

App for Lease

**Beltline Business Center, LP**

**2225 E. Beltline Rd., Suite 200**

**Carrollton, TX 75006**

**Tel: (972) 417-3877 / Fax: (972) 417-3970**

**Application for Lease Agreement**

**Please make sure all lines are filled in "completely". Should a question not apply, simply write N/A**

Today's Date: \_\_\_\_\_

**Beltline Business Center Address:** \_\_\_\_\_, Carrollton, TX 75006

**Prior and/or Current Business Address:** \_\_\_\_\_

Lease Term: ( ) Years ( ) Months

Move In Date: \_\_\_\_\_

**Phone Number to contact: Current or Past Landlord:** \_\_\_\_\_

Please provide the "Exact" Name of Company to be printed on the lease agreement. Information must denote if Company is a: Corporation / Limited Partnership / LLC / Sole Proprietor

Company Name: \_\_\_\_\_

Year Established: \_\_\_\_\_ What State Incorporated: \_\_\_\_\_

Company Address for **Legal Notices:** \_\_\_\_\_

Company Phone #(s): \_\_\_\_\_ Fax #: \_\_\_\_\_

**Emergency # After Hours:** (Home) #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Authorized Principal(s)** that will sign the Lease: \_\_\_\_\_

**Title of Authorized** person that will sign the Lease Agreement: \_\_\_\_\_

Do you have the **executive power** to execute a lease agreement? Yes \_\_\_\_\_ (initials)

If a corporation, OR limited liability corporation, OR limited partnership, then provide the names of the following person(s).

CEO: \_\_\_\_\_ President: \_\_\_\_\_

General Partner: \_\_\_\_\_ CFO: \_\_\_\_\_

Describe the type of business and what activities will take place at the leased premise?

How many employees will be occupying the premises on a daily basis? \_\_\_\_\_

Guarantor(s):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Home Address: \_\_\_\_\_

**Please submit copies of the following Financial Information Records**

- Copy of Current Drivers License and Social Security
- Last (2) years of **Income Tax Returns**
- Last two (2) years of the **Balance Sheet and Income Statement**
- (12) Months of **Current Bank Statements**

All information will be held in confidence and used only for the evaluation of the lease deal. Financial Information will be required prior to preparing a lease agreement.

**AUTHORIZATION TO OBTAIN INFORMATION**

I (we) hereby authorized Beltline Business Center Limited Partnership to verify my (our) past and present employment and income status, deposit accounts, past and present consumer credit records, rental payment records, federal income tax returns and any information requested to support the representations made in my (our) application.

**\*\*\* (All lines MUST be completely filled out to process the credit check.) \*\*\***

**PLEASE PROVIDE A COPY OF YOUR CURRENT DRIVERS LICENSE and SOCIAL SECURITY CARD**

\_\_\_\_\_  
Applicant (please print)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
Phone Number: Office/Home/Fax

\_\_\_\_\_  
Home Street Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant (please print)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
Phone Number: Office/Home/Fax

\_\_\_\_\_  
Home Street Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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