

POINT TOWNSHIP SEWER AUTHORITY

January 8, 2026

The Point Township Sewer Authority held its regular scheduled meeting at the Point Township Municipal Building on Thursday, January 8 2026, at 7:00 pm.

Board members present, Robert N Sulouff, Robert T Sulouff, Randy Yoxheimer. Karl Bettleyon is absent, 1 seat vacant. Also, present; are Attorney Richard Shoch, Authority employees; Fran McGovern, Donald Troxell and Michele Cope.

Richard Shoch will act as the inter-chair until one is appointed. Shoch asked for nominees for Chairman. Yoxheimer made a motion to nominate Robert N Sulouff as Chairman. R. T. Sulouff second. Shoch asked if there are any other nominations, none. Shoch asked to have a motion to close the nomination, made by Yoxheimer, second by R. T. Sulouff; motion passed with three (3) votes, one (1) absent, one (1) seat vacant.

R N Sulouff took charge of the meeting. R N Sulouff went down the list as follows:

- 2026 Vice Chairman – **Robert T Sulouff** - Motion made by Yoxheimer
 - Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Secretary / Treasurer – **Michele Cope** - Motion made by R N Sulouff
 - Second by Yoxheimer. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Engineer – **Thomas Levine - Alternate Todd Physer** - Motion made by Yoxheimer
 - Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Maintenance - **Don Troxell** Motion by Yoxheimer
 - Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Maintenance – Special Services – **Fran McGovern** - Motion by Yoxheimer
 - Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Solicitor – **Shoch Law Office PC** Motion by R N Sulouff - Motion by Yoxheimer
 - Second by R T Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Special Counsel – **Kimberly Perimattei** - Motion by Yoxheimer
 - Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Auditor – **Klacik & Associates** - Motion by Yoxheimer
 - Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Bank Depository – **Central Penn Bank & Trust** - Motion by Yoxheimer
 - Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Bank Signatory's – Robert N Sulouff and Robertt T Sulouff with Michele Cope as an alternate - Motion by Yoxheimer

- Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- 2026 Right to Know Officer – **Michele Cope** - Motion by Yoxheimer
 - Second by R N Sulouff. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.
- Yoxheimer made a motion to close the Reorganization meeting which ended at 7:19 pm. R N Sulouff second. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.

Regular Business

R N Sulouff called the January 8, 2026, regular meeting to order at 7:19 pm.

R T Sulouff made a motion to approve the December 11, 2025 minutes. Yoxheimer second. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.

Cope went over the bills stating that the bill for PMAA is listed but a check hasn't been written. Cope wondered if the board was still interested in this organization. There was a discussion regarding the benefits of renewing the subscription. Cope will contact PMAA for additional information and give a report to the board next month. Cope stated total amount due for all bills is \$41,708.71 (forty-one thousand seven hundred eight dollars and seventy-one cents). Discussion on a few invoices. Yoxheimer made a motion to pay the bills as presented. R T Sulouff second; the motion passed with three (3) votes, one (1) absent, one (1) seat vacant.

2024 Audit Presentation – Ethan Baker from Wagner, Dreese, Elsasser & Associates. Ethan Baker has given every board member the report. Ethan Baker reported in their professional opinion the financial statements present fairly in all material respects. In accordance with auditing standards everything is sufficient and appropriate. He stated that the financial statements are free from material misstatement due to fraud or error.

Public Comment

- No comment

System Maintenance - NEW

- Troxell reported:
 - He replaced 3 batteries at 3 pump stations. The batteries were 10 years old.
 - December 18th, the main on Rt 405 was blocked with roots, between 16th Street and 12th Street. Rotor Router came and jetted the main, which cleared it out.
 - Lithia Springs PS had a power outage.
 - Ridge Rd PS gate was open due to the high winds. Troxell made some adjustments to correct this issue.
 - Troxell reported that he had to replace a timer at the Strawbridge Road pump station.
 - Spruce Hollow PS, 10 hp, the seal failed. OPSCO was called, they pulled the pump and took it to the shop. The estimate for them to rebuild is \$3,726.00 (three thousand seven hundred twenty-six dollars). Yoxheimer made a motion to allow OPSCO to rebuild the pump, R N Sulouff second. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant. The pump had 80,728 hours, which is from 2016 to present. This has been the first issue with this pump.
 - The section of the sewer line on Blue Hill needs replaced. Mr. Rehab will give a quote for relining. We will have three (3) quotes, two (2) are dig and replace from Gutelius and the other from West Branch Regional Authority.

Old Business

- Ridge Rd PS Control Board – Per McGovern Flygt is the brand. Riordan Materials will be sending a representative (Jason Donaldson) up to perform testing on the board. They will contact Troxell next week.
 - Troxell left the meeting at 8:01 PM

Engineers Report

- Rt 11 Force Main Phase III – Nothing new to report. The board would like to setup a meeting with the Borough, include Tom Levine in this meeting. Troxell will coordinate
- Route 405 Sewer Re-lining Project – McGovern stated that Mr. Rehab plans on starting this sometime in March 2026.
- 405 Paving & Manholes – Nothing new to report
- LSA Grant Application – Diner Road – Not Awarded
- Small Water & Stream Grant – Nothing new to report. (Submitted in April 2025)
- LSA Grant Application – Nothing new to report (Submitted November 2025)
- CCTV Investigations – Nothing has been done due to the dry weather.
- PennDOT Maintenance Yard – Nothing new to report.

Solicitors Report

- Richard Shoch reported.
 - Shoch is working on an agreement for the Township and Authority regarding the roadcrew working for the sewer. He was just made aware of this and he will put something together for both sides to review. Yoxheimer stated that the Township is looking to break even, not make money. Shoch noted that he is the solicitor for WBRA, which could cause a conflict but that is waivable by each of the clients. This is the same scenario; he is the solicitor for the sewer and Township but there haven't been any issues in the past.

Old business

- Nottingham Area Repair – Nothing new to report

Secretary / Treasurer New Business

- Cope reported that both the December bank statements have balanced. Revenue collected was \$79,180.21 (seventy-nine thousand one hundred eighty dollars and twenty-one cents).
- Delinquent Accounts have been sent to Portnoff – Notices sent November 4th. Portnoff will be sending out additional notices. Cope will contact Portnoff In house delinquents will be noted as past due on new bill.

New Business

- 2026 Billing – Cope is in the process of sending the bills
- W-2's – Cope asked if the old auditor or the new auditor should prepare the 2025 W-2's. Per Yoxheimer, use Klacik since they will be performing our 2025 audit.

Old business

- QuickBooks Training – Nothing new – Revisit in March

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Old business

Chairman - New Business

- Pollution Policy – Yoxheimer made a retroactive motion to instruct Eddie Cupki from Pfeiffer & Naginey to renew our Pollution Policy. R N Sulouff second. Motion passed with three (3) votes, one (1) absent and one (1) seat vacant.

Old business

- Manhole on Peters Road – Whary will be made aware of this issue.
- Generator Service – Open item – Bettleyon will check on service.

Motion to adjourn by R N Sulouff at 9:12 PM; second by R T Sulouff