



MOTHER GOOSE
CHILD CARE LLC

1131 W Cherry Lane
Meridian ID 83646
208-321-6422

Welcome to Mother Goose Child Care!

Hours of operation:

Monday -Thursday 6:00 am - 6:30 pm Friday 6:00 am - **6:00 pm**

Holiday schedule 2025:

Holidays that we are **CLOSED**:

New Year's Day (January 1)

Presidents Day (February 17, Monday)

Teacher Prep Day (April 11, Friday)

Memorial Day (May 26, Monday)

Independence Day (July 4, Friday)

Labor Day (September 1, Monday)

Thanksgiving Holiday November 27 & 28, Thursday-Friday

Christmas Holiday Wednesday ½ day December 24 - Closing at 12:30

Closed Thursday 25 & Friday 26

Policies:

Drop off and pick up: Drop off must be before 10:00am!

Parents are required to sign in and out **EACH TIME** they pick up or drop off children. This helps us keep track of times for billing purposes and is also required by the state.



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Authorized people: Please fill out the form for who is authorized to pick up your children. The center will still require written or verbal notification anytime there is a change in pick up. Even in an emergency, notice is required. If no court order is provided, we must assume both parents are authorized to pick up your child(ren). Without a court order, we cannot refuse a parent. If a non-custodial parent tries to pick up your child(ren), we will immediately contact you. When someone other than the normal pick-up people are going to pick up your child(ren), we do require valid I.D. before we will release them.

Personal Supplies: Please provide all necessary supplies for your child in a timely manner. We will give you notice when your child is running low on a specific item. **Please leave all toys and personal items at home.** Bringing toys from home can cause problems between the children and there is always the possibility of damage to the item. An exception would be a stuffed animal for nap time.

Outside food or drink: If your child has allergies or issues with certain foods or beverages, a medical form MUST be filled out by the child(ren)'s Dr. This also means that we cannot allow outside food or drinks. We can, however, allow items for special occasions, such as birthdays, as long as enough is provided for the whole group.

Illness: Please keep your child(ren) at home if they have the following symptoms. You will be called if your child has any of these symptoms and you will be asked to come pick them up. If your child has a contagious illness, a Dr. note is required before returning to the center. If your child is ill with any of these symptoms, we will separate them from the other children until you come to pick them up. If one child is sent home due to illness, all children in that family will be sent home to minimize exposure to the rest of the children at the center. Children may return once they are no longer contagious.

- **Vomiting**
- **Rash accompanied with fever**
- **Lice or nits**
- **Extreme diarrhea**
- **Eye infection**
- **Sore throat with fever**
- **Fever of 100 degrees or more**
- **Any contagious illness**



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Communicable Disease: There are certain diseases that require us to notify the Division of Public Health. Some examples of those are: Diphtheria, German Measles (Rubella), Measles (Rubeola), Mumps, Tuberculosis, Hepatitis, and Shingles.

Diapers: Due to health and contamination risks, only disposable diapers are allowed.

Potty Training: We are more than happy to help you and your child in their potty-training journey. Please remember potty training takes time and it is important to wait until your child shows signs that they understand and are ready to train. Prematurely trying to train your child will only make them “potty-leary” and prolong the process. During this transition, pull-up style diapers are required and panties/underwear will not be worn at the center until they have had 2 weeks of potty-training success. While your child is learning to use the potty ONLY elastic waists pants or dresses are allowed. No overalls, onesies, belts, snaps, buttons, or zippers may be worn. Please provide up to three additional sets of clothing. Due to health regulations, we cannot wash out soiled clothes. We will put them in a plastic bag for you to take home and wash.

Immunizations: We are happy to accept (and encourage) religious exemptions. That form is included in this packet. If you are following the CDC suggestions, your child(ren) must be up to date on immunizations and I must have a copy in your child’s file at all times. Anytime your child(ren) receives any new immunizations, you must provide a copy to the center in order to continue care. **Additionally we request immunizations are given on Fridays** so you can keep them an eye for side effects

Medication: All medication must be recorded on a Medication Log. This is required for prescription medication as well as over-the-counter medication. Prescription medication will only be given if it is prescribed to YOUR CHILD. We will not give any medication with a label containing someone else’s name. All over the counter medication is to be provided by you and kept at the center.



