

Application for Employment.

Please state which Job Vacancy you are applying for:	
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Personal Details

Title:			
Surname/Family Name:			
First Name:			
UK National Insurance No.:			
Full Postal Address:			
Postcode:			
Home Telephone Number:			
Mobile Telephone Number:			
Email Address:			
Preferred Method of contact (Please Circle):	Home	Mobile	Email
Current Driving License (Please Circle):	Yes	No	
Own Vehicle/Access to Vehicle (Please Circle):	Yes	No	
Do you have eligibility to work within the UK ((Please Circle):	Yes	No	

Please note: The Graylyns currently DOES NOT offer Tier 2 Sponsorship.

Education and Professional Qualifications

<u>School:</u>		
Relevant Subject/Qualification:	Grade/Result	Year Obtained
<u>College and/or University:</u>		
Relevant Subject/Qualification:	Grade/Result	Year Obtained
<u>Additional Training Courses:</u>		
Relevant Training	Year Obtained	

Please record below the details of your full employment history beginning with your current or most recent employment first. If required, please provide additional information regarding your employment history on a separate sheet.

Current/most recent employment.

Employer Name:			
Employer Address:			
Type of Business:		Contact Number:	
Job Title:			
Start Date:		End Date:	
Notice Period:			
A brief description of your duties and responsibilities			

Previous Employer 1

Employer Name:			
Employer Address:			
Type of Business:		Contact Number:	
Job Title:			
Start Date:		End Date:	
Notice Period:			
A brief description of your duties and responsibilities			

Please list ALL other employment history.

If you have any gaps within your employment history, please state the reasons for the gaps along with the dates.

Employer:	Start Date:	Finish Date:

Please provide the names and FULL contact information of the people who have agreed to supply a reference. Ideal one reference should be supplied by you last employer.

Referees will be required to comment on your competence, personal qualities, and suitability for the Job Role. This includes a manager OR someone in a position of responsibility for any work experience you have undertaken i.e., A Line Manager, Senior Nurse etc.

If you are a student, this should include a teacher/tutor at your education institution.

Referee 1:			
Type of Referee (Please circle):	Professional	Educational	Character
Full Name:			
Relationship:		Referee Job Title:	
Telephone Number:		Email:	
Referee 2:			
Type of Referee (Please circle):	Professional	Educational	Character
Full Name:			
Relationship:		Referee Job Title:	
Telephone Number:		Email:	

Declaration.

The Information in this form is true and correct. I agree that any deliberate omission, false or misleading information within this form will be ground for rejecting this application or subsequent dismissal if employed by The Graylyns Residential Home.

I agree to the above declaration:			
Signature:			
Full Name:		Date:	

Thank you for taking the time to complete this application form.

Kind regards,

**Mr. Andrew Jones,
Registered Manager.**

