

PACIFIC PARTNERSHIP
Application for Downtown Façade Improvement Program

Date: _____

Applicant Information

Applicant Name: _____

Business Name: _____

Mailing Address: _____

Phone: _____ Fax: _____ E-mail: _____

Address of property to be improved: _____

Property Owner (if different from applicant)

Name: _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

Grant Project Request

Project Title: _____

Project total budget: \$ _____

Project Grant Reimbursement request (\$2,000 max): \$ _____

Check the eligible improvements from the list below that most closely relate to your project:

- Appropriately scaled window areas for display or for looking into a retail business, restaurant or service business, with lighting to facilitate night viewing.
- Restoration or replacement of original materials and decorative detail which are deteriorated or missing in historically contributing or significant buildings, and/or removal of elements which cover architectural details.
- Window replacement and window treatments visible from the street.
- Landscaping features where appropriate, such as window boxes, planters, or trellises.
- Signs purchase/repair/replacement which are attractively integrated into the architecture of the building including the window area, doorway and awning or canopy.
- New/repair/replacement awnings or canopies (cloth or fabric), where these can be both functional and visually appealing.
- New traditional storefront construction within an existing building.
- Cleaning, repainting or residing of buildings, provided the improvements are in accordance with the design guidelines.
- Skim coating, or painting previously painted brick surfaces.

- Exterior wall repair, plastering, and painting.
- Cleaning and repointing of brick and other masonry repair.
- Exterior storefront and/or storefront display lighting.
- Restoration or rehabilitation of exterior façade (door and window replacement/modifications).
- Repair of non-original materials which cannot be removed due to deterioration of the underlying original building material.
- Repair, replacement or addition of entrances, doors, display windows, transoms, or second story windows.
- Exterior improvements for the disabled including but not limited to ramps, doors, door openers, walks, guardrails, no-slip materials, or level platforms at doors (must meet Americans with Disabilities Act (ADA) standards).
- Other improvements not listed here may be considered on a case-by-case basis.

Project Narrative

Please attach a brief narrative description of the proposed project. In your description include the improvements to be made, building materials and colors to be used, proposed timeline for completion of the work, detailed cost estimates for each project, and total grant money requested. Other items to focus on in the project description include how the proposed improvements will have a positive aesthetic impact on the character of downtown, create or expand business, capitalize on the building’s architectural assets, preserve the historical integrity of the building, and whether other improvements are also being made to the building that may not be eligible for this program but that show additional investment in the downtown.

Building Use

Describe how the building is being or will be used:

Signature of Applicant _____ **Date** _____

Signature of Property Owner _____ **Date** _____
(if different from applicant)