

st martin's CHURCH DORKING

**PAROCHIAL CHURCH COUNCIL OF
ST MARTIN'S CHURCH, DORKING**

with

ST MARY'S CHURCH, PIXHAM

**SUMMARY ANNUAL REPORT &
CONSOLIDATED FINANCIAL STATEMENTS**

for the

YEAR ENDED DECEMBER 31st 2018

Incumbent:

The Revd Derek Tighe
St. Martin's Vicarage, Westcott Road, Dorking RH4 3DN

Bankers:

Lloyds TSB, High Street Branch, Dorking RH4 1AL

Investment Managers:

CCLA Investment Management Ltd,
85 Queen Victoria Street, London EC4V 4ET
M&G Charities,
PO Box 9038, Chelmsford CM99 2XF

Insurers:

Ecclesiastical Group,
Beaufort House, Brunswick Road, Gloucester GL1 1JZ

Independent Examiner:

Adam Halsey, haysmacintyre,
10 Queen Street Place, London EC4R 1AG

Charity Number 1133695

ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

TRUSTEES ANNUAL REPORT

Objectives and activities

The primary object of each Parochial Church Council is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states that the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical". The St Martin's PCC also has responsibilities for the daughter church of St Mary's, Pixham.

Under a Union of Benefice Measure (1960) the parish is linked to that of St Barnabas, Ranmore which has its own PCC and is independent. The Bishop of Guildford implemented a Pastoral Order under Section 17 of the Mission and Pastoral Measure 2011 with effect from December 1st 2018. Under this a Group Ministry was established for the benefice of Dorking St Paul, the benefice of Dorking with Ranmore and the benefice of North Holmwood St John the Evangelist.

St Martin's and St Mary's are open, living, Christian communities, seeking to worship God and to enrich the life of Dorking and the world. We seek to celebrate and share the love of God for all:

- in prayer, reflection and action;
- by listening, learning and growing together;
- through serving others and the wider world.

St Martin's and St Mary's are friendly, inclusive, welcoming churches which don't fit easily into a particular ecclesiastical type. We try to express ourselves in evangelical, catholic and liberal ways, which welcome people from all sections of the community to engage with church life, whatever their needs.

Worship is at the heart of our church life. We seek to provide a varied pattern of services that reflects the Christian year and serves all of our worshipping community. We strive for worship that is insightful, uplifting and connected to real life.

The development of faith is essential to the life of our Christian community. We believe in faith as a journey and aim to develop learning opportunities so that people may explore their spirituality and their relationship with God.

Children and young people are an essential part of our life and we want to build good relationships with all our local schools, and especially our church school. We want to include children and young people in our community of faith, to nurture their spirituality and to ensure their safety by complying with the law and following best practice. The new 4pm Sunday Family Service started in January 2018 with significant support from the clergy and congregation of St Paul's Dorking and continues into 2019.

We are responsible and committed to managing our finances efficiently, graciously and with strategic foresight. We seek to be worthy stewards of our financial and material assets to the service of our community and the wider world.

We are custodians of a well-equipped site and are blessed with an amazing location. We work hard to maintain our buildings and grounds. We want to explore new ways of developing and using our space to the benefit of our community and those with whom we share our site.

We are a church with an ecumenical heart and long for a closer working together with our Methodist partners so that St Martin's can genuinely be a 'shared church'. We are a committed member of Churches Together in Dorking and actively promote and support the Dorking Area Foodbank and the recent Dorking Community Fridge initiative.

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We aim to ensure that pastoral care is available to all, not just those with obvious vulnerabilities. We specifically try to make the idea of inclusion real at every level of our life together.

Achievements and performance

In reviewing the past year and particularly milestones against the Parish Development Plan, it is easy to overlook the regular core worship and ministry life in which both St Martin's and St Mary's are rooted. Almost without exception each month sees up to 20 formal Sunday and Wednesday services across the two churches; throughout the week probably hardly one hour passes without someone coming into St Martin's to light a candle, say a prayer or simply experience 'holy space'. Our pastoral team supports the needs of many in our community through periods of ill health or other challenge. To these regular occurrences are added the big occasions like the St George's Day service, the end of term school services, Remembrance Day (which had a particular resonance 100 years from the Armistice) and Nine Lessons and Carols when St Martin's large capacity comes into its own. But as we have observed in previous year's reports, the sustainability of those occasions relies on our ability to grow the core week in/week out faith community from present levels.

As this report goes to print we are just about to embark on a new stewardship, time and talents exercise. In approaching the current membership we are conscious that already many are giving generously of both money and time so expectations there must be realistic. Growing our numbers remains the central challenge. For that, it is notable that 2018 saw the launch (heavily assisted by colleagues from St Paul's) of our new "Fresh expressions" monthly 4pm family service – deliberately designed to appeal to those for whom Sunday morning services may be impractical due to other family commitments and in an informal style that may reach others for whom traditional liturgy is not attractive. Numbers have fluctuated (eg lower when coinciding with half terms etc) but there is the kernel of a new congregation, though yet to become self-sustaining without that external support. Numbers at other services are still just about flat year-on-year but if one looks at a longer time frame of 5 or 10 years the challenge is obvious. However there are some encouragements; Choral Evensong/Choral Eucharist numbers seem to have picked up again since the recruitment of our new Director of Music in the Autumn. Baptism numbers in 2018 also bounced back after a low figure the previous year. Major festivals do continue to attract good numbers.

In terms of physical milestones, our Chancel is now looking much fresher after redecoration and restoration of the floor tiles in the stalls area; once again we are most grateful to the Friends of St Martin's (FoSM) for making that possible. FoSM also funded the necessary, but thankfully relatively modest, spire repairs following the survey carried out in the previous year. Also encouraging has been physical support from the community in the shape of our Rotarian friends who have helped to conduct several spring blitzes in the churchyard in recent years and which now see it in better condition than for a long time.

