

POINT TOWNSHIP SEWER AUTHORITY

July 10, 2025

The Point Township Sewer Authority held its regular scheduled meeting at the Point Township Municipal Building on Thursday, July 10, 2025, at 7:04 pm.

Board members present; Robert Sulouff, Randy Yoxheimer and Earl Persing, 1 (one) member absent Karl Bettleyon, 1 (one) seat vacant. Also, present; are Attorney Richard Shoch, Engineer, Chase Kelch, and Authority employees; Fran McGovern, Donald Troxell and Michele Cope.

Regular Business

Persing called the July 10, 2025, meeting to order at 7:04 pm.

Persing stated that the board held an executive session on June 12, 2025.

Yoxheimer made a motion to accept the May 8, 2025 minutes. Sulouff second; motion passed with 3 (three) votes, 1 (one) member absent, 1 (one) seat vacant.

Yoxheimer made a motion to accept the June 12, 2025 minutes. Sulouff second; motion passed with 3 (three) votes, 1 (one) member absent, 1 (one) seat vacant.

Cope went over the bills stating the total amount due for all bills is \$39,187.24 (thirty-nine thousand one hundred eighty-seven dollars and twenty-four cents). Cope stated that the first payment for the Rt 11 force main loan is added in the bills. Persing made a motion to pay the bills as noted. Sulouff second; the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.

Public Comment

- No public comment

Engineers Report

- Chase Kelch Reported:
 - Rt 11 Force Main Future Phase –Nothing new
 - Kelch stated that West Branch Regional Authority (WBRA) has been working on the overall system map. Members have a copy of the map thus far. There are a few areas that need to be repaired as a lot of inflow is getting into the system.
 - DRIVE Property Development - Kelch spoke to Livic Civil (engineering for DRIVE) who stated they are in the preliminary phase. At this point they didn't have a firm plan for what the development site will be or a firm wastewater flow amount. Once this is determined we would see what upgrades would need to be done at the Rt 11 pump station and discuss with the Borough. Discussion ensued.
 - Kelch contacted Neil Kerstetter at Pa DOT regarding their interest in a piece of property near the CSVT, which they would like to build a new Maintenance Yard. Kech presented a probable construction cost of \$3,421,000 (three million four hundred twenty-one thousand dollars).

Solicitors Report

- Richard Shoch
 - Shoch made a call to Mike Kerstetter to discuss the System Operator position. There hasn't been a return call yet so he will try again. McGovern stated that he contacted PA Environmental Solutions in Dalmatia and Phoenix from Milton. PA Environmental charges \$47.00 (forty-seven) per hour and 1 ½ times for emergencies. Phoenix cost is \$75.00 (seventy-five) per hour and \$125.00 (one hundred twenty-five) for emergencies. McGovern went over the duties the Authority will need for the position.
 - Recorder off at 7:37 PM
 - Recorder on at 8:07 PM

System Maintenance

- Troxell reported:
 - Troxell reported that he needs WBRA to install the new stabilizers in the bottom of the Strawbridge pump station because he is still running on only 1 (one) pump. We already have the parts to perform this repair. Plus, there is a broken check valve in the other pit. He'd like to remove the check valves and replace with manual checks. WBRA submitted a quote for \$20,146.00 (twenty thousand one hundred forty-six dollars). Yoxheimer made a motion to allow the Authority to contact West Branch Regional Authority to repair the Strawbridge wet well, in an amount not to exceed \$22,000.00 (twenty-two thousand dollars). Yoxheimer made a motion to allow WBRA to repair the manhole on 16th Street and to authorize WBRA to perform the repair on Rt 11 where we have high inflow and to seal the manholes as needed. Plus, authorizing another \$20,000.00 to continue the camera work. Persing second; the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.
 - Troxell stated that it is supposed to be his last day but does the Authority want him to supervise any of these jobs? Yoxheimer stated that he would like him to continue with oversight, with any of the people that are coming up. Yoxheimer said you can resign from the normal everyday stuff, but just to answer questions and oversight. Persing asked about insurance for Troxell. Yoxheimer said Troxell is in charge of how much he wants to do. Emergency and after hour calls are something that Troxell is willing to continue until a replacement is employed. McGovern said the Troxell's phone number will have to be removed from the pump station dialers once someone is employed.

Old Business

Engineering

- Rt 11 Force Main – Kelch discussed in the engineering report
- Rt 405 Relining – McGovern stated that he got one quote back out of the four he requested.
- Rt 405 Paving / Manholes – Nothing new.
- Tap on Fee – Kelch said once the mapping is completed, he will be able to finish this project.
- 2025 Small Water & Sewer Grant Program – Nothing new.

Solicitor

- Troxell's Ridge Road – Shoch hasn't heard from Michetti.
- Portnoff Associates – Shoch stated Portnoff was going to meet with Michele, Earl and himself but something came up so they rescheduled for next Tuesday.
- Nottingham Area Repair – Shoch stated that he hasn't gotten to review the information.

Maintenance

- Rt 11 Pump Station Storm Repairs – Troxell purchased the lights and installed.

Secretary

- QuickBooks Training – Nothing new.
- Office Computer - Cope stated the files are still not transferred to the new computer. The last thing Cope knew was that Rich Wilson was going to contact Better Business Solutions to assist with the file transfer. The board told her to contact Rich Wilson to get an update.
- PLIGIT Card – Cope stated the card has been received and used by Troxell.
- PaOne Call - Cope stated that our representative, Blaire Prough will be available to attend the September meeting. PaOne agreement to be signed, Persing feels if Cope isn't doing anything with the calls, then why not have the name of the person taking care of the calls listed take care of everything.

Chairman

- New Auditor – Persing asked Cope to contact Klacik for an informational meeting and to get a contract in place for 2025's audit.
- Ratify Motion for Pump, Magnetic Starter and Pump Station Discharge Kits – Yoxheimer made a motion to ratify the motion for the work performed under an emergency for the Strawbridge Road Pump station repairs due to a lightning strike. Sulouff second; motion passed with 3 (three) votes, 1 (one) member absent, 1 (one) seat vacant.
- Generators – Nothing New
- System Maintenance Employee – Discussed in Maintenance

New Business

- Strawbridge Pump Station Upgrade – Discussed in Maintenance
- Cope reported that the June bank statements have balanced. Revenue collected was \$70,855.69 (Seventy thousand eight hundred fifty-five dollars and sixty-nine cents).
- Delinquent Accounts
 - Total collected on delinquent was \$16,390.74 (sixteen thousand three hundred ninety dollars and seventy-four cents). Cope mailed 23 past-due notices. Zach Black, constable, served approximately 11 water shut-off notices. All accounts that were served a with a water shut off notice, have been paid.

The meeting closed by Persing at 8:58 PM

COPY