

## LLC Start-Up Checklist (All States)

- ☐ Choose a business name (check for availability in your state)
- ☐ Visit your Secretary of State website to file Articles of Organization
- ☐ Pay the state LLC registration fee
- ☐ Apply for an EIN at IRS.gov (free)
- ☐ Create an LLC Operating Agreement (optional but recommended)
- ☐ Open a business bank account
- ☐ Set up a bookkeeping or accounting system
- ☐ Get any local business licenses or permits
- ☐ Keep your registration renewed annually