Organisationally, a new development at the end of 2018 was the entry into force of a new Dorking Group ministry comprising St Martin's with St Mary's, St Paul's, St Barnabas, Ranmore and St John's North Holmwood and designed to further enhance the existing co-operation evidenced by the 4pm family service, for example, and to offer mutual support in ministry. This had its origin in the desire to promote stronger mission in the Dorking area and will we hope help us meet the challenge of renewal and growth.

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Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure, and registered with the Charity Commission as a Charity in January 2010.

The PCC includes representatives from the congregation and the clergy. The appointment of PCC members is governed by the Church Representation Rules. The 2004 APCM agreed that there should be an extra lay place for a representative from the daughter church of St Mary's, Pixham.

The PCC complies with Guildford Diocesan requirements with regard to safeguarding issues and risk assessment. Training in connection with the latest national church safeguarding requirements is ongoing. Our safeguarding statements continue to bring together Anglican and Methodist best practice. The PCC complies with statutory requirements with regard to employment, access and health and safety.

Under a 1973 Agreement, the Church Building is shared with the Dorking Methodists, and there is a parallel agreement with the Dorking Methodists for sharing use and responsibilities for the Christian Centre. Under the current financial arrangements, each denomination is liable to pay a notional £100 per annum to the other for the use of its facilities.

The Sharing Agreement provides for a Joint Church Council (JCC) consisting of equal representation from the PCC and from the Methodist Church Council (MCC). The JCC met on three occasions during 2018.

The PCC and the Incumbent share the responsibility for taking forward the work of the parish. During the calendar year 2018, the PCC Standing Committee met 6 times and the full PCC met on 7 occasions.

Reference and administrative details

These details are shown on the cover page and on page 21.

Financial Review 2018

The past few years have seen unrealised gains in the value of our market-linked assets. However these values declined in 2018 and this was a big factor in the reduction of total assets to below the £1M level that was reported at the end of 2017. These accounts are consolidated financial statements of St Martin's Church with St Mary's Pixham and a number of related charities. It is quite easy to miss some key figures from the mass of information required to comply with the requirements of financial reporting. Accordingly it is worth providing an updated version of the summary provided in last year's report.

Charity / Fund	Unrestricted	Restricted	Endowment	Total Funds
St Martin	116,384	67,810	409,232	593,426
Other Charities	-	55,148	308,613	363,761
St Mary	19,444	4,184	-	23,628
TOTAL	135,828	127,142	717,845	980,815

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St Martin's Church general expenditure in 2018 continues to exceed its income once again. The income stream from the rent of the buy-to-let flat totalled £8,670 after management expenses and routine maintenance costs. The tenants have extended their lease for 2019.

The continued general fund deficits are sustainable in the short term. Efforts in 2018 remained more focussed on growing the church numerically – and spiritually – rather than growing income directly from current members. One of the aims of the new 4pm monthly service is to foster a new and hopefully younger congregation. The plans for a Time & Talents / Stewardship campaign were deferred and this is now due to happen in March 2019.

Parish share for 2018 was slightly more than that for 2017 and the full amount requested was paid during the year: the matter of the unpaid element relating to 2011 (£23K) remains open with the Diocese and is not included in the figures shown in the accounts. Parish share amounts for the period 2011 to 2016 remained almost the same, with small increases for 2017 and 2018. The amount requested for 2019 is for 2.9% more at £67,597 and it is projected to rise by a further 12% (£8,666) for 2023. Much of that increase is due to costs associated with the extra ordinand numbers needed soon to replace expected retirements over the next five to ten years.

We are grateful to St Paul's Church Dorking for their support for the new 4pm Family Services, in both people resource and for funding the capital costs of equipment being used. The running costs of the monthly services are being met by St Martin's.

We remain most grateful to **Friends of St Martin's** (a separate registered charity number 283966) for their continuing support in undertaking works and providing funds for projects for the upkeep of church fabric. This is enabling restoration and improvements to be undertaken without the need for fund-raising. At some point the main church building will need re-decoration, last done over 50 years ago. This will be expensive and specific fund raising will be needed. It remains the case that routine maintenance items should normally be funded from the church's own resources.

St Mary's Church Pixham also made a further loss on general funds of £3,580. This arose through some exceptional expenditure items totalling £4,290, including repairs to gutters and downpipes identified in the quinquennial (£2,340), some electrical repairs (£1,290) and new hymn books (£466). The new regular booking which started in 2017 continued through 2018 and is ongoing. Slow progress is being made identifying contractors and costs for the stonework repairs identified in the quinquennial. A number of fund-raising events were held in 2018 to continue building up funds for such works bring the total to over £4,000. Unlike St Martin's there is no 'Friends' organisation to provide funds.

Approved by the PCC on *March 14th* 2019 and signed on its behalf by:

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ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

Statement of Financial Activities For the year ended 31st December 2018

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2018	TOTAL 2017
		£	£	£	£	£
INCOME & ENDOWMENTS:						
<i>Donations and Legacies</i>	2(a)	75,039	98,943	-	173,982	81,577
<i>Church activities</i>	2(b)	7,910	394	-	8,304	8,013
<i>Other trading activities</i>	2(c)	8,497	716	-	9,213	9,650
<i>Investments</i>	2(d)	17,488	17,819	-	35,307	33,839
<i>Other</i>	2(e)	-	5,488	-	5,488	-
Total		<u>108,934</u>	<u>123,360</u>	<u>-</u>	<u>232,294</u>	<u>133,079</u>
EXPENDITURE ON:						
<i>Church activities</i>	3(a)	114,957	11,485	-	126,442	125,044
<i>Raising funds</i>	3(b)	9,543	-	-	9,543	11,371
<i>Other</i>	3(c)	-	107,675	-	107,675	8,901
Total		<u>124,500</u>	<u>119,160</u>	<u>-</u>	<u>243,660</u>	<u>145,316</u>
Net income / (expenditure) before investment gains		(15,566)	4,200	-	(11,366)	(12,237)
Gains on investment assets	6(a,b,c)	<u>(1,139)</u>	<u>-</u>	<u>(37,201)</u>	<u>(38,340)</u>	<u>37,443</u>
Net income / (expenditure) before transfers		(16,705)	4,200	(37,201)	(49,706)	25,206
<i>Gross funds transfers, in</i>	5	-	-	-	-	-
<i>Gross funds transfers, out</i>	5	-	-	-	-	-
Net income / (expenditure) before other gains (losses)		(16,705)	4,200	(37,201)	(49,706)	25,206
Other gains (losses)		-	-	-	-	-
Net movement in funds		(16,705)	4,200	(37,201)	(49,706)	25,206
RECONCILIATION OF FUNDS						
Total Funds b/fwd January 1 st		152,533	122,942	755,046	1,030,521	1,005,315
Total Funds c/fwd December 31 st		<u>135,828</u>	<u>127,142</u>	<u>717,845</u>	<u>980,815</u>	<u>1,030,521</u>

