

# Backstage Performing Arts Center

## 2021-2022 Registration Information

194 Park Ave., Rutherford, NJ 07070 - 201.939.1487 [info@BackstagePAC.com](mailto:info@BackstagePAC.com)

**Registration:** A non-refundable annual fee of \$40 per student is required at the time of registration. This guarantees the student's spot in class. First tuition installment is due at time of registration.

**Tuition:** All students must have a credit card on file for monthly automatic payments. You may pay your bill manually before the 1<sup>st</sup> of the month if you choose to do so. On the 1<sup>st</sup> of the month, all accounts with a tuition balance will be ran. There will be a \$15 late fee added to any accounts with a declined credit card, and there will be a \$40 fee for any bounced checks.

Yearly tuition for 1 class per week is \$600 divided into 10 installments of \$60.

1 class = \$62 per installment

2 classes = \$122 per installment

3 classes = \$173 per installment

4 classes = \$224 per installment

5 classes = \$275 per installment

*Unlimited classes – Only \$315 per installment*

*Unlimited Family Classes\* – Only \$410 per installment*

*\*Immediate Family Only*

*If you choose to pay the year in full, you will receive a 5% discount.*

-Each class meets on a weekly basis and must be paid for whether or not student attends class.

-Tuition will be automatically charged to the credit card on file the 1<sup>st</sup> of the month, for 10 months.

-If late payment and fee are not paid before the following payment's due date, student will be withdrawn from the class. Under no circumstances will a student be allowed to perform if any outstanding balance is due to the studio.

**Rollover Registration:** For your convenience, and to reserve your child's spot for the following season, annual registration fee will be automatically renewed and charged to your account on May 1, 2022 unless a withdrawal form is completed before that date.

**Make-Up Lessons:** If a student misses a class, he or she will be able to make up that class by taking another comparable class anytime between October and April. Please call or e-mail the studio to book your Make-Up Lesson. No refunds will be given if a similar online class is provided in place of an in-studio class due to safety reasons.

**Withdrawal:** One-month notice is required to discontinue payments. To withdraw from a class, a parent must complete and sign a withdrawal form. Automatic payments will stop after the one-month notice period.

### **Policies:**

**Placement Guidelines:** Our goal is to place students in a class where they can learn, grow, and be challenged. Each student is evaluated on their unique abilities; however, we would prefer to move a student up a level instead of down. Therefore, it would be better to start at a lower level and work your way up. We reserve the right to change a student's class based on appropriate age and/or skill level. Please remember that the instructors have the final say when placing students in the correct levels. These levels are developed to ensure that students are being challenged to work to their full potential.

### **Specific Class Requirements:**

Lyrical - Must be enrolled in Ballet.

Pre-Pointe- Must have at least 3 years of Ballet technique and must be enrolled in Ballet.

\*Exceptions may be made at the discretion of the teachers.

**\*\*All classes and faculty are subject to change.**

**Dress Code:** Required attire and dance shoes must be worn in all classes. Failure to do so will result in children sitting out of class. The dress code is established so that the instructors have an unobstructed view of the students' posture during class. This increases the effectiveness of the instructions. Absolutely no jewelry may be worn. Backstage PAC will not be held liable for any jewelry left at the studio.

**Attendance: ATTEND DANCE!** All dancers are expected to attend their scheduled classes regularly, be on time, and in dress code.

**Lateness:** The beginning of class is used for students to stretch and warm up their muscles and is very important for the safety of our students. *Any student arriving to class after **15 minutes** will have to sit out and observe the class.*

**School Closing:** The studio is closed on the following days: Columbus Day (Oc. 11), Halloween (Oct. 31), Election Day (Nov 2), Thanksgiving Weekend (Nov. 24, to Nov. 28), Holiday Break (Dec. 19 to Jan. 1), MLK (Jan. 17), Winter Break (Feb. 15 to 21), Good Friday (April 15), Easter Sunday (April 17), Spring Break (April 18 to 23) and Memorial Day Weekend (May 27 to May 30).

**Snow:** Please visit website, [www.BackstagePAC.com](http://www.BackstagePAC.com), or call studio, 201-939-1487, to see if closed for inclement weather. Dancers may make up any classes cancelled due to inclement weather by booking a make-up class.

**Picture Day:** In the spring, professional pictures will be taken of each class and dancer dressed in their costumes. Group and individual pictures will be taken. Tentative Date: Sunday, May 22<sup>nd</sup>.

**Dress Rehearsal/Recital:** An annual recital will be held in June. Exact dates will be confirmed shortly.

**Costumes:** Each recital piece will require a costume. Costumes for students in classes for ages 6 and under will cost \$69 each. Costumes for students in level 1 classes and up cost \$89 each. Costume price includes tights and most accessories. No costumes will be ordered without payment. Parents must approve sizes and are responsible for any costs associated with returning/exchanging costumes. Costumes are non-refundable. Please add \$5 to any XL costume. **Payment will be automatically charged to the card on file on November 6<sup>th</sup>.** You may pay your costume bill manually before Nov. 6<sup>th</sup> if you choose to do so. Any costumes paid for after November 14<sup>th</sup> are subject to a separate shipping charge. All costume payments including any additional chipping or fees are non-refundable.

Please be sure to check the website regularly for updates!

**Communication:** If you need to contact an instructor, you may call the studio and leave a message, or **email us at [info@BackstagePAC.com](mailto:info@BackstagePAC.com)**. Please limit questions asked between classes. It is the responsibility of the parent or adult student to be aware of all school activities, such as recitals, extra classes, and dates the school is open or closed. Please check the board regularly to ensure that you are informed. It is the responsibility of the parents or adult students to inform the school of any address or telephone number changes.

***You can also follow us on Facebook for more updates - [www.facebook.com/BackstagePAC](http://www.facebook.com/BackstagePAC)***