

POINT TOWNSHIP SEWER AUTHORITY

September 11, 2025

The Point Township Sewer Authority held its regular scheduled meeting at the Point Township Municipal Building on Thursday, September 11, 2025, at 7:00 pm.

Board members present: Robert Sulouff, Randy Yoxheimer, Earl Persing and Karl Bettleyon via conference call for the first 21 minutes, then in person for the rest of the meeting, 1 (one) seat vacant. Also present: are Attorney Richard Shoch, Engineer Chase Kelch, and Authority employees: Donald Troxell and Michele Cope. Fran McGovern is absent.

Regular Business

Persing called the September 11, 2025, meeting to order at 7:02 pm.

Persing stated that he would like to hold an executive session after the meeting.

Yoxheimer made a motion to accept the August 14, 2025, minutes. Sulouff second; motion passed with 4 (four) votes, 1 (one) seat vacant.

Cope went over the bills, stating the total amount due for all bills is \$46,653.11 (forty-six thousand six hundred fifty-three dollars and eleven cents). Cope stated that a larger bill is from OPSCO from the Strawbridge Road station, which had been struck by lightning. Sulouff made a motion to pay the bills as presented. Bettleyon second; the motion passed with 4 votes, 1 (one) seat vacant.

Public Comment

- Rob Anderson from Axtman is here for the Romig property and the DEP permits that needs to be signed. Yoxheimer made a motion to allow the Chairman to sign the forms for the Romig subdivision and sewage planning. Sulouff second, the motion passed with 4 votes, 1 (one) seat vacant.

Engineers Report – Old Business

Chase Kelch Reported:

- Rt 11 Force Main Phase III – Nothing new to report
- Route 405 Sewer Re-lining Project – Nothing new to report. Cope stated that she has gotten the contact information for the contractors that McGovern emailed. She will make contact and get quotes or rejections in writing
- Rt 405 Paving & Manholes – Nothing new to report
- Tap on Fee – Kelch will try to get that done before the next meeting
- CCTV Investigations – Nothing has been done lately due to the dry weather. Once we start getting some rain, they will resume the CCTVs.
- Small Water & Stream Grant – Nothing new to report.
- PennDOT Maintenance Yard – Nothing new to report.
- Small Water & Sewer Grant – Nothing new on approval or denial

Solicitors Report – Old Business

Richard Shoch

- Troxell's Ridge Road – Troxell's accepted the easement, it has been signed and notarized. Shoch will get it recorded.
- Nottingham Area Repair – Nothing new, waiting for the PUC.

System Maintenance

New Business

- Troxell reported that West Branch replaced the bases on both pumps at the Strawbridge Road pump station. They also removed both motorized valves for the pumps.

Old Business

- Troxell stated he still wants the Authority to continue looking for his replacement. He once again went over his list of duties that he will continue to perform.
- 16th Street Repair - Troxell's stated that the manhole was repaired, other than the paving around it. WBRA is planning on using hot paving, not cold patch.
- Nottingham Area Repair – Discussed under Solicitor
- Rt 11 Main Repairs – Nothing new to report until the CCTV is completed.

Secretary / Treasurer New Business

- Cope reported that the August bank statements have balanced. Revenue collected was \$70,632.70 (Seventy thousand six hundred thirty-two dollars and seventy cents).
- Delinquent Accounts have been sent to Portnoff, a total of 74 accounts.

Old business

- QuickBooks Training – Nothing new to report.
- Office Computer - Cope stated that the new computer is working, but the Microsoft Office products are not working, and it is needed. Yoxheimer made a motion to allow Cope to contact Better Business Solutions to purchase Microsoft Office and have them install it. Persing second; the motion passed with 4 votes, 1 (one) seat vacant.
- Auditor for 2025 – Cope contacted Klacik, who will get a proposal to the board by in a few months.

Chairman - New Business

- Additional Operator / Maintenance – Persing said that Mike Kerstetter told him he wasn't interested in the operator / maintenance position. Yoxheimer stated that Montie Peters knows Kerstetter and would talk to him to discuss the position with specifics, because maybe he thinks the position is more than it is. A discussion ensued, and it was determined that it would be a good idea. Troxell stated that the large stones / gravel at the pump stations is hard to walk on. There was a discussion regarding how it could be made better / easier to walk on. Yoxheimer made a motion to allow Troxell to contact Kyle Bettleyon to have fine stones installed in the main walking areas, conditional to \$3,000 - \$4,000 (three to four thousand dollars). Sulouff second, the motion passed with 3 votes, Bettleyon abstained, 1 (one) seat vacant.
- PMRS - MMO - Cope presented the Pennsylvania Municipal Retirement System's MMO for 2026. Sulouff made a motion to accept the PMRS MMO for \$23,944 (twenty-three thousand nine hundred forty-four dollars) for 2026. Bettleyon second; motion passed with 3 (three) votes, 1 (one) member stepped out of the room, 1 (one) seat vacant.
- Persing would like to have a budget meeting so the entire budget isn't on Cope. After a discussion, it was decided that the budget would be discussed after the October 9th meeting.

Old business

- PaOne Call – Blaire Prough from Pa1 is here to answer questions. The board had questions regarding contractors not marking in white. Prough stated that it is not in the law that they mark in white, but they have to have the specific location documented. Either by pole numbers or GPS coordinates, or marked in white. If we do not know where they are digging, we need to mark the call as "Insufficient", and the Authority will need to call the number listed on the ticket for the specific location.
- Generators – Cope has the paperwork Bettleyon requested. He will check with another company before using Hunter Lomison next year.
- Kratzer's Old Danville Hwy – Cope stated that Kratzer called requesting a diagram / plan on where and how, they should connect to the sewer main on the Old Danville Highway. A discussion ensued regarding where they need to connect and how since they will have a pressure line entering the system. The board tasked Kelch with putting something together for the Kratzer's.

The meeting adjourned by Persing at 9:13 PM

Executive session started at 9:18 PM

Executive session ended at 10:00 PM