

# INSTRUCTIONS

## BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:

Completing the steps below will populate the heading for each of the attached schedules.

1. Enter the City/Town Name:
2. Select the Budget Year

|                |
|----------------|
| TOWN OF DUNCAN |
| 2015           |

### Protection/Unprotection of File:

Each spreadsheet within the file has been protected to prevent accidental deletion of formulas. When the sheet is protected you can move from one cell to the next using the Tab key. A password was not assigned, so the sheets may be unprotected to make minor formatting changes such as row height, column width, and font size. To unprotect an individual spreadsheet, select Protect/Unprotect Sheet from the menu.

You may need to add lines to Schedules C through G to accommodate all funds or departments involved. Remember to check all formulas in the subtotals and totals to ensure that the additional lines are included, and make changes accordingly. Once changes have been made, the sheet should be re-protected by reversing the above process. Re-protecting the sheets will help ensure that formulas are not accidentally altered or deleted.

### Printing Tips:

Schedule A can be printed on one page in landscape format with the "fit to 1 page wide by 1 page tall" option (Page Setup) selected. Schedules B through F can be printed in portrait format. Schedule G can be printed in landscape format. Schedules with multiple pages are formatted to print with the column headings on each page.

**OFFICIAL BUDGET FORMS**

**TOWN OF DUNCAN**

**Fiscal Year 2015**

**TOWN OF DUNCAN**  
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**TOWN OF DUNCAN**

**Resolution for the Adoption of the Budget**

**Fiscal Year 2015**

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on \_\_\_\_\_, \_\_\_\_\_, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the City/Town of \_\_\_\_\_, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on \_\_\_\_\_, \_\_\_\_\_, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on \_\_\_\_\_, \_\_\_\_\_, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City/Town of \_\_\_\_\_ for the fiscal year \_\_\_\_\_.

Passed by the \_\_\_\_\_ City/Town Council, this \_\_\_\_\_ day of \_\_\_\_\_.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

**TOWN OF DUNCAN**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2015**

| FUND  | ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2014 | ACTUAL EXPENDITURES/EXPENSES** 2014 | FUND BALANCE/ NET POSITION*** July 1, 2014** | PROPERTY TAX REVENUES 2015 | ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2015 | OTHER FINANCING 2015 |        | INTERFUND TRANSFERS 2015 |       | TOTAL FINANCIAL RESOURCES AVAILABLE 2015 | BUDGETED EXPENDITURES/EXPENSES 2015 |
|---|--|-------------------------------------|--|----------------------------|---|----------------------|--------|--------------------------|-------|--|-------------------------------------|
|   |  |                                     |  |                            |   | SOURCES              | <USES> | IN                       | <OUT> |  |                                     |
| 1. General Fund                             | \$ 705,961                                   | \$ 487,430                          | \$   | Primary:<br>\$ 12,591      | \$ 686,943  | \$                   | \$     | \$                       | \$    | \$ 699,534                               | \$ 662,109                          |
| 2. Special Revenue Funds                    | 61,858                                       | 109,075                             |  | Secondary:                 | 64,888  |                      |        |                          |       | 64,888                                   | 64,888                              |
| 3. Debt Service Funds Available             | 62,000                                       | 56,481                              |  |                            | 75  |                      |        |                          |       | 75                                       | 60,000                              |
| 4. Less: Amounts for Future Debt Retirement |  |                                     |  |                            |   |                      |        |                          |       |  |                                     |
| 5. Total Debt Service Funds                 | 62,000                                       | 56,481                              |  |                            | 75  |                      |        |                          |       | 75                                       | 60,000                              |
| 6. Capital Projects Funds                   | 1,451,983                                    | 61,870                              |  |                            | 1,586,402   |                      |        |                          |       | 1,586,402                                | 1,586,402                           |
| 7. Permanent Funds                          | 40,212                                       | 12,395                              |  |                            | 6,000   |                      |        |                          |       | 6,000                                    | 28,500                              |
| 8. Enterprise Funds Available               | 300,000                                      | 229,939                             |  |                            | 380,000   |                      |        |                          |       | 380,000                                  | 305,000                             |
| 9. Less: Amounts for Future Debt Retirement |  |                                     |  |                            |   |                      |        |                          |       |  |                                     |
| 10. Total Enterprise Funds                  | 300,000                                      | 229,939                             |  |                            | 380,000   |                      |        |                          |       | 380,000                                  | 305,000                             |
| 11. Internal Service Funds                  |  |                                     |  |                            |   |                      |        |                          |       |  | 30,000                              |
| 12. TOTAL ALL FUNDS                         | \$ 2,622,014                                 | \$ 957,190                          | \$   | \$ 12,591                  | \$ 2,724,308                                      | \$                   | \$     | \$                       | \$    | \$ 2,736,899                             | \$ 2,736,899                        |

