

Rockfish Christian Academy

7604 Rockfish Road, Raeford, North Carolina 28376
Phone: 910.848.6000

Health & Safety During COVID-19: Additional Policies, Protocols, & Information

Please note that these policies and procedures supersede any other policies published prior to August 19, 2020. The RCA Parent and Student Handbook was not updated due to the necessity for change brought about by the COVID-19 Pandemic. The spirit and intent of the 2019-2020 Handbook remains true if it does not conflict with these policies and procedures. Thank you for your understanding.

Admissions Visits

Admissions visits (interviews, tours) will be conducted by appointment if allowed by local guidelines. One family at a time will interact with one member of our Admissions team. All parties will wear face masks during the visit.

Attendance Policies & Procedures

Attendance policies remain unchanged: all absences and late arrivals/early departures must be emailed to the Attendance Office by a parent/guardian at attendance@rockfishchristian.com.

Chapel

During the 2020-2021 school year, Chapel will not meet inside for the first 9 weeks of school. We will meet outside on the playground, weather permitting. This will allow for social distancing. Students will be dismissed by class to minimize student load in the hallways.

Drop-off and Pick-up Procedures

The school building will be open from 8:00 AM for students arrival. For students requiring before school care they will socially distance in the ASC room while wearing a mask (Note: Students participating in before school care must make arrangements with the RCA office.) At 8:00 AM students will transition to the classroom.

IMPORTANT NOTE:

PK2 – G2 will enter thru the Main Entrance.
G3 – G12 will enter thru the Chapel Entrance.

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All students will have their temperature taken when entering the building. Students with an elevated temperature will report the quarantine room for a secondary temperature reading. Students with an elevated temperature will follow the school's quarantine procedures.

At 3:10 PM when instruction ends, with adult supervision, students will be required to personally sanitize their work areas and any classroom materials that have been used. At 3:30 PM they will be released for parent pick-up. Please DO NOT attempt to pick up your child early. All must do their part to provide a safe learning environment. Dismissal will be staggered. We will however do our best to group families together for pick-up. All students must leave campus immediately or report directly to after school care.

Family Member or Co-habitant COVID-19 Exposure or Diagnosis

If a family member or co-habitant of the student has had known exposure and/or diagnosis of COVID-19, the family must complete the Disclosure Form and follow the quarantine policy.

Lunch & Cafeteria Protocols

RCA's kitchen staff is food safety certified, trained and our kitchen is inspected. In addition, the following measures have been put into place to minimize the risk of COVID-19 transmission:

- Students will eat lunch in their classroom during their normally scheduled lunch period.
- Social distancing will occur throughout the lunch line, with visual cues (signage and floor stickers) used as reminders
- Trained cafeteria workers will be the only school personnel serving food to students and will utilize appropriate PPE
- Students will not be required to use masks while eating

Main Office

Reception seating areas will be eliminated, visitors must schedule/phone ahead, and a plastic partition will be installed at the reception area.

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Quarantine Policy

Diagnosed or Exposure to COVID-19: Families and staff must notify school if they have been exposed to COVID-19 and/or are quarantined, or if a co-habitant has been diagnosed with or medically presumed to have COVID-19 and/or is being isolated. The school will notify the local health department of all cases.

Quarantine and Return to School: Personnel and students with known exposure to someone with diagnosed or presumed COVID-19 must self-quarantine for 10 days. Students and personnel with confirmed or presumed COVID-19 must meet these conditions prior to returning to school:

- Fever is resolved without the use of fever-reducing medication for 72 hours
- Respiratory symptoms (cough, shortness of breath) improve
- The person has a negative COVID-19 test result and submits a copy of it to the school.

School Building Hours

The school building will be open from 7:30 AM to 3:30 PM. Students may remain in the building after 3:30 PM if they are involved in after school care. At risk students will be tutored in the classroom during the first 9 weeks of school. Additional help after the initial 9 weeks will be considered at the appropriate time.

School Sanitizing Plan

A detailed cleaning and sanitation plan has been developed for all school facilities. The plan is based upon the following guiding principles:

- Classroom surfaces will be disinfected after use by students.
- Like classrooms, all bathrooms and other common spaces will be properly disinfected on a frequent and regular basis.
- The school will establish sanitizing schedules and protocols for cleaning surfaces in all areas of the building including checklists for before and after school.
- HVAC systems will be regularly inspected, monitored, and cleaned.

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