The notes on pages 7 to 21 form part of these financial statements. The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

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Balance Sheet at 31st December 2018

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2018	TOTAL 2017
		£	£	£	£	£
FIXED ASSETS						
Investment Property	6(a)	-	-	340,000	340,000	340,000
Investments	6(b,c)	<u>75,135</u>	<u>-</u>	<u>368,509</u>	<u>443,644</u>	<u>481,984</u>
Total fixed assets		<u>75,135</u>	<u>-</u>	<u>708,509</u>	<u>783,644</u>	<u>821,984</u>
CURRENT ASSETS						
Debtors and prepayments	7	3,473	266	-	3,739	5,697
Investments (short term)		43,033	5,276	-	48,309	65,043
Cash at bank and in hand		<u>23,730</u>	<u>121,600</u>	<u>9,336</u>	<u>154,666</u>	<u>146,587</u>
Total current assets		<u>70,236</u>	<u>127,142</u>	<u>9,336</u>	<u>206,714</u>	<u>217,327</u>
LIABILITIES						
Creditors: due in 1 year	7	<u>9,543</u>	<u>-</u>	<u>-</u>	<u>9,543</u>	<u>8,790</u>
Net current assets less liabilities		<u>60,693</u>	<u>127,142</u>	<u>9,336</u>	<u>197,171</u>	<u>208,537</u>
Total Net Assets		<u>135,828</u>	<u>127,142</u>	<u>717,845</u>	<u>980,815</u>	<u>1,030,521</u>

		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2018	TOTAL 2017
		£	£	£	£	£
CHARITY FUNDS						
Unrestricted Funds:	8					
General Fund		135,136	-	-	135,136	151,845
Legacy Fund		692	-	-	692	688
Restricted Funds	9	-	127,142	-	127,142	122,942
Endowment Funds:	10					
PCC	6(a,b)	-	-	409,232	409,232	410,139
Other Charity	6(c)	-	-	308,613	308,613	344,907
Total Charity Funds		<u>135,828</u>	<u>127,142</u>	<u>717,845</u>	<u>980,815</u>	<u>1,030,521</u>

The notes on pages 7 to 21 form part of these financial statements. The accounts were approved by the Parochial Church Council on March 14th 2019, and signed on its behalf by

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ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

Notes to the Financial Statements for the year ending December 31st 2017

1. ACCOUNTING POLICIES

1(a) Basis of Financial Statements

The financial statements have been prepared under the historical cost convention and the Church Accounting Regulations 2006, in accordance with the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011, as it applies from 1 January 2015.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.

These financial statements include the financial results and funds of St. Mary's Church, Pixham. St. Mary's is the daughter church of St. Martin's Church, Dorking and the two churches together constitute the Parish of St. Martin's. Unlike St. Martin's Church, St. Mary's Church does not have any separate Endowment Funds.

Following the practice started for 2006, these statements consolidate the accounts of other charities under the control of the Vicar and Churchwardens which support the work of the PCC and its public benefit.

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Charity meets the definition of a public benefit entity under FRS 102.

Judgements made by the Trustees, in the application of these accounting policies that have significant effect on the financial statements and estimates with a significant risk of material adjustment in the next year are deemed to be in relation to the valuation of investments and are discussed below.

1(b) Going Concern

The Trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern. The review of our financial position, reserves level and future plans gives Trustees confidence the charity remains a going concern for the foreseeable future.

1(c) Fund Accounting

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific

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PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

1(d) Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to use of the resources, their ultimate receipt is considered probable and the amounts due are reliably quantifiable.

Dividends are accounted for when declared receivable, interest as and when accrued by the payer. Claims for refunds of VAT under the Listed Places of Worship Scheme are accounted for when the amount of refund is known. All incoming resources are accounted for gross: this includes property income which is received from the letting agent net of management fees and minor repairs carried out through them.

1(e) Expenditure

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation on the PCC. The Diocesan Parish Share expected to be paid over is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

1(f) Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with the provisions of s.10(2)(a) and (c) of the Charities Act 2011.

Recent policy has been for individual items with a purchase price of less than £1,500 to be written off in the year in which the expenditure is incurred. Otherwise the equipment would be depreciated on a straight line basis over 3 to 5 years.

1(g) Consolidation of Separate Charities

These accounts continue to consolidate the finances of four separately registered charities under the control of the Vicar and Churchwardens for the benefit St. Martin's. This first took place in 2006. The four charities are:

George White	Clergy Expenses	258992, Endowment
Spratley Trust	Church and Churchyard Maintenance	205917, Endowment
West Lodge	Clergy Costs	311976, Endowment
Sunday School	Education & Youth	1002099, Restricted

Both the George White and the Spratley Trust have unspent investment income: this is included in the accounts as part of Restricted funds.

1(h) Investments

Quoted investments are included in the financial statements at market value at the balance sheet date. Where "bid" values have been provided these have been used rather than "mid-market" ones as this is the value that would be obtained if the investment were sold.

Realised and unrealised gains and losses on revaluation and disposals occurring in the year are reported in the statement of financial activities.

The investment property is shown at its purchase price when bought in July 2016.

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1(i) Financial instruments

Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised with the exception of investments which are held at fair value.

Financial assets held at amortised cost comprise cash at bank and in hand, together with trade and other debtors. A specific provision is made for debts for which recoverability is in doubt. Cash at bank and in hand is defined as all cash held in instant access bank accounts and used as working capital. Financial liabilities held at amortised cost comprise all creditors except social security and other taxes and provisions.

