



Teaching AHA Students - Overview

Step 1: Check AHA Instructor page and make sure you have enough eCards to issue. [Click here](#)

Step 2: Ensure you order eCards if you do not have enough.

Step 3: Ensure you have Real Books or eBooks to issue students if conducting a live class.

Step 4: Ensure you have the codes for Heartcode BLS to provide to students.

[Click here](#) to order eCards, eBooks, Heartcode BLS codes OR contact your manager to request these items. Do steps 1, 2, 3 and 4, BEFORE contacting students.

Step 5: Go to Big Texas CPR LLC website to find all the forms and instructions you will need to conduct a live class or conduct a skill session only event. [Click here.](#)

Step 6: Teach a live class or conduct a skill session only event.

Step 7: Use instructions found in step 5 to create a course roster. Use step 5 to find a blank roster.

Step 8: Use instructions found in step 5 to issue students an AHA eCard. Go to AHA Instructor page to do this. [Click here](#) Be sure to record the eCard number you have issued for each student.

Step 9: Use instructions found in step 5 to create an Enrollware class and add student data. Go to Enrollware to do this. [Click here](#) Be sure to record the class number of the class you created.

Step 10: Use the company app to let us know you have done all the above. [Click here.](#)

Contact us at instructor@bigtexascpr.com or (832) 930-0277 as needed.