

POINT TOWNSHIP SEWER AUTHORITY

August 14, 2025

The Point Township Sewer Authority held its regular scheduled meeting at the Point Township Municipal Building on Thursday, August 14, 2025, at 7:04 pm.

Board members present: Robert Sulouff, Randy Yoxheimer and Karl Bettleyon via conference call; Earl Persing absent, 1 (one) seat vacant. Also present: are Attorney Richard Shoch, Engineer Chase Kelch, and Authority employees; Fran McGovern, Donald Troxell and Michele Cope.

Regular Business

Sulouff called the August 14, 2025, meeting to order at 7:03 pm.

Yoxheimer made a motion to accept the July 10, 2025, minutes. Sulouff second; motion passed with 3 (three) votes, 1 (one) member absent, 1 (one) seat vacant.

Cope went over the bills, stating the total amount due for all bills is \$262,337.74 (two hundred sixty-two thousand three hundred thirty-seven dollars and seventy-four cents). Cope stated that the 2nd quarter billing from the North'd Borough Sewer is, \$207,871.30, the North'd National Bank payment for Rt 11 is \$5,644.17, and the payment for PA Environmental Solutions is higher than anticipated. This is a few of the higher bills this month. Yoxheimer made a motion to pay the bills as presented. Sulouff second; the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.

Public Comment

- Donald Kratzer was on the agenda but didn't show up.
- Rob Anderson from Axtman to discuss the Romig property. They need to have an Operation and Maintenance agreement with the Authority. This agreement was approved at the Supervisors' meeting. They also need to file a Component 3 Sewage Planning Module with the State. Discussion ensued. Yoxheimer made a motion to approve the standard Operation and Maintenance agreement with Ryan and Samantha Romig. Bettleyon second, the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant. Cope will prepare a will serve letter for available capacity, which is needed for the State.

Engineers Report – Old Business

Chase Kelch Reported:

- Rt 11 Force Main Phase III –Nothing new to report
- Kelch stated that the West Branch Regional Authority (WBRA) has been working on the overall system mapping. This will likely take another 1 – 2 months to complete. Once completed, the tapping calculations can be determined.
- DRIVE Property Development – Nothing new to report.
- PennDOT Maintenance Yard – Nothing new to report.
- Route 405 Sewer Re-lining Project – Nothing new to report.
- CCTV Investigations – Coordinated with WBRA and gave them some additional areas to CCTV. Once completed, a list of defects will be prioritized and repaired.
- Small Water & Stream Grant – Nothing new to report.
- Rt 405 Paving & Manholes – Nothing new to report

Solicitors Report – Old Business

Richard Shoch

- Troxell's Ridge Road – Shoch spoke to Michetti, who said he is going to present the information to the Troxell's
- Portnoff Associates – Shoch stated Portnoff came in and met with Michele, Earl and himself. Cope stated that the software doesn't create the Excel files correctly, so they need to be adjusted. She stated she will have over 50 accounts to send, which will eliminate the fee.
- Nottingham Area Repair – Shoch stated that he hasn't gotten to this. Discussion ensued. Kelch said PaOne could find either or all parties at fault, but it takes a while to get their decision. Yoxheimer made a motion to table this until PaOne does their investigation. Sulouff second the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.

- Shoch stated he has a new phone number for Mike Kerstetter, and he left him a message regarding the System Operator position.

System Maintenance

New

- Troxell reported that he had a flat tire on the Old Danville Highway, and he called Weavers. They came out, took the tire, but it couldn't be repaired, so a new one was installed. Troxell stated that the other 3 tires should be replaced due to wear. Yoxheimer made a motion to replace all the tires (3) on the truck, per the quote from Weaver Tires. Sulouff second the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.
- Troxell stated he has a list of duties he is still willing to provide to the Authority. Discussion ensued regarding the contracted company not working out. Troxell is willing to continue with anything he feels he's able to do. Yoxheimer made a motion to allow Troxell to resume his duties as he sees necessary. If he has any problems, he should get in touch with a board member and/or Whary. Sulouff second the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.
- Troxell stated the Nottingham pump station has been getting an excessive amount of grease. Cope sent a letter to Nottingham Village. They contacted her asking why we feel it is from them. Troxell visited Nottingham Village and spoke to the maintenance department. They say their grease trap is cleaned weekly, and SJ Eaton cleans the main trap every 3 weeks. The board directed Cope to contact Nottingham Village to inform them that they will need to provide documents from their maintenance department, as well as SJ Eaton's records

Old Business

- Nottingham Area Repair – Discussed under Solicitor
- 16th Street Repair - Troxell's stated that we are waiting on WBRA to repair. We had 3 anonymous letters sent wondering, why it hasn't been repaired. WBRA did make a temporary repair with a metal plate and expandable foam to hold it in place and control the odor.
- Rt 11 Main Repairs – Nothing new to report.

Secretary / Treasurer New

- Cope reported that the July bank statements have balanced. Revenue collected was \$115,116.86 (One hundred fifteen thousand one hundred sixteen dollars and eighty-six cents).
- Delinquent Accounts Over 50 will be sent to Portnoff once they all get formatted.

Old business

- QuickBooks Training – Nothing new to report.
- Office Computer - Cope presented a quote from Better Business Solutions to transfer all the files from the old computer to the new computer. Yoxheimer made a motion instructing Cope to contact BBS to set up the new computer for \$684.00 (six hundred eighty-four dollars). Sulouff second the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.
- Auditor for 2025 – Cope contacted Klacik to touch base with Tony, haven't heard back from him.

Chairman New

- Road Crew Assisting Sewer - Yoxheimer stated that at the Supervisors meeting, it was approved to have Jared Whary and John Savidge, from the road crew assist in Sewer duties. Yoxheimer made a motion to have the 2 road department employees, Whary and Savidge added to the Sewer Authorities auto insurance. Sulouff second the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.

Old business

- PaOne Call - Cope stated that the form we received needs to be signed, which is a standard form. It is just stating that the Authority will receive and respond to the PaOne calls. Cope gets the calls via email, they get printed for Troxell, and Cope responds on the One Call system. Discussion ensued. Cope will check on getting another email address for Troxell so he can get the emergency calls. Yoxheimer made a motion to have the chairman sign the PaOne Call form when he comes into the office. Sulouff second the motion passed with 3 votes, 1 (one) member absent, 1 (one) seat vacant.
- Generators – Bettleyon stated he hasn't been able to get into the office to get the paperwork.
- Yoxheimer said he was told that Furman's will be coming to the Authority again regarding connecting to the sewer. He understands it will not be the processing end but, the bathrooms. No one from the Authority has been contacted as of yet.

The meeting adjourned by Sulouff at 8:20 PM