1(j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1(k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments.

1(l) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1(m) Estimates and Judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Although these estimates are based on the trustee's best knowledge of the amount, events or actions, actual results ultimately differ from these estimates. The Trustees do not consider there to be any material estimates and judgements.

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2. INCOME & ENDOWMENTS	Unrestricted Funds	Restricted Funds	Endow- ment Funds	TOTAL 2018	TOTAL 2017
	£	£	£	£	£
2(a) <i>Donations and Legacies</i>					
Planned giving:					
Donations	46,356	10	-	46,366	47,419
Tax recoverable	12,944	144	-	13,088	13,294
Collections (open plate)	7,089	123	-	7,212	6,496
Charity specific collections	2,235	-	-	2,235	1,593
Donations etc	3,259	-	-	3,259	3,596
Friends of St Martin's	475	98,666	-	99,141	6,129
Mole Valley	2,300	-	-	2,300	2,300
Legacies	<u>381</u>	<u>-</u>	<u>-</u>	<u>381</u>	<u>750</u>
	<u>75,039</u>	<u>98,943</u>	<u>-</u>	<u>173,982</u>	<u>81,577</u>
2(b) <i>Income from church activities</i>					
Church Magazine	5,149	-	-	5,149	5,123
PCC fees for weddings etc	2,711	-	-	2,711	2,710
Other activities	<u>50</u>	<u>394</u>	<u>-</u>	<u>444</u>	<u>180</u>
	<u>7,910</u>	<u>394</u>	<u>-</u>	<u>8,304</u>	<u>8,013</u>
2(c) <i>Other trading activities</i>					
Events	-	716	-	716	-
Hire of St. Martin's	3,909	-	-	3,909	6,480
Hire of Pixham	<u>4,588</u>	<u>-</u>	<u>-</u>	<u>4,588</u>	<u>3,170</u>
	<u>8,497</u>	<u>716</u>	<u>-</u>	<u>9,213</u>	<u>9,650</u>
2(d) <i>Income from investments</i>					
Unrestricted fund – General	2,785	-	-	2,785	3,535
Unrestricted fund – Legacy	3	-	-	3	2
Unrestricted fund – Property	14,700	-	-	14,700	13,475
Restricted funds (Note 9)	-	26	-	26	17
PCC Endowments (Note 10)	-	2,021	-	2,021	1,978
Other Charities (Notes 9,10)	<u>-</u>	<u>15,772</u>	<u>-</u>	<u>15,772</u>	<u>14,832</u>
	<u>17,488</u>	<u>17,819</u>	<u>-</u>	<u>35,307</u>	<u>33,839</u>
2(e) <i>Other</i>					
VAT Refund	<u>-</u>	<u>5,488</u>	<u>-</u>	<u>5,488</u>	<u>-</u>
	<u>-</u>	<u>5,488</u>	<u>-</u>	<u>5,488</u>	<u>-</u>
Total income:	108,934	123,360	-	232,294	133,079
Total expenditure (see note 3):	124,500	119,160	-	243,660	145,316
Income less expenditure	(15,566)	4,200	-	(11,366)	(12,237)

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3. EXPENDITURE	Unrestricted Funds	Restricted Funds	Endow- ment Funds	TOTAL 2018	TOTAL 2017
	£	£	£	£	£
3(a) <i>Church activities</i>					
Missionary & charitable:					
Overseas Churches	755	-	-	755	400
Home Missions & Other	2,135	-	-	2,135	1,445
Ministry: Parish Share	60,417	5,257	-	65,674	64,957
Vicarage & Parsonage	-	767	-	767	1,561
Expenses & Visiting	877	179	-	1,056	1,054
Church running expenses	14,258	-	-	14,258	15,735
Church(yard) maintenance	9,703	3,027	-	12,730	12,768
Choir, Organists & Music	9,890	-	-	9,890	9,811
Sanctuary	484	-	-	484	517
Outreach/Worship/Youth	<u>2,339</u>	<u>626</u>	<u>-</u>	<u>2,965</u>	<u>1,677</u>
SUB-TOTAL	100,858	9,856	-	110,714	109,925
Office costs & Administrator	12,719	1,629	-	14,348	13,599
Governance	<u>1,380</u>	<u>-</u>	<u>-</u>	<u>1,380</u>	<u>1,520</u>
	<u>114,957</u>	<u>11,485</u>	<u>-</u>	<u>126,442</u>	<u>125,044</u>
3(b) <i>Fund raising costs</i>					
Church Magazine	3,513	-	-	3,513	3,758
Property expenses	<u>6,030</u>	<u>-</u>	<u>-</u>	<u>6,030</u>	<u>7,613</u>
	<u>9,543</u>	<u>-</u>	<u>-</u>	<u>9,543</u>	<u>11,371</u>
3(c) <i>Other</i>					
Fabric Developments	<u>-</u>	<u>107,675</u>	<u>-</u>	<u>107,675</u>	<u>8,901</u>
	<u>-</u>	<u>107,675</u>	<u>-</u>	<u>107,675</u>	<u>8,901</u>
Total expenditure	124,500	119,160	-	243,660	145,316

ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

4(a) STAFF COSTS

	TOTAL 2018 £	TOTAL 2017 £
Salaries, Tax, and National Insurance included in Expenditure, Note 3 above	<u>16,625</u>	<u>16,819</u>

During the year St. Martin's employed part time Church Administrators and a new Director of Music. St. Mary's was supported part time by a pianist and a cleaner, for which honoraria were paid. Together these appointments equate to less than one full time employee. None of these people earned £15,000 per annum or more. In 2017 one of the trustees, Christine Francis, was paid £477: she was not paid for work as a trustee and there was no similar payment in 2018. The George White Trust contributed £1082 towards administration costs (2017: £1330).

A defined contribution pension scheme with Nest has been setup to meet obligations under Auto Enrolment. Details have been provided to employees. No-one has been paid at a level requiring enrolment, and currently no-one has decided to enrol. Accordingly no pension contributions have been paid (2017: nil).