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Communication: We always encourage communication to be done through the Procare App. This is helpful so all staff are in the loop. Telling the drop-off teacher, things do get missed. We may leave a note in the app for supplies needed/ a BooBoo report/ or anything else we may need to communicate. We would love to hear how their morning went, how their night went, medication given, etc. so we know what to expect for the day as well as what we can do to help ***this should also be put in the app as a drop-off note.***

Biting: While we wish we could guarantee that biting will never happen, the reality is that it can occur as part of early childhood development. When it does, our staff responds quickly and appropriately to help the behavior end as soon as possible. We support and care for both the child who bit and the child who was bitten. For the safety of all children, if a child bites **two times in one day** or **breaks the skin**, parents will be called to pick up their child for the remainder of the day. Our goal is always to keep children safe, support healthy development, and work closely with families as partners.

Discipline: We focus on redirecting and work on problem solving skills. If needed, a time-out may be used. Depending on severity and frequency of the issue, we will contact you to help find solutions.

Injuries: Unfortunately, sometimes injuries occur. While we will supervise your child closely, sometimes it still happens. We are certified in First aid and CPR and will use our training if necessary. If the injury is minor, we will apply a band-aid, ice, or whatever is necessary and a "Boo-Boo Note" will be filled out and discussed with you upon your arrival to pick-up your child. If it is serious, we will call you and may even suggest that you take your child to the doctor or emergency room. If an injury is very severe, we will call 911 for assistance before we call you. If we cannot reach you, we will call the emergency contacts listed on your emergency list. (Please remember to keep this card up-to-date). Parents are responsible for all bills incurred from injury or illness. Mother Goose Child Care holds no liability for any Dr. bills, medical transport, hospital stay, or medications.

Documentation: In order for your child(ren) to attend the center, all documentation must be on file.



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Tuition: Mother Goose CC is tuition based, rather than attendance based. **When you enroll, you are committing to the spot your child(ren) is/are enrolled. If your child does not attend on a scheduled day, you are still responsible for the tuition.** Once you enroll, that spot is yours so we cannot enroll any other children in that spot. As a Mother Goose CC Family, you are entitled to one vacation week each year after **6 months of enrollment and a zero balance.** We need to be notified **2 weeks in advance** before you intend to exercise your vacation week.

Annual Supply Fee: This happens in September & applies to students ages 2 & up. This fee helps us provide children with the high-quality materials and resources they use every day. Funds from the supply fee go directly toward:

- Classroom supplies (paper, crayons, markers, paints, glue, etc.)
- Educational resources and manipulatives
- Art and sensory materials
- Cleaning, sanitation, and safety items
- Restocking and refreshing learning tools throughout the year

Please read and initial the following areas. By initialing you acknowledge that you understand and agree to any and all of the potential fees.

Late fee: \$1 per minute per child **after contracted time.** I base my employee's schedules on the amount of time you require per the contract you sign. If you are later than contracted, I have to pay them overtime. _____(initial)

- Payment is due at time of pick up and your child will not be able to attend Mother Goose CC until that late fee is paid. _____(initial)

Tuition balance late fee: If any account goes one week past due, there will be a \$50 late fee added. Once a late fee is applied, you will not be allowed to bring your child until your account is current. When the account is 45 days late, I will send the account to collections. _____(initial)

We will do our best to work with each parent's pay schedule, but we cannot be in operation if we don't get tuition. All payments must be **prepaid** and can be made daily, weekly, bi-weekly, bi-monthly, or monthly. \$20 returned check fee. _____(initial)



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Withdrawal: **Two weeks' notice** is required when you intend to terminate care with Mother Goose Child Care. Tuition is still due during this time. If you choose to stop care without the notice, you will still be responsible for paying for those 2 weeks. _____ (initial)

Complaints, concerns, questions, or positive feedback: We encourage you to speak with the director if you have a concern. We want you and your child's experience to be a positive one and will work hard to come to a resolution. Please do not hesitate to come to us regarding any issues that may arise. We also welcome your feedback. We love the ideas of others and positive change is always a good thing!

Again, I want to welcome you to Mother Goose CC. We look forward to the fun times ahead!

I have read, and understand the parent packet and agree with
the policies as they have been stated.

Mother print

Signature

Date

Father print

Signature

Date