

HIGHLANDER TOWNHOMES ASSOCIATION

Official Notice of Annual Member Meeting

Highlander Townhomes Association
Saturday, January 15th, 2022-10:00am

The annual meeting of the members of the Highlander Townhomes Association will be held via Zoom at 10:00 AM on Saturday, January 15th, 2022.

To Join the Zoom Meeting, please go to:

<https://us02web.zoom.us/j/3570001060?pwd=Z2RPZW12aUE3dHozSnZFQWhrdU8vQT09>

Meeting ID: 357 000 1060

Passcode: 5LQLC7

One tap mobile

+16699006833,,3570001060#,,,,*754763# US (San Jose)

+12532158782,,3570001060#,,,,*754763# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 357 000 1060

Passcode: 754763

Find your local number: <https://us02web.zoom.us/u/kvEHX9nXw>

Property owners who do not plan to attend the meeting must return a completed proxy form no later than Wednesday, January 12, 2022.

Property Owners attending via Zoom must also return a completed proxy form in case there are technical difficulties. If you attend via Zoom, the proxy will be deemed revoked.

The purpose of this meeting is to review and ratify the 2022 budget, update the members of the Association on the status of the Development, discussion of common area upkeep and maintenance for the HOA, and to transact such business as may be brought before the meeting.

There is one Board of Director position open. Homeowners that are interested in nominating a member or in running for the open Board of Directors position, please email mindy@superiorpropertyspecialists.com. We will also be taking nominations at the meeting.

HIGHLANDER TOWNHOMES ASSOCIATION

HOMEOWNERS ANNUAL MEETING AGENDA

10 AM – SATURDAY, JANUARY 15, 2022

- I. Call to Order
- II. Determine Quorum
- III. Introduction of Neighbors
- IV. Old Business
 - 1. Approve meeting minutes from 2021 Annual meeting
 - 2. 2021 Roof repairs
 - 3. Painting, caulking, miscellaneous repairs
 - 4. Sign for units 301, 303, and 305
- V. New Business
 - 1. Review of 2021 YTD Financials
 - 2. Ratify 2022 Operating Budget. **Please note that the HOA does not propose a Dues increase or special assessment at this time**
 - 3. Plowing, Shoveling and Landscaping for 2022
 - 4. Dryer vent cleaning
 - 5. Proposed Declaration changes
- VI. Open Forum
- VII. Board of Director Election-One Board of Director position open
- VIII. Adjournment