

**WBRH BOARD OF DIRECTORS MEETING
MINUTES
Saturday, December 12, 2020 11:00 A.M.
1013 Alahaki St., Kailua, HI**

I. Call to Order: The Meeting was called to order by President, Nancy Appleton, at 11:45A.M., immediately following the Annual Meeting.

II. Quorum Established -

Members present: Nancy Appleton, Francisco Valenzuela, Dixon Smith, Morgan Keene, Kelly Gannon

Members present by phone: Teri Morrissette, Gabi Stelljes

No members absent.

III. Approval of agenda

A motion was made by Morgan, seconded by Dixon, to approve the Agenda without amendment, and was approved unanimously:

IV. Approval of August 15, 2020 Minutes

A motion was made by Morgan, seconded by Dixon, to approve the August 15, 2020 Minutes with an amendment to section II. thereof indicating Morgan was present by phone. Approved unanimously.

V. Reports of Officers

Treasurer's report: Morgan reported the budget for 2021 will be similar to the 2020 budget but a full Treasurer's report was deferred until the next meeting, at which meeting the Treasurer will present a budget for 2021 and a final budget analysis for 2020.

VI. Unfinished Business

- A. *Petco follow-up* – Kelly, who frequents Petco Kaneohe, will get in touch with Teri about this matter.
- B. *Foodland Charitable Giving Campaign* – Nancy reported WBRH made \$425 in donations plus \$100.62 in matching gifts for a total of \$525.62.
- C. *Monetary support for Arlene Takai in Ewa* – Dixon reported Diane Endo had donated something to Arlene; Morgan has worked with Arlene before and will follow up.
- D. *Trifold flyers* – The Board reviewed the quotes from Honolulu Printing summarized in the August 15, 2020 minutes. Morgan will ask Dennis Vigue for a flash drive with the flyers in digital format.

A motion was made by Morgan, seconded by Teri, and adopted unanimously, to authorize the printing of 500 WBRH flyers, double-sided, and in color, for a price not to exceed \$400 including the price of tax.

VII. New Business

A. *Post WBRH Board minutes and annual meeting minutes to website* – A motion was made by Morgan, seconded by Dixon, and adopted unanimously, to post the WBRH annual and BOD meeting minutes to the WBRH website; Nancy is to redact any personal identifying information that may be included in such minutes. Nancy stated Carly Shumaker, who manages the WBRH website, should be able to post the minutes without trouble.

B. WBRH misinformation

- a. Appointment of Standing Committee on Social Media. A Standing Committee on Social Media was created; Kelly Gannon and Gabi Stelljis were appointed to said committee. Both are familiar with social media. The committee will monitor the WBRH FaceBook and Instagram pages and delete negative posts. Morgan will contact Angelea to put her in contact with Kelly; Angelea will need to add Kelly and Gabi as administrators of the pages.
- b. Correcting misinformation. Nancy will post her email dated 12/9/20, sent to the rehabbers' email listserv, with subject line "WBRH Misinformation" to the WBRH FaceBook page. Kelly will rewrite the same email to be distributed on other WBRH platforms.

VIII. Next Meeting - The next meeting will be held at 11:00 AM, on Saturday, January 16, 2020, at the home of Nancy Appleton at 1013 Alahaki St., Kailua, HI

IV. Adjournment – There being no further business, the meeting was adjourned by unanimous consent at 12:43 P.M.