Accrued but not-taken holiday entitlement at the end of 2018 amounted to three days (2017 three days): being insignificant no adjustments for this have been made in the accounts.

The key management personnel comprises the incumbent and churchwardens. The incumbent is paid by the national church at a salary set and reviewed annually by the Diocese of Guildford. The churchwardens are unpaid volunteers. Thus the total remuneration paid to the personnel is nil (2017: nil).

Many people volunteer their services to support the work of the church. It is impractical to give a figure for the effort involved, but it is likely to be the equivalent of several full-time posts.

4(b) PAYMENTS TO PCC MEMBERS

A small immaterial portion of the expenses paid to the Incumbent may have related to his services as Chairman of the PCC. Similarly, a small immaterial portion of expenses paid to Clergy may relate to services as a member of the PCC. The Verger receives some fees in relation to funerals/weddings but no payment as a member of the PCC.

No other payments or expenses were paid to any other PCC member, persons closely connected to them or related persons. An unquantifiable amount of expenses may be unclaimed being regarded as a donation to the work of the church. It is not felt that the value of these is significant.

5. TRANSFERS BETWEEN FUNDS

None.

ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

6. FIXED ASSETS

6(a) Property Investment for PCC:

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Endowment <u>Funds</u> £
From bequest during 2014: Flat at 64 Hill View bought 2016			
Value 1 st January 2018	-	-	340,000
Value 31 st December 2018	-	-	340,000
See also notes 10(a) and 12.			

6(b) Investment Assets for PCC:

<i>Invested with the Central Board of Finance:</i>	<i>No. of Shares</i>	<i>Cost £</i>	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	<i>Note 10a</i> Endowment <u>Funds</u> £
- Curate/Clergy Funds	2,152	1,177	-	-	34,668
- Mrs Lloyd Bequest	116	62	-	-	1,869
- Turvill Bequest	1,032	1,106	-	-	16,625
- Fabric Fund	418	37	-	-	6,734
- V&CW General	4,664	<u>5,818</u>	<u>75,135</u>	-	-
		<u>8,200</u>	<u>75,135</u>	-	<u>59,896</u>
Market Value 1 st January 2018			76,274	-	60,803
Unrealised gains (losses) in Market Value			<u>(1,139)</u>	-	<u>(907)</u>
Market value 31 st December 2018			<u>75,135</u>	-	<u>59,896</u>

6(c) Other Charity Investments:

<i>Invested with CCLA or M&G Charifund :</i>	<i>No. of Units / Shares</i>	<i>Cost £</i>	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	<i>Note 10b</i> Endowment <u>Funds</u> £
- George White, CCLA	5,934		-	-	7,897
- George White, CCLA	715		-	-	10,243
- George White, M&G	10,228		-	-	145,650
<i>Total</i>		<u>32,829</u>	-	-	163,790
- Spratley, CCLA	4,966	4,713	-	-	71,144
- West Lodge, M&G	5,174	<i>unknown</i>	-	-	73,679
			-	-	<u>308,613</u>
Market Value 1 st January 2018			-	-	344,907
Net unrealised gains (losses) in Market Value			-	-	<u>(36,294)</u>
Market value 31 st December 2018			-	-	<u>308,613</u>

ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

7. ANALYSIS OF LIABILITIES, DEBTORS AND PREPAYMENTS	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Endowment <u>Funds</u> £
Debtors and prepayments:			
Tax recoverable	1,888	200	-
Other debtors	1,475	-	-
Accrued interest (George White)	-	66	-
Prepayments	<u>110</u>	<u>-</u>	<u>-</u>
<u>Total</u>	<u>3,473</u>	<u>266</u>	<u>-</u>
Liabilities:			
Accruals for utility etc	8,793	-	-
Income in advance	<u>750</u>	<u>-</u>	<u>-</u>
<u>Total</u>	<u>9,543</u>	<u>-</u>	<u>-</u>

8. UNRESTRICTED FUNDS

<u>8(a) Funds 2018</u>	B/Fwd <u>Jan 1st 2018</u> £	<u>Income</u> £	<u>Expenditure</u> £	Transfers <u>In(Out)</u> £	Gains/ <u>(losses)</u> £	C/Fwd <u>Dec 31st</u> £
St. Martin's General	128,821	98,644	110,633	-	(1,139)	115,693
St. Mary's General	<u>23,024</u>	<u>10,287</u>	<u>13,867</u>	<u>-</u>	<u>-</u>	<u>19,444</u>
Total General	151,845	108,931	124,500	-	(1,139)	135,137
St. Martin's Legacy	<u>688</u>	<u>3</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>691</u>
<u>Total</u>	<u>152,533</u>	<u>108,934</u>	<u>124,500</u>	<u>-</u>	<u>(1,139)</u>	<u>135,828</u>

Note:	B/Fwd <u>Jan 1st 2018</u>	<u>Net Income</u> <u>(Expenditure)</u>	Transfers <u>In(Out)</u>	Gains/ <u>(losses)</u>	C/Fwd <u>Dec 31st</u>
<i>St. Martin's Total</i>	129,509	(11,986)	-	(1,139)	116,384
<i>St. Mary's</i>	23,024	(3,580)	-	-	19,444

<u>8(b) Funds 2017</u>	B/Fwd <u>Jan 1st 2017</u> £	<u>Income</u> £	<u>Expenditure</u> £	Transfers <u>In(Out)</u> £	Gains/ <u>(losses)</u> £	C/Fwd <u>Dec 31st</u> £
St. Martin's General	127,704	100,309	108,019	-	8,827	128,821
St. Mary's General	<u>27,819</u>	<u>9,536</u>	<u>14,331</u>	<u>-</u>	<u>-</u>	<u>23,024</u>
Total General	155,523	109,845	122,350	-	8,827	151,845
St. Martin's Legacy	<u>2,186</u>	<u>2</u>	<u>1,500</u>	<u>-</u>	<u>-</u>	<u>688</u>
<u>Total</u>	<u>157,709</u>	<u>109,847</u>	<u>123,850</u>	<u>-</u>	<u>8,827</u>	<u>152,533</u>

