

POINT TOWNSHIP SEWER AUTHORITY

June 11, 2026, Meeting Minutes

1. CALL TO ORDER: Chairman Robert N Sulouff called the meeting to order at 7:
2. BOARD MEMBERS: Robert N Sulouff, Robert T Sulouff, Randy Yoxheimer, and Jared Wehry.
ABSENT BOARD MEMBER: Karl Bettleyon
ABSENT ENGINEER: Todd Pysher
PTSA STAFF: Fran McGovern, Donald Troxell, Michele Cope
OTHERS: Richard Shoch, Esq
3. PUBLIC COMMENT: None
4. APPROVAL OF MEETING MINUTES: May 14, 2026: **MOTION** was made by Robert T Sulouff and second by Jared Wehry to approve meeting minutes of May 14, 2026. ***The motion passed with 4 votes, 1 absent. Motion carried.***
5. APPROVAL OF BILLS / TREASURERS REPORT: **MOTION** to approve the bills as presented was made by Robert T Sulouff and second by Jared Wehry. ***The motion passed with 4 votes, 1 absent. Motion carried.*** Michele Cope stated that both the May bank statements balanced and are present for the board to review.
6. SYSTEM MAINTENANCE:
 - a. **Manhole Rt 11 & Spruce Hollow:** **MOTION** was made by Randy Yoxheimer and second by Robert N Sulouff, instructing Jared Wehry to contact WBRA to assess and repair the manhole. ***The motion passed with 4 votes, 1 absent. Motion carried.***
 - b. **King St Manhole Rings:** **MOTION** was made by Randy Yoxheimer as an emergency to allow Jared Wehry to install rubber moldable seals around the manhole on King St and second by Robert T Sulouff. ***The motion passed with 4 votes, 1 absent. Motion carried.***
 - c. **Rt 405 Pump Station:** **MOTION** was made by Randy Yoxheimer instructing Jared Wehry to contact WBRA to install new rails in the Rt 405 pump station. ***The motion passed with 4 votes, 1 absent. Motion carried.***
 - d. **Pump Station Dialers:** **MOTION** was made by Randy Yoxheimer instructing Jared Wehry to contact Process Controls to program the dialers at the a few of the pump stations. We need to remove Troxell's phone number and add the Authority cell phone, second by Robert N Sulouff. ***The motion passed with 4 votes, 1 absent. Motion carried.***
 - e. **Rt 405 Lining:** Per Mr. Rehab the manholes will be completed the end of June.
 - f. **Pump Station Electrical:** Fran McGovern will contact Riorden Materials to contact Jared Wehry to schedule a time to perform inspections at the pump stations. This is a free service.
 - g. **Rt 11 Force Main – Phase III:** Jared Whary will contact the Borough to schedule another meeting.
 - h. **Rt 405 Paving / Manholes:** Cope contacted PaDOT regarding the manholes, no response yet. She will reach out again.
 - i. **CCTV Investigations:** West Branch Regional Authority is still doing investigations.
 - j. **Lightening Quotes:** **MOTION** was made by Robert N Sulouff to allow Fran McGovern to obtain quotes for Lightening devices for the pump stations, second by Robert T Sulouff. ***The motion passed with 4 votes, 1 absent. Motion carried.***
7. ENGINEERS REPORT:
 - a. **Pa DOT Maintenance Yard / Lahrs Rd:** A meeting was held with some current and previous board members, Michael Stender, Linda Schlege-Culver and the solicitor to discuss the need for sewer to be installed on Lahr's Rd. The state would like to build a new maintenance garage and would like to have public sewer. Engineering will apply for a LSA Grant, which opens October 1 – November 30. The funds would be used for engineering which will be quite comprehensive.

b. Grants Applied – Rt 11: Waiting on a response

8. SOLICITORS REPORT:

- a. **Nottingham Area Repair:** No updates from the PUC.
- b. **Rules & Regulations:** No update / not reviewed. Richard Shoch will work on this for July.
- c. **Board Members Pay:** No update until the Rules and Regulations are reviewed.

9. SECRETARY REPORT:

- a. **Delinquent Accounts:** Michele Cope went over the list of delinquent accounts and discussion regarding water shut offs and dig and disconnect sewer lines. Richard Shoch will check with Portnoff regarding how we will handle what is due to them if we take action on any of the disconnect procedures.
- b. **2025 Audit:** Klacik had 4 people come over to start working on the 2025 audit. They said they believe they have everything they need to get the audit completed.
- c. **Quickbooks:** Michele Cope spoke with Diana Patton regarding the current QB's Online vs QB's Enterprise. A few suggestions were given such as how often we pay board members and Donald Troxell. This will be revisited in November 2026.

10. CHAIRMANS REPORT:

- a. **Sewer Truck:** Robert T Sulouff stated that the Supervisors are planning on buying a new truck. We have the sewer truck which isn't big enough for the Road Crew to use full time, yet we are not using it much with Donald Troxell's reduced hours. There was a discussion regarding selling the sewer truck and giving the money from the sale to the Township for a new truck. This way the road crew would be able to use the same truck for both jobs. This will need to be discussed at the Township Supervisors meeting.
- b. **Sump Pumps:** Nothing to report
- c. **Manhole on Peters Lane:** Nothing new to report.
- d. **Generators:** Nothing from Karl Bettleyon, Randy Yoxheimer will contact him. Michele Cope stated that we could contact Ron Hunter Electric. Jared Wehry said he is familiar with them and feel they work on Generac's, which is what we have.

11. ADJOURNMENT: With no further public business to conduct, a motion was made to adjourn the meeting at 8:50pm.