

# **POINT TOWNSHIP SEWER AUTHORITY**

**October 9, 2025**

The Point Township Sewer Authority held its regular scheduled meeting at the Point Township Municipal Building on Thursday, October 9, 2025, at 7:00 pm.

Board members present: Robert Sulouff, Randy Yoxheimer, Earl Persing and Karl Bettleyon, 1 (one) seat vacant. Also present: are Attorney Richard Shoch, Engineer Chase Kelch, and Authority employees: Fran McGovern at 7:04pm, Donald Troxell and Michele Cope.

## **Regular Business**

Persing called the October 9, 2025, meeting to order at 7:00 pm.

Persing stated that an executive session was held after the meeting September meeting.

Persing noted that Fran McGovern was not at the last meeting so that will need to be removed from the minutes. He also wondered why nothing was written regarding his question regarding a fence around the Neitz Rd pump station. There was a discussion last month and tonight regarding the installation of a fence and the possibility of installing a camera. The majority of the board members feel it is not needed and would cause a hazard to traffic. Persing made a motion to accept the September 11, 2025, minutes with the change. Sulouff second; motion passed with 4 (four) votes, 1 (one) seat vacant.

Cope went over the bills, stating the total amount due for all bills is \$47,462.98 (forty-seven thousand four six hundred fifty-two dollars and ninety-eight cents). Cope stated that West Branch Regional Authority was paid for several different projects, K & T Excavating was paid to place stone inside the areas of the pump stations. Persing made a motion to pay the bills. Yoxheimer second; the motion passed with 3 votes, 1 (one) abstention (Karl Bettleyon), 1 (one) seat vacant.

Cope stated that a ratepayer would like a refund for the balance of the year. He removed their trailer on Terrace Street leaving the lot vacant. Yoxheimer made a motion to refund the ratepayer \$283.24 (two hundred eighty-three dollars and twenty-four cents). Suloff second; the motion passed with 4 (four) votes, 1 (one) seat vacant.

## **Public Comment**

- Bob Sulouff is in attendance. He maintains the property around the Neitz Road pump station. He is requesting a credit on his account as payment for the lawn care. Yoxheimer made a motion that as past practice, the Authority will allow 2 months of sewer rent in exchange for the yearly lawn care. Persing stated that he thinks it should be 3 months. Yoxheimer said okay his motion changed to 3 months of sewer rent in leu of maintenance around the station. Persing second; the motion passed with 3 (three) votes, 1 (one) abstention (Robert Sulouff), 1 (one) seat vacant.

## **Engineers Report – Old Business**

Chase Kelch Reported:

- Rt 11 Force Main Phase III –Nothing new from Kelch. There was a discussion regarding a meeting with the Borough to see if they have added this project in their budget, plus who will be the engineer, could we go together and get any grants. Yoxheimer asked Persing, Kelch and McGovern to attend the Borough's budget meeting. McGovern will not be attending.
- Route 405 Sewer Re-lining Project – Nothing new to report. Cope stated that she emailed the 3 (three) contractors McGovern contacted, plus one at Kelch's recommendation. All quotes will be presented at the November meeting.
- Rt 405 Paving & Manholes – Nothing new to report, per Sulouff the paving is scheduled for next year.
- Tap on Fee – Kelch has draft calculations for the board to review. There was an in-depth explanation from Kelch. He went over all aspects of how to determine the tap on fee. He went over all the calculations and where he got the information, He stated he will have a final number at the November meeting.
- CCTV Investigations – Nothing has been done due to the dry weather. Once we start getting some rain, they will be able to resume the CCTVs. Kelch noted that some of the repairs needed could be repaired without digging and replacing, it's much easier and cost effective.
- Small Water & Stream Grant – Nothing new to report.
- PennDOT Maintenance Yard – Nothing new to report.
- New Engineer – There was a discussion regarding Thomas Levine and his engineering services.

## **Solicitors Report – Old Business**

Richard Shoch reported:

- Bettleyon asked how it was going with Portnoff. Shoch reported that everything was sent to them although they may have a few questions. He emailed the lien information and will touch base with them.
- Nottingham Area Repair – Nothing new, waiting for the PUC.

## **System Maintenance**

### **New Business**

- Troxell stated he had an issue at the Neitz Rd pump station with the floats. He contacted Minnick who came down and installed 3 new floats on permanent mounts using stainless steel brackets.
- Troxell mowed the grass at all the pump stations.
- The handle on the basket broke at the Neitz Road pump station. We had a spare basket, which was installed. Troxell repaired the handle and will keep as a spare basket.
- Troxell stated that the transducer at the Rt 11 pump station needs to be cleaned monthly. Persing asked Troxell who helps him with this job, Troxell stated he does it alone. Persing informed Troxell that he would like Wehry, from the roadcrew, to assist with this. It's a safety issue plus, it's teaching someone else what needs to be done and how to do it.
- The board would like Troxell to have additional help from the Township personnel and it will be brought up at the Township meeting.
- Troxell had the weeds sprayed at the Rt 11 force main replacement area and at the Rt 405 area where we plan on lining the main.

### **Old Business**

- 16<sup>th</sup> Street Repair – Troxell took 6 (six) buckets of cold patch out to repair around the manhole on 16<sup>th</sup> Street. West Branch Regional Authority was supposed to use hot patch but never came back to finish.
- Rt 11 Main Repairs – Nothing new to report until the CCTV is completed.
  - Troxell left the meeting at 8:52 PM

## **Secretary / Treasurer New Business**

- Cope reported that the September bank statements have balanced. Revenue collected was \$78,878.07 (Seventy-eight thousand eight hundred seventy-eight dollars and seven cents).
- Delinquent Accounts have been sent to Portnoff – Cope is waiting for an update from Portnoff.

### **Old business**

- QuickBooks Training – Nothing new to report.
- Office Computer - Cope stated that the new computer is working, and Microsoft Office has been installed. Better Business Solutions was contacted to make some changes in order to get the Microsoft products as the default software.
- Auditor for 2025 – Cope will have a quote for the 2025 audit by the next meeting.

## **Chairman - New Business**

- Persing stated he would like Cope to complete a review of all the 2025 accomplishments. Yoxheimer said you mean a summary of calendar year 2025? Persing said yes, and he'd like the board to come up with a list of goals / projects for calendar year 2026. Yoxheimer would like a financial report comparing 2024 to 2025 for the November meeting.

### **Old business**

- Generator Service – Bettleyon stated there is nothing new to report until next year when the generators need serviced.

Persing wanted to proceed with the budget discussions before the meeting ends. The budget was reviewed with a few changes and additions. The budget will be once again reviewed at the November meeting.

The meeting adjourned by Persing at 10:08 PM