

POINT TOWNSHIP SEWER AUTHORITY

May 14, 2026

The Point Township Sewer Authority held its regular scheduled meeting at the Point Township Municipal Building on Thursday, May 14, 2026, at 7:05 pm.

Board members present, Robert N Sulouff via audio for part of the meeting, Robert T Sulouff, Randy Yoxheimer, late and Jared Wehry. Karl Bettleyon is absent, Engineer Todd Pysher is absent. Also, present; are Attorney Richard Shoch, Authority employees; Fran McGovern, Donald Troxell, Michele Cope.

Regular Business

R T Sulouff called the May 14, 2026, regular meeting to order at 7:05 pm.

Wehry made a motion to approve the April 9, 2026 minutes. R N Sulouff second. Motion passed with three (3) votes, two (2) absent.

Cope went over the bills noting that it is a big month due to the Borough's 1st Quarter billing of \$181,481.19, West Branch Regional's bill of \$69,713.90 and Mr. Rehab's \$88,301.96. There is also a bill listed for Mike Nelson for Jared Whary to take a class and test to obtain the Wastewater Collection License. The total bills to be paid is \$382,670.80 (three hundred eighty-two thousand six hundred seventy dollars and eighty cents). Yoxheimer questioned if we had a grant for the Rt 405 Relining. McGovern said yes, we do and thought is good until November 2026, Cope stated its September 2026. Mr. Rehab needs to complete the manholes but their machine is broken. Yoxheimer said we need to get this completed so we don't lose the grant. R N Sulouff made a motion to pay the bills as presented. Whary second; the motion passed with four (4) votes, one (1) absent.

Public Comment

- No public comment. R T Sulouff stated that people on Face Book were discussing the rates and wondered why we didn't bill by water. Yoxheimer stated that we have too many people on wells. R T Sulouff agreed but just wanted to give this information.

System Maintenance –

- Wehry reported that he went with Bob Bectel to perform the valuation of the pump stations. Upon looking at the Rt 405 pump station he noticed the guide rails are rusted off. Wehry will contact West Branch Regional Authority to see if this is something they can repair. This station would need upgraded when we sewer Lahrs Road. Discussion ensued. Yoxheimer made a motion to begin a feasibility study on Lahrs Road, conditioned upon the meeting in June with Linda Schlegel-Culver, Michael Stender, Montie Peters and anyone from the board. The motion is withdrawn by Yoxheimer.

Old Business

- Wehry stated that he will have West Branch look at the broken ring on a manhole on King St.
- Ridge Rd PS Control Board – Troxell stated that PPL has repaired some lines on Rt 11 which seems to have corrected the issue. Troxell talked to him and told him everything is working fine lately and said we didn't need him. Per the board, if it's a free service, we should still have it done. McGovern stated, it's Riordan and this guy is located in Montoursville. There usually isn't a cost but he will check into this. The board can decide in June what they want to do if there is a cost.
- Rt 11 Main Repairs – Nothing new to Report. We are waiting WBRA.

Engineers Report – NEW

Old Business

- Rt 405 Relining – McGovern / Mr. Rehab – The main was relined but the manholes have yet to be completed. Per McGovern all costs, such as the water and Troxell's time should all go in for reimbursement.
- Rt 11 Force Main Phase III – The meeting with the Borough was held on April 7. The Borough had a lot of questions regarding their small pump station behind Resilite. There was a discussion regarding increasing the size of the pipe from a 6 inch to an 8 inch.
- Rt 405 Paving & Manholes – Unknown if this is completed. But the manholes appear lower than they before this work. Cope will contact PaDOT.
- CCTV Investigations – WBRA is continuing with this.
- PennDOT Maintenance Yard – Per Yoxheimer a meeting will be held with Peters, Representative Schlegel-Culver and Michael Stender.

- Lahrs Road - - Per Yoxheimer a meeting will be held with Peters, Representative Schlegel-Culver and Michael Stender.
- LSA Grant Application – Nothing new to report (Submitted November 2025)
- Ground Water Remediation at Sunoco – Troxell stated that the Borough said it was okay. The company has 2 meters onsite to monitor the flow going into the system. We will bill according to the flow that gets discharged in our system.

Solicitors Report - NEW

Richard Shoch reported.

- Township Agreement – The agreement is completed. It was emailed to the board members who reviewed it and do not have any questions or concerns. Yoxheimer made a motion to approve the agreement between Point Township and Point Township Sewer Authority. R T Sulouff second. Motion passed with 3 (three) votes, 1 (one) absent and 1 (one) abstain (Wehry).
 - Troxell left the meeting at 7:53 PM
- Feaster Agreement – Shoch said it was completed and sent back without being notarized. This needs to be notarized because it will be registered with the deed. Shoch contacted their attorney and they will need to sign and notarize.