Note:	B/Fwd <u>Jan 1st 2017</u>	<u>Net Income</u> <u>(Expenditure)</u>	Transfers <u>In(Out)</u>	Gains/ <u>(losses)</u>	C/Fwd <u>Dec 31st</u>
<i>St. Martin's Total</i> <i>(General + Legacy)</i>	129,890	(9,208)	-	8,827	129,509
<i>St. Mary's</i>	27,819	(4,795)	-	-	23,024

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9. RESTRICTED FUNDS	B/Fwd <u>Jan 1st</u> £	Investment <u>Income</u> £	Other <u>Income</u> £	<u>Expenditure</u> £	Transfers <u>In (Out)</u> £	C/Fwd <u>Dec 31st</u> £
<i>St. Martin's -</i>						
<i>Structure/Repair Funds:</i>						
Development	220	1	-	-	-	221
Fabric	269	-	104,154	108,093	-	(3,670)
Redecoration	806	4	-	-	-	810
Roof Repair	208	-	-	-	-	208
Stonework	<u>693</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>693</u>
Total: <i>Fabric</i>	<u>2,196</u>	<u>5</u>	<u>104,154</u>	<u>108,093</u>	<u>-</u>	<u>(1,738)</u>
<i>St. Martin's -</i>						
<i>Other Restricted:</i>						
Cooper (Choir Courses)	373	2	-	-	-	375
Kneeler	7	-	-	-	-	7
Organ	154	1	-	-	-	155
Vestment	3,706	18	-	-	-	3,724
Youth	<u>149</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>149</u>
Total: <i>Other</i>	<u>4,389</u>	<u>21</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,410</u>
<i>St. Martin's:</i>						
Restricted – <i>Fabric</i>	2,196	5	104,154	108,093	-	(1,738)
Restricted – <i>Other</i>	4,389	21	-	-	-	4,410
Endowment – Curate	-	1,170	-	1,170	-	0
Endowment – Lloyd	62	63	-	-	-	125
Endowment – Turvill	549	561	-	-	-	1,110
Endowment – Fabric	<u>-</u>	<u>227</u>	<u>-</u>	<u>227</u>	<u>-</u>	<u>0</u>
Sub-total	7,196	2,047	104,154	109,490	-	3,907
<i>Separate Charities:</i>						
George White, 258992	47,749	8,891	-	2,145	-	54,495
Spratley Trust, 205917	560	2,475	-	2,382	-	653
West Lodge, 311976	-	4,087	-	4,087	-	0
Sunday School, 1002099	<u>64,640</u>	<u>319</u>	<u>-</u>	<u>1,056</u>	<u>-</u>	<u>63,903</u>
St. Martin's Total	120,145	17,819	104,154	119,160	-	122,958
St. Mary's Fabric	<u>2,797</u>	<u>-</u>	<u>1,387</u>	<u>-</u>	<u>-</u>	<u>4,184</u>
Total Restricted Funds	<u>122,942</u>	<u>17,819</u>	<u>105,541</u>	<u>119,160</u>	<u>-</u>	<u>127,142</u>

Note: Total restricted income including that from investments: £17,819 + £105,541 = £123,360.

- (a) Please see Note 10 regarding the treatment of income from Endowment Funds.
(b) The Sunday School Fund is for Education and Youth purposes.

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10. ENDOWMENT FUNDS

10(a) *PCC Endowment Funds:*

	B/Fwd <u>Jan 1st</u> £	Net Income (Expenditure) £	Market Value <u>Adjustment</u> £	C/Fwd <u>Dec 31st</u> £	Investment <u>Income</u> £
Curate Funds:					
Curate Funds	35,193	-	(525)	34,668	1,170
Mrs Lloyd's Bequest	1,897	-	(28)	1,869	63
Turvill Bequest	<u>16,877</u>	-	<u>(252)</u>	<u>16,625</u>	<u>561</u>
<i>Sub-Total</i>	53,967	-	(805)	53,162	1,794
Fabric Fund	6,836	-	(102)	6,734	227
Legacy Fund (<i>Note 12</i>)	<u>349,336</u>	-	-	<u>349,336</u>	-
<u>Total</u>	<u>410,139</u>	-	<u>(907)</u>	<u>409,232</u>	<u>2,021</u>

The Curate and Fabric Funds derive from legacies, the capital of which is required to be maintained intact. The income derived from the endowed capital is restricted, being only available for spending on the purpose(s) specified in the originating Will or Trust Deed. The investment income from these funds was paid direct to the PCC, and is included in the Statement of Financial Activities in the "Restricted Funds" column - see Note 2(c) above. It is available (and is so used) to defray Clergy costs, or contribute towards Fabric upkeep as appropriate. The only movement on these Endowment Funds during the year was the unrealised loss on these investments of £907. The Legacy Endowment Fund is an expendable endowment where initial costs of sale or purchase and any deposit interest has been included within the fund.

10(b) *Other Charity Endowments:*

The Church is also the beneficiary of certain other Trusts, being separately registered Charities. The investment income is regarded as "Restricted Funds", in the same way as the PCC Endowments.

	B/Fwd <u>Jan 1st</u> £	Market Value <u>Adjustment</u> £	C/Fwd <u>Dec 31st</u> £	Investment <u>Income</u> £
George White, 258992, Clergy Expenses	186,754	(22,964)	163,790	8,891
Spratley Trust, 205917, Church & Churchyard Maint	73,161	(2,017)	71,144	2,475
West Lodge, 311976, Defray Clergy Costs	<u>84,992</u>	<u>(11,313)</u>	<u>73,679</u>	<u>4,087</u>
<u>Total</u>	<u>344,907</u>	<u>(36,294)</u>	<u>308,613</u>	<u>15,453</u>

10(c) *Totals of the above:*

	B/fwd <u>Jan 1st</u> £	Income (Expenditure) £	Market Value <u>Adjustment</u> £	C/Fwd <u>Dec 31st</u> £	Investment <u>Income</u> £
PCC Endowments	410,139	-	(907)	409,232	2,021
Other Endowments	<u>344,907</u>	-	<u>(36,294)</u>	<u>308,613</u>	<u>15,453</u>
<u>Total</u>	<u>755,046</u>	-	<u>(37,201)</u>	<u>717,845</u>	<u>17,474</u>

ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

11. PRIOR YEAR DETAILS

11(a) SOFA 2017

SORP (FRS102) requires that the accounts show a breakdown by fund for the prior year totals in the Statement of Financial Activities.

