



Dear PTA/PTSA President,

Do you have a wonderful administrator at your school? Or perhaps a terrific educator? How about a person you call upon when you really need help? What about a student that you think is a great kid who makes your school a better place? Please help Portland Council PTA to recognize these deserving people in our school community. These awards will be give out at the annual PCPTA Volunteer Celebration held in May.

Any member of the PTA can initiate a nomination. Please note however that your school's PTA must have their Membership dues paid and current. A committee of PCPTA Board will review the nominations and make the selections.

**The nomination forms are included with this letter.**

**The due date for nominations is May 10, 2019**

Please send/email nominations to:  
Sharon Meigh-Chang, President,  
Portland Council PTA  
c/o Oregon PTA Office  
3108 SE 50<sup>th</sup> Ave. Suite A  
Portland, OR 97206  
[president@portlandcouncilpta.org](mailto:president@portlandcouncilpta.org)

Selections will be made by May 13, 2019 and you will be notified if your Nominee has been selected. This will enable you to make arrangements to have them attend the Volunteer Celebration on May 23, 2019 to be formally recognized.

Please help us to honor the excellent principals, teachers, volunteers and students who make our schools great!

Warmest regards,  
Sharon Meigh-Chang  
President  
Portland Council PTA

**Portland Council PTA**  
**PTA High 5 Award**

Directions:

The High 5 Award is an award open to all STUDENTS in kindergarten-8th grade. The High 5 Award celebrates a student who contributes to making their school a better place. These contributions should align with the PTA's mission and goals by exhibiting qualities such as being helpful, kind and inclusive. ALL students are eligible for nomination.

Your High 5 Award nomination should include two recommendations, from parents, teachers, staff, students plus one recommendation from a member of the community at large such as a coach, clergy person, neighbor, scout/club leader, etc.

Please mail or send via email your completed packet to:

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## Portland Council PTA PTA Hero Award

### Directions:

The PTA Hero Award honors an individual in your school or community who consistently steps up when needed. This might be the “behind the scenes” person that helps make things happen. This might be the person who shows up early to help set up and stays late to help clean up. This might be the person who doesn’t always come to meetings or takes charge of an activity but someone that you know you can call on when you are in a bind, in need of an extra pair of hands, short of volunteers, etcetera and they are there for you and your PTA.

Your PTA nomination should include three recommendations from anyone in the school community; parents, teachers, staff, students or community partners.

Please mail or send via email your completed packet to:

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**Portland Council PTA**  
**Educator of the Year Award**

Directions:

To nominate a staff member for Educator of the Year, please submit a complete packet consisting of an introduction cover letter and the following forms:

1. Student Recommendation Form (completed by two students)
2. Fellow Staff Member Recommendation Form
3. Community Member/Community Partner Recommendation Form
4. Parent/Guardian Recommendation Form (completed by two parents/guardians)

Please mail or send via email your completed packet to:

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Portland Council PTA  
**Administrator of the Year Award Nomination Form**

Directions:

To nominate an Principal for Administrator of the Year, please submit a complete packet consisting of an introduction cover letter and the following forms:

- Student Recommendation Form (completed by two students)
- Staff Member Recommendation Form
- Community Member/ Community Partner Recommendation Form
- Parent/Guardian Recommendation Form (completed by two parents/guardians)

Please mail or send via email your completed packet to:

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