



## Volunteer Description Form

### Volunteer Delivery Description:

#### Volunteer Brief

- As part of the Delivery Volunteer team, the Delivery Volunteer plays an essential role at Join Hands Ministry. Under the direct supervision of the External coordinator the Delivery Volunteers are responsible for providing transportation (truck) and assisting with other Delivery volunteers to pick up heavy appliances such as stoves, refrigerators, dryers, washers, dressers, etc. and delivering them to clients in need OR picking them up from donors and delivering them to the garage at Join Hands Ministry. All deliveries will be coordinated by the External Coordinator.
- Supervised by: External Coordinator and director of Join Hands Ministry

#### Delivery Services

- As a Delivery Volunteer, you will be in direct contact with clients and donors' place of residence when picking up and/or delivering furniture.
  - Delivery Volunteers can turn in mileage for reimbursement.
- To be successful as a Delivery Volunteer with clients/those we serve,
  - you should have a pleasant personality, as you are dealing with the public and those we serve.
  - This role may require serving in shifts, so flexibility is a plus.
- Ultimately, a Delivery Volunteer's duties and responsibilities are to ensure Join Hands Ministry is serving the needs of our clients who do not have the means to pick up these items on their own whether they lack transportation to haul items or physically unable to lift heavy appliances/furniture.

#### Responsibilities

- Be able to follow gps directions
- Be able to navigate Perry County roads
- Be punctual and reliable
- The performance of the job requires frequently twisting, bending, crouching, reaching, pulling, and lifting
- Be able to carry heavy furniture up and down stairs
- Hauling furniture in your truck

#### Requirements

- Owns a pick-up truck with valid driver's license
- Has all necessary straps needed to secure furniture/appliances in the bed of your truck
- Friendly, positive, professional demeanor
- Ability to interact with people of many different backgrounds and abilities
- Maintain confidentiality
- Ability to learn information about Perry County and Join Hands Ministry work in the county
- Ability to stand, twist, bend, crouch, reach, push and pull, lift and kneel
- Pass background check(s)