Jet Management & Charter
Director, Accounting & Process Automation, 2014 to 2025

- Headed accounting department with annual volume of $100M+
- Managed accounts receivable and collections resulting in consistent DSO less than 10 days
- Oversaw accounts payable transmitting up to $1M in daily payments
- Managed client load of 25 HNWI and corporate accounts
- Worked with sales staff for swift resolution to customer invoicing and/or requests
- Improved federal excise tax recording, correcting system of constant overpayments
- Built international VAT & MOT refund process, resulting in millions refunded to clients
- Handled all int'l correspondence, tax filings and overflight charges in timely manner
- Prepared weekly and monthly financial reports and analysis
- Consistently reconciled and closed on monthly basis ahead of schedule
- Researched variances/discrepancies and corrected via journal entries on monthly basis
- Reconciled general ledger to the penny against multiple subledgers each month
- Conducted vendor audits recovering hundreds of thousands of dollars
- Trained employees, instilling in them a dedication to accuracy and GAAP principles
- Project lead for company-wide robotic process automation, saving _days_ of labor each month
- Enacted multiple safeguards to catch and prevent accounting errors
- Modernized reporting process while adding corporate branding to client-facing documents
- Reviewed contracts for errata and actioned modifications when needed
- Set up merchant processing accounts and handled charge card programs and processing
- Fixed errors in calculation that costed company thousands annually
- Responded to chargeback arbitrations resulting in card issuer ruling in my favor each time
- Maintained uniformity amongst multiple databases
- Created customized templates to transform and import data at the click of a button
- Designed and implemented workflows to ramp efficiency, accuracy, and transparency
- Documented procedures and policies to safeguard company interests and accountability
- Majorly reduced both receiving of- and sending of paper checks
- Eliminated multiple departments' usage of printed paper and off-site manila folder storage

Education

Santa Rosa Junior College
El Camino High School

Certifications

Blue Prism (RPA platform) — Agilify
CPR / AED / First Aid — American Heart Association

Proficiencies

Generally Accepted Accounting Principles (GAAP)
Advanced Microsoft Excel (pivots, slicers, index/match lookups, Power Pivot)
Extensive VBA (Visual BASIC for Applications programming language)
Microsoft Power Automate (workflow automation suite)
Oracle Fusion Middleware, Inuit QuickBooks
Adobe Acrobat, Adobe Illustrator and more

References available upon request