

Nonprofit Start-Up Checklist (Sample)

**** SAMPLE ONLY Full steps taught in class ****

- ☐ Choose a nonprofit name
- ☐ Recruit your board members
- ☐ Draft your bylaws and conflict policy
- ☐ File Articles of Incorporation with your state
- ☐ Apply for an EIN at IRS.gov
- ☐ Apply for 501(c)(3) status (1023 or 1023-EZ)

**** Full step-by-step process taught in class or available in coaching. ****