Statement of Financial Activities for 2017

	<u>Note</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Endowment Funds</u>	<u>TOTAL 2017</u>
INCOME & ENDOWMENTS:		£	£	£	£
<i>Donations and Legacies</i>	2(a)	75,172	6,405	-	81,577
<i>Church activities</i>	2(b)	8,013	-	-	8,013
<i>Other trading activities</i>	2(c)	9,650	-	-	9,650
<i>Investments</i>	2(d)	<u>17,012</u>	<u>16,827</u>	<u>-</u>	<u>33,839</u>
Total		<u>109,847</u>	<u>23,232</u>	<u>-</u>	<u>133,079</u>
EXPENDITURE ON:					
<i>Church activities</i>	3(a)	113,785	11,259	-	125,044
<i>Raising funds</i>	3(b)	7,293	-	4,078	11,371
<i>Other</i>	3(c)	<u>2,772</u>	<u>6,129</u>	<u>-</u>	<u>8,901</u>
Total		<u>123,850</u>	<u>17,388</u>	<u>4,078</u>	<u>145,316</u>
Net income / (expenditure) before investment gains		(14,003)	5,844	(4,078)	(12,237)
Gains on investment assets	6(b,c,d)	<u>8,827</u>	<u>-</u>	<u>28,616</u>	<u>37,443</u>
Net income / (expenditure) before transfers		(5,176)	5,844	24,538	25,206
<i>Gross transfers between funds, in</i>	5	-	-	-	-
<i>Gross transfers between funds, out</i>	5	-	-	-	-
Net income / (expenditure) before other gains (losses)		(5,176)	5,844	24,538	25,206
Other gains (losses)		-	-	-	-
Net movement in funds		(5,176)	5,844	24,538	25,206
RECONCILIATION OF FUNDS					
Total Funds b/fwd January 1 st		157,709	117,098	730,508	1,005,315
Total Funds c/fwd December 31 st		<u>152,533</u>	<u>122,942</u>	<u>755,046</u>	<u>1,030,521</u>

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<u>11(b) RESTRICTED FUNDS 2017</u>	<u>B/Fwd Jan 1st</u>	<u>Investment Income</u>	<u>Other Income</u>	<u>Expenditure</u>	<u>Transfers In (Out)</u>	<u>C/Fwd Dec 31st</u>
<i>St. Martin's -</i>	£	£	£	£	£	£
<i>Structure/Repair Funds:</i>						
Development	219	1	-	-	-	220
Fabric	905	-	6,129	6,765	-	269
Redecoration	804	2	-	-	-	806
Roof Repair (note c)	208	0	-	-	-	208
Stonework	<u>691</u>	<u>2</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>693</u>
Total: <i>Fabric</i>	<u>2,827</u>	<u>5</u>	<u>6,129</u>	<u>6,765</u>	<u>-</u>	<u>2,196</u>
<i>St. Martin's - Other Restricted:</i>						
Cooper (Choir Courses)	372	1	-	-	-	373
Kneeler	7	-	-	-	-	7
Organ	154	0	-	-	-	154
Vestment	3,695	11	-	-	-	3,706
Youth	<u>149</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>149</u>
Total: <i>Other</i>	<u>4,377</u>	<u>12</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,389</u>
<i>St. Martin's:</i>						
Restricted – <i>Fabric</i>	2,827	5	6,129	6,765	-	2,196
Restricted – <i>Other</i>	4,377	12	-	-	-	4,389
Endowment – Curate	-	1,145	-	1,145	-	0
Endowment – Lloyd	-	62	-	-	-	62
Endowment – Turvill	-	549	-	-	-	549
Endowment – Fabric	<u>-</u>	<u>222</u>	<u>-</u>	<u>222</u>	<u>-</u>	<u>0</u>
Sub-total	7,204	1,995	6,129	8,132	-	7,196
<i>Separate Charities:</i>						
George White, 258992	41,924	8,358	-	2,533	-	47,749
Spratley Trust, 205917	620	2,424	-	2,484	-	560
West Lodge, 311976	-	3,867	-	3,867	-	0
Sunday School, 1002099	<u>64,829</u>	<u>183</u>	<u>-</u>	<u>372</u>	<u>-</u>	<u>64,640</u>
St. Martin's Total	114,577	16,827	6,129	17,388	-	120,145
St. Mary's Fabric	<u>2,521</u>	<u>-</u>	<u>276</u>	<u>-</u>	<u>-</u>	<u>2,797</u>
Total Restricted Funds	<u>117,098</u>	<u>16,827</u>	<u>6,405</u>	<u>17,388</u>	<u>-</u>	<u>122,942</u>

Note: Total restricted income including that from investments: £16,827 + £6,405 = £23,232.

- (a) Please see Note 11c regarding the treatment of income from Endowment Funds.
- (b) The Sunday School Fund is for Education and Youth purposes.
- (c) Some interest was received but was less than £1: rounding leaves the c/fwd value unchanged.

