



Embroidery Project Planner

Project Name:

Start Date:

<i>Design Details:</i>	<i>Date Due:</i>
1. Pattern/Design Name/Designer	
2. Source (Digitized File, Website, Custom)	
3. Design Format	
4. Design Size and stitch Count	
5. Type of M.E. (Applique, Monogram, Tile, etc.)	
<i>Materials Needed:</i>	
1. Fabric Type & Color, Amount	
2. Thread brand and colors	
3. Needle type and size	
4. Stabilizer Type	
5. Hoop Size	
6. Additional Supplies	
<i>Machine Settings:</i>	
1. Machine Model	
2. Tension Settings	
3. Speed Settings	
4. Test Stitch Completed (yes or no)	
<i>Notes:</i>	



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<i>Project Steps:</i>	
<i>Final Thoughts and Lessons Learned</i>	