

# How to set up an Environmental Registry account

1. Go to <https://ero.ontario.ca>
2. Click on “Register”
3. Create New Account window will open. Type in your name and email address in appropriate fields, then click “Create New Account”

## Create new account

First name \*

Enter your first name to have a more personalized experience on the registry.

Email \*

Enter a valid email address.

You'll use this email address to log in to your ERQ account. We'll also send you account and notification messages to this email. We'll never make it public. Read our [privacy policy](#).

Create new account

4. Next you will see this screen

## Check your email



We've sent you an email to verify your account information. Please click the link in the email to complete the registration.

[Didn't receive an email? Resend](#)

5. You will get an email from an email address with subject line, similar to this

**From:** Environmental Registry of Ontario <do.not.reply@ontario.ca> **Sender Unknown**  
**Return Path:** 010001969342db19-305efbf1-ebac-47fa-9e05-067e717e203e-000000@amazonses.com (sender lookup: 54.240.8.80 - a8-80.smtp-out.amazonses.com)  
**Subject:** Confirm your Environmental Registry of Ontario account

6. Body of email will look something like this. Click on the link in the email

Thanks for registering for an account with the Environmental Registry of Ontario.

There's one more step left!

Click on the link below (or copy and paste it into your browser) to set up your password and finish registering.

<https://ero.ontario.ca/user/reset/51008/1746227353/k6YZzYILkx1Z-eKTRDEzo3WfEOKTBZ4>

This link can only be used once.

After setting your password, you will be able to log in at <https://ero.ontario.ca/user> in the future using:

email: [REDACTED]  
password: Your password

-- The Environmental Registry of Ontario team

## 7. When you click on link in email, it will bring you to a screen that looks like this. Click on “Log in”

# Set password

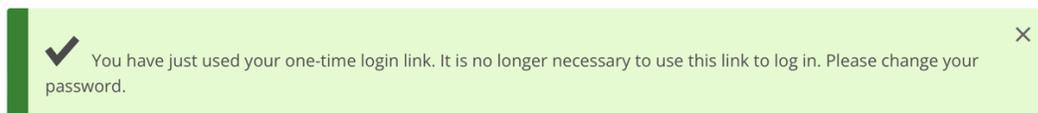
This is a one-time login.

Click on this button to log in to the site and change your password.

This login can be used only once.



## 8. This is what you should see after you clicked on “Log in”. Then, go to “Change password”.



[Home](#) > [My account](#) > [Edit my account](#)

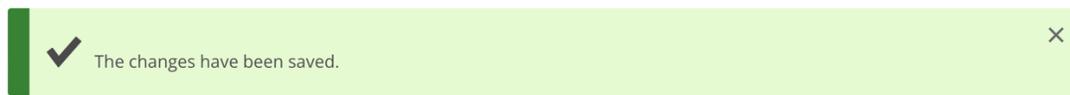
## Edit my account

Edit your password, email, profile information, keywords and notification settings.

### On this page

1. [Change password or email](#)
2. [Edit profile information](#)
3. [Add keyword alerts](#)
4. [Change notification settings](#)
5. [Delete your account](#)

9. After you have changed/created your password, you should see a screen like this. Then click on “Go to the Environmental Registry homepage”



## Thanks for registering!

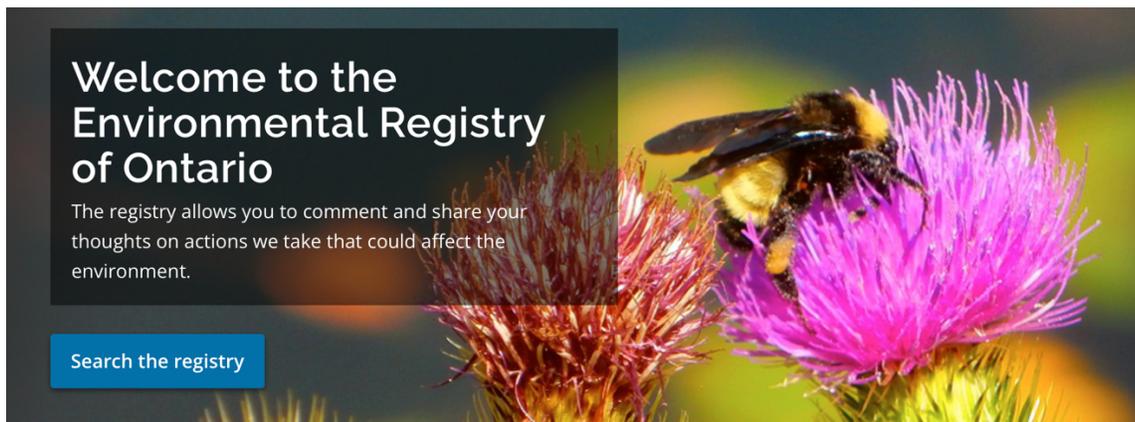
Take some time to explore your account and dashboard.

You can:

- [view consultations you follow](#)
- [keep track of the comments you make](#)
- [set up keyword notifications](#)

[Go to the Environmental Registry homepage](#)

10. The homepage should look something like this, at <https://ero.ontario>. Then, click on “Search the registry”, and type in the ERO (Environmental Registry Ontario) number (025-0389), or scan the QR code below.



QR code to scan with camera on your electronic device, that takes you right to the ERO.