**EXPENDITURE LIMITATION COMPARISON**

|  | 2014        | 2015        |
|--|-------------|-------------|
| 1. Budgeted expenditures/expenses                                | \$2,622,014 | \$2,736,899 |
| 2. Add/subtract: estimated net reconciling items                 |             |             |
| 3. Budgeted expenditures/expenses adjusted for reconciling items | 2,622,014   | 2,736,899   |
| 4. Less: estimated exclusions                                    |             |             |
| 5. Amount subject to the expenditure limitation                  | \$2,622,014 | \$2,736,899 |
| 6. EEC or voter-approved alternative expenditure limitation      | \$1,700,600 | \$1,720,500 |

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts in this column represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**TOWN OF DUNCAN**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2015**

|   | <b>2014</b>      | <b>2015</b>      |
|---|------------------|------------------|
| 1. Maximum allowable primary property tax levy.<br>A.R.S. §42-17051(A)  | \$ <u>14,958</u> | \$ <u>15,553</u> |
| 2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)   | \$ _____         |                  |
| 3. Property tax levy amounts  |                  |                  |
| A. Primary property taxes   | \$ <u>12,352</u> | \$ <u>12,591</u> |
| B. Secondary property taxes   |                  |                  |
| C. Total property tax levy amounts  | \$ <u>12,352</u> | \$ <u>12,591</u> |
| 4. Property taxes collected*  |                  |                  |
| A. Primary property taxes   |                  |                  |
| (1) <b>Current</b> year's levy  | \$ <u>10,456</u> |                  |
| (2) Prior years' levies   | <u>1,267</u>     |                  |
| (3) Total primary property taxes  | \$ <u>11,723</u> |                  |
| B. Secondary property taxes   |                  |                  |
| (1) <b>Current</b> year's levy  | \$ _____         |                  |
| (2) Prior years' levies   | _____            |                  |
| (3) Total secondary property taxes  | \$ _____         |                  |
| C. Total property taxes collected   | \$ <u>11,723</u> |                  |
| 5. Property tax rates   |                  |                  |
| A. City/Town tax rate   |                  |                  |
| (1) Primary property tax rate   | <u>0.8291</u>    | <u>0.8369</u>    |
| (2) Secondary property tax rate   | _____            | _____            |
| (3) Total city/town tax rate  | <u>0.8291</u>    | <u>0.8369</u>    |
| B. Special assessment district tax rates  |                  |                  |
| Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town. |                  |                  |