Old business

- Nottingham Area Repair – Nothing new to report
- Compensation for Board members – Shoch said it is possible; he will check the By-Laws. If it's not in there, we can add it. Yoxheimer feels it's a stretch to pay the Board Members if they attend other meetings. Discussion ensued. Yoxheimer made a motion to allow Shoch to investigate it and come up with something that is reasonable and fair for the hours. He still feels it will be a minimal amount of time and if nobody wants to sacrifice time, then this is the only option. Wehry second. Motion passed with 4 (four) votes, 1 (one) absent.
- Shoch stated that he looked at the Rules and Regs to determine the legality of capping sewer lines. It is in there but it doesn't reference any reimbursement for capping or reconnection. He said the board will have to establish these fees and update the Rules and Regs. The fees should not be listed, just state that there will be a fee. The fees should be done as a resolution. The fees would be cost of equipment, labor and materials. Cope stated she talked to Portnoff regarding adding their accounts. They said they would prefer to not be included. Shoch said he would talk to Portnoff. He will also talk to WBRA to see what they are charging. Another thing is they would need to have a 30-day notice, then the second one such as a door hanger, or place on the door and take a photo or we could engage the Constable.
- Shoch said in regards to the sump pump inspection and not being allowed on the property. We could get a warrant from the District Magistrate. We'd have to put together an affidavit that we have reason to believe that conditions are present in the home that violate the Sewer Authority rules. Since it is a violation of the Rules and Regs, it could be capped as well.
- Shoch stated that as far as a member missing the monthly meeting. The Supervisors could replace him but he isn't getting paid if he doesn't attend. Discussion ensued.
- Shoch stated that he checked in the Register and Records office to look for the grinder pump agreements. He hasn't seen anything but will check with the 2015 easements.
- Shoch stated that the questions have been asked if we could charge for the Solicitors time for large property issues. It's not in the Rules & Regs. If the board would like to charge, we should update the Rules & Regs. We could include the Engineers, Solicitors, employees for their time. It should be done by a resolution establishing the rates. Discussion ensued. Wehry made a motion to update the Rules & Regs. R N Sulouff second. Motion passed with 3 (three) votes, 2 (two) absent.

Board Member Business

- Yoxheimer stated that he spoke to Pysher regarding the I & I Issues. Pysher recommended using itrack which shoots a beam in the main, not like the old style. Yoxheimer asked Wehry about confined space training. Wehry and J Savidge have the training. Yoxheimer said maybe we could have a confined space class. McGovern stated that Mike Nelson, who we are using for the licensing offer confined space classes. Wehry said a gas meter is needed, Yoxheimer agreed. Discussion ensued.
- There was a discussion regarding changing the phone numbers at the pump stations which will alleviate Troxell from getting the pump station calls. Wehry will get to the stations and change the numbers.
 - Yoxheimer left the meeting at 8:39 PM

Secretary / Treasurer New Business

- Cope reported that both the April bank statements have balanced. Revenue collected in April was \$83,226.70 (Eighty-three thousand two hundred twenty-six dollars and seventy cents).
- Delinquent Accounts - Portnoff Collected – \$ 49.15 Cope stated that she requested reports from Portnoff because she is missing payments from them.

- Delinquent Accounts – Cope went over the collection list stating the first and second notices were sent out. We collected \$8,846.59 (eight thousand eight hundred forty-six dollars and fifty-nine cents). The ones who don't make a payment or contact me will be getting water shut-off notices delivered by the constable. Wehry asked if Pa American water shuts the water off for us. Cope stated they do. A form needs completed online, at that time a \$30.00 disconnect is billed to the Authority, when the account is paid another form is completed online and Pa Water adds a \$30.00 reconnection fee is billed to the Authority. All fees are added to the customer's account. Discussion regarding late fees at businesses and Splash Magic campground having a water leak.

New Business

- Cope stated that she would like to access the bank account online, which will be helpful when deposit slips don't get to us. Wehry made a motion to allow Cope to have access to online banking. Yoxheimer second. The motion passed with 4 (four) votes, 1 (one) absent.

Old Business

- QuickBooks Training – Will be held via online May 18 @ 9:30 AM. Cope will place a note that the office is closed for training and the window will be shut.

Chairman - New Business

- Collection Class for Jared was discussed and amount paid with the bills.

Old Business

- Sump Pumps – Discussed earlier
- Board members paid for meetings – Discussed earlier in the meeting
- Manhole on Peters Road – Nothing new
- Generator Service – Open item – Bettleyon will check on service.

Motion to adjourn by R N Sulouff at 9:04 PM; second by Wehry.