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11(c) ENDOWMENT FUNDS 2017

<u>PCC Endowments 2017:</u>	B/Fwd <u>Jan 1st</u> £	Net Income (Expenditure) £	Market Value Adjustment £	C/Fwd <u>Dec 31st</u> £	Investment Income £
Curate Funds:	£	£	£	£	£
Curate Funds	32,181	-	3,012	35,193	1,145
Mrs Lloyd's Bequest	1,735	-	162	1,897	62
Turvill Bequest	<u>15,433</u>	-	<u>1,444</u>	<u>16,877</u>	<u>549</u>
<i>Sub-Total</i>	49,349	-	4,618	53,967	1,756
Fabric Fund	6,251	-	585	6,836	222
Legacy Fund (Note 12)	<u>353,414</u>	<u>(4,078)</u>	-	<u>349,336</u>	-
<u>Total</u>	<u>409,014</u>	<u>(4,078)</u>	<u>5,203</u>	<u>410,139</u>	<u>1,978</u>

The Curate and Fabric Funds derive from legacies, the capital of which is required to be maintained intact. The income derived from the endowed capital is restricted, being only available for spending on the purpose(s) specified in the originating Will or Trust Deed. The investment income from these funds was paid direct to the PCC, and is included in the Statement of Financial Activities in the "Restricted Funds" column - see Note 2(c) above. It is available (and is so used) to defray Clergy costs, or contribute towards Fabric upkeep as appropriate. The only movement on these Endowment Funds during the year was the unrealised gain on these investments of £5,203. The new Legacy Fund is an expendable endowment where costs of sale or purchase and any deposit interest has been included within the fund.

Other Charity Endowments 2017:

The Church is also the beneficiary of certain other Trusts, being separately registered Charities. The investment income is regarded as "Restricted Funds", in the same way as the PCC Endowments.

	B/Fwd <u>Jan 1st</u> £	Market Value Adjustment £	C/Fwd <u>Dec 31st</u> £	Investment Income £
George White, 258992, Clergy Expenses	174,931	11,823	186,754	8,358
Spratley Trust, 205917, Church & Churchyard Maint	67,120	6,041	73,161	2,424
West Lodge, 311976, Defray Clergy Costs	<u>79,443</u>	<u>5,549</u>	<u>84,992</u>	<u>3,867</u>
<u>Total</u>	<u>321,494</u>	<u>23,413</u>	<u>344,907</u>	<u>14,649</u>

Totals of the above 2017:

	B/fwd <u>Jan 1st</u> £	Income (Expenditure) £	Market Value Adjustment £	C/Fwd <u>Dec 31st</u> £	Investment Income £
PCC Endowments	409,014	(4,078)	5,203	410,139	1,978
Other Endowments	<u>321,494</u>	-	<u>23,413</u>	<u>344,907</u>	<u>14,649</u>
<u>Total</u>	<u>730,508</u>	<u>(4,078)</u>	<u>28,616</u>	<u>755,046</u>	<u>16,627</u>

ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

12. OTHER DISCLOSURES

Legacy Endowment Fund

The proceeds from the sale of the property bequeathed to the PCC (see the accounts for 2014) were used to purchase a buy-to-let flat in Dorking. Some of the residue was used to meet the costs of purchase and initial running costs. The balance is retained at year end and is available to meet further property maintenance costs. Letting income and normal letting expenditure is accounted for within the general fund.

Donations and ex-gratia payments

During the period of office of the PCC members regarded as charity trustees, they or their close family members made donations for general purposes totalling £21,515 during 2018 (£20,430 for 2017) and a further £nil in respect of specific collections (2017: nil). This includes standing order and identifiable envelope giving but not anonymous open plate donations. Donations made in the calendar month of starting or leaving office as trustee are included in the total. No donations were made with conditions attached which require the charity to alter its existing activities.

No ex-gratia payments have been made (2017: nil). No termination or redundancy payments have been made (2017: nil).

Local Authority Grants received

The PCC receives an annual grant awarded for three years in respect of the closed churchyard. This amounted to £2,300 in 2018 (2017: £2,300).

Other Grant Income

The Friends of St Martin's Church Dorking (Registered Charity 283966) provided funds totalling £98,666 to help with costs on fabric developments.

Grant expenditure

The PCC gave a grant from restricted Education and Youth funds to the St Martin's School Dorking Trust to contribute a proportion of the costs of a residential trip for pupil(s). This enabled them to take part. The contributions totalled £626 in 2018 (2017: £372). None of the pupils supported were related to PCC members.

ST. MARTIN'S, DORKING with ST. MARY'S, PIXHAM

Administrative Details

Charity Registration

The PCC registered with the Charity Commission in January 2010, number 1133695.

The separate Vicar and Churchwarden Charities contributing to the consolidated accounts are listed in Accounts Note 1(f) on page 8.

Membership of the PCC

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

In the year starting January 1st 2018, and until the approval of the Annual Report and Financial Statements for 2018, the following served as members of the PCC:

Incumbent:	Rev'd Derek Tighe		<i>Note 1</i>
Churchwardens:	Peter Bunn		<i>Note 2</i>
	Di Sutherland		
Deanery Synod:	Canon Peter Bruinvels		<i>Note 3</i>
	Peter Bunn		<i>Note 2</i>
	Nick Hands-Clarke	PCC Treasurer	<i>Note 4</i>
LLM (Reader):	Chris Watts		
Pixham Rep:	Julie Mellows		<i>Note 5</i>
Elected Members:	Deborah Bunn		
	Diana Burges		
	Christine Francis	PCC Secretary	
	Linda Friend		
	Mike Gibb		
	Alison Harding		
	Christine Lawrence		
	Judy Peace	From April 2018	
	Alan Roome		
	Brian Smith		
	Anne Whibberley		

The Incumbent and the Churchwardens are regarded as the people in key management positions. The Incumbent and Peter Bunn are also trustees, with others, of the separate *Friends of St Martin's* charity.

Note 1: Rev'd David Cowan and Rev'd Stuart Peace have PTO status.

Note 2: Peter Bunn also serves on Deanery Synod.

Note 3: Canon Peter Bruinvels serves on General Synod and (ex-officio) on Diocesan and Deanery Synods.

Note 4: Nick Hands-Clarke also serves on Diocesan Synod.

Note 5: The Pixham Representative has not acted as a Charity Trustee.

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF ST MARTIN'S, DORKING WITH ST MARY'S CHURCH, PIXHAM

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Martin's, Dorking with St Mary's Church, Pixham (the 'PCC') for the year ended 31 December 2018.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Halsey FCA
Haysmacintyre LLP,
10 Queen Street Place
London
EC4R 1AG

Date:

19/4/2019