

# Application for Baked Elegance Bakery Wholesale Application Form

Welcome to our wholesale baked items application. Baked Elegance Bakery is happy to work with you to supply your retail location with our bakery items! Please complete the application below and submit the form to us for inquiries regarding wholesale purchasing from Baked Elegance Bakery.

\* Indicates required question

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## Application Questionnaire

1. Legal Business Name \*

Legal Business Name

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2. Email \*

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3. Phone number \*

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4. Contact Person Name

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5. Contact Person Phone

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6. Sales Tax License Number

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7. Federal EIN

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8. Is your business permitted with Colorado Health Department for Food Sellers

*Mark only one oval.*

☐ Yes

☐ No

9. Location in which wholesale items would be delivered to (Must be located within Colorado)

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10. General Items you wish to purchase wholesale?

*Check all that apply.*

	Pastries	Desserts	other
<b>Breads</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Cakes</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Candies</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Are there special dietary needs that would be included in your orders? (Dietary needs would include items such as Gluten Free, Nut- Free, Dairy Free)

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12. Approximately how many items would be on your typical order?

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13. How often do you anticipate ordering wholesale items from us?

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14. Are there any specific days that you would need your deliveries to occur?

*Mark only one oval.*

- ☐ Mondays
- ☐ Tuesdays
- ☐ Wednesdays
- ☐ Thursdays
- ☐ Fridays

15. Do you have any specific delivery needs?

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16. Do you have any references from other businesses that you currently are purchasing wholesale items from?

*Mark only one oval.*

☐ Yes

☐ No

### Production and Transportation Information

Thank you for choosing Baked Elegance Bakery to supply your business with bakery items. Our wholesale bakery items are prepared with the upmost care and attention to detail. Food safety is our primary concern when working with food and we want to ensure that our customers understand that we will do our best each and every day to provide them with safe food to bake and sell in their retail location. To help ensure the safety of wholesale items, bakery items are frozen immediately after being prepared. Once frozen, unbaked bakery items are then packaged and sealed for transportation and delivery. All wholesale orders are shipped frozen and are kept at 0 degrees fahrenheit to ensure the items remain at a steady temperature while being transported to their destination. All items are packaged with like items. For example, all vanilla scones will be packaged together, and blueberry scones will be in their own separate packaging. This process is implemented to ensure there are no cross - contaminants of other items. All items are unbaked and thus are required to be baked before serving to the public. Once the delivery has been made, they are out of our possession and are not liable to be returned due to the safe handling protocols. All deliveries should be inspected to ensure that all items made it to their location safely. Any items that arrive in an unsellable condition are to be rejected and noted immediately during delivery. All orders for wholesale must be placed 72 hours in advance of expected delivery date and time. All product boxes will contain a label stating ingredients and health advisories such as allergen warnings. This is to ensure not only our customers but your customers as well. Lead times on production and shipping will mostly depend on the needs of the business as well as the sizes of the orders that have been placed. Please keep this in mind when placing wholesale bakery orders.

Some bakery items can be purchased already baked and pre-packaged at wholesale prices as well. These items consist of bakery items such as bread loaves, cookie bags, brownie bags, candies, etc. Some items are not advised for pre-baked and pre-packaged wholesale. Items not advised for being baked and pre-packaged are items such as decorated cakes, certain types of breads, and certain pastries such as scones or other pastries that would be better fresh baked in house.

Baking instructions will be included on package labeling in addition to allergen and ingredients.

## Terms and Conditions

Baked Elegance Bakery is a bakery and wholesale supplier located in Grand Junction, Colorado. We are an up-and-coming bakery and we look forward to building bridges with our customers in and around the grand valley. It is at the discretion of the bakery to accept applications from customers seeking to purchase bakery goods wholesale from us. At this time, Baked Elegance Bakery is only delivering to customers located within Mesa County, Colorado. Delivery charges will be applied at time of order and will appear on invoices for each order. Delivery surcharges begin at a flat rate of \$60 per load of wholesale bakery items. Customers wishing to purchase wholesale items from Baked Elegance Bakery agree to the delivery charge as pick up options will not be offered to ensure the safe delivery of all orders. All orders must be placed within 72 hours of anticipated delivery date. Changes must be completed within 24 hours prior to the date of the order's expected delivery. Any changes to orders must be communicated with us in writing or via phone to ensure that changes are reflected correctly on the invoices. Payments must be made prior to or upon delivery of wholesale items. Customers will receive a confirmation email of their order prior to their order being packaged. At this time, any changes to the orders must be noted. Baked Elegance Bakery will deliver wholesale items frozen; therefore, it is up to the customers to properly thaw and bake these bakery items to the correct temperatures. Baked Elegance Bakery LLC will not be liable for any damages or illnesses that incur from improper food handling and storage after delivery has been made. Safe storage, thawing, preparation and baking is in the hands of the customer after the product leaves the possession of Baked Elegance Bakery. Upon delivery, Baked Elegance Bakery requires the signature of the recipient acknowledging that the order has been delivered at the correct temperatures, undamaged in any way, and is in the condition that is safe to sell to customers. Any item packaging that is not acceptable to sell to customers must be rejected and will be immediately replaced by Baked Elegance Bakery. Any items that appear damaged upon delivery will be noted to ensure that the items are returned and discarded. Baked Elegance Bakery obtains the right to refuse service to anyone and will exercise that right should there be any reason deemed to do so. Causes for refusal of service will include and are not limited to any form of abuse of staff employed by Baked Elegance Bakery, damage to property belonging to Baked Elegance Bakery, failure to submit payment in timely manner, failure to communicate that causes uprising and frequent issues for the Bakery and orders as well as failure to comply with state and local government health safety protocols. It is not in the interest to buy, sell, share or offer up any personal or confidential information to any third-party company. We strive for keeping confidential information confidential and agree that it will not be shared outside of Baked Elegance Bakery and its customer in which the information pertains to. By signing this agreement, you the company are authorizing and acknowledging to follow these terms and conditions.

17. By Signing this application form you are agreeing to the listed terms and conditions of the bakery.

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