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

| <b>SOURCE OF REVENUES</b>                | <b>ESTIMATED<br/>REVENUES<br/>2014</b> | <b>ACTUAL<br/>REVENUES*<br/>2014</b> | <b>ESTIMATED<br/>REVENUES<br/>2015</b> |
|--|--|--------------------------------------|--|
| <b>GENERAL FUND</b>                      |  |                                      |  |
| <b>Local taxes</b>                       |  |                                      |  |
| City Sales Tax                           | \$ 110,000                             | \$ 132,980                           | \$ 125,000                             |
| Franchise Fees                           | 20,000                                 | 19,263                               | 20,000                                 |
|  |  |                                      |  |
|  |  |                                      |  |
| <b>Licenses and permits</b>              |  |                                      |  |
| Business, Mobile Home & Building Permits | 5,000                                  | 2,154                                | 20,000                                 |
| Dog Tags                                 | 400                                    | 61                                   | 400                                    |
| Impact Fees                              | 18,000                                 | 1,306                                | 25,000                                 |
|  |  |                                      |  |
| <b>Intergovernmental</b>                 |  |                                      |  |
| State Sales Tax                          | 60,140                                 | 55,293                               | 63,028                                 |
| Urban Revenue Sharing                    | 167,348                                | 167,194                              | 181,584                                |
| Auto Lieu Taxes                          | 56,583                                 | 58,655                               | 60,022                                 |
|  |  |                                      |  |
| <b>Charges for services</b>              |  |                                      |  |
| Refuse & Tipping Fees                    | 62,000                                 | 56,278                               | 60,000                                 |
| Cemetery                                 | 5,000                                  | 1,550                                | 5,000                                  |
| Swimming Pool Income                     | 4,000                                  | 3,097                                | 4,000                                  |
| Rental Property                          | None                                   | 21,725                               | 15,000                                 |
|  |  |                                      |  |
| <b>Fines and forfeits</b>                |  |                                      |  |
| Magistrate Court                         | None                                   | None                                 | 17,409                                 |
| Library Restitution                      | 200                                    | None                                 | None                                   |
|  |  |                                      |  |
|  |  |                                      |  |
| <b>Interest on investments</b>           |  |                                      |  |
|  |  |                                      |  |
|  |  |                                      |  |
|  |  |                                      |  |
| <b>In-lieu property taxes</b>            |  |                                      |  |
|  |  |                                      |  |
|  |  |                                      |  |
|  |  |                                      |  |
| <b>Contributions</b>                     |  |                                      |  |
| Voluntary contributions                  |  |                                      |  |
|  |  |                                      |  |
|  |  |                                      |  |
| <b>Miscellaneous</b>                     |  |                                      |  |
| Fax,copies,notary services, cell phones  | 3,500                                  | 271                                  | 2,500                                  |
| Insurance Dividend                       | None                                   | 7,570                                | 8,000                                  |
| Unexpected Revenues                      | 80,000                                 | None                                 | 80,000                                 |
|  |  |                                      |  |
| <b>Total General Fund</b>                | <b>\$ 592,171</b>                      | <b>\$ 527,397</b>                    | <b>\$ 686,943</b>                      |

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.





**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

| <u>SOURCE OF REVENUES</u>                    | <u>ESTIMATED<br/>REVENUES<br/>2014</u> | <u>ACTUAL<br/>REVENUES*<br/>2014</u> | <u>ESTIMATED<br/>REVENUES<br/>2015</u> |
|--|--|--------------------------------------|--|
| <b>DEBT SERVICE FUNDS</b>                    |  |                                      |  |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| Interest earned on Water Bond & LGIP Account | \$ 85                                  | \$ 46                                | \$ 75                                  |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | \$ 85                                  | \$ 46                                | \$ 75                                  |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| <b>Total Debt Service Funds</b>              | \$ 85                                  | \$ 46                                | \$ 75                                  |
| <b>CAPITAL PROJECTS FUNDS</b>                |  |                                      |  |
| CDBG 2010                                    | \$ 51,595                              | \$ 62,545                            | \$ NONE                                |
| CDBG 2013                                    | 80,000                                 | 2,754                                | 91,402                                 |
| WIFA Technical Grant                         | 30,000                                 | None                                 | 30,000                                 |
| Colonias Grant                               | 1,200,000                              | None                                 | 1,200,000                              |
| _____  | \$ 1,361,595                           | \$ 65,299                            | \$ 1,321,402                           |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| Tohono O'Odham                               | \$ 35,000                              | \$ None                              | \$ 80,000                              |
| FMI  | 75,000                                 | None                                 | 135,000                                |
| Apache Gold Casino                           | 50,000                                 | None                                 | 50,000                                 |
| _____  | \$ 160,000                             | \$ _____                             | \$ 265,000                             |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| _____  | _____                                  | _____                                | _____                                  |
| _____  | \$ _____                               | \$ _____                             | \$ _____                               |
| <b>Total Capital Projects Funds</b>          | \$ 1,521,595                           | \$ 65,299                            | \$ 1,586,402                           |

**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

| <u>SOURCE OF REVENUES</u> | <u>ESTIMATED<br/>REVENUES<br/>2014</u> | <u>ACTUAL<br/>REVENUES*</u><br><u>2014</u> | <u>ESTIMATED<br/>REVENUES<br/>2015</u> |
|---------------------------|--|--|--|
|---------------------------|--|--|--|

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

| <b>SOURCE OF REVENUES</b>          | <b>ESTIMATED<br/>REVENUES<br/>2014</b> | <b>ACTUAL<br/>REVENUES*<br/>2014</b> | <b>ESTIMATED<br/>REVENUES<br/>2015</b> |
|------------------------------------|--|--------------------------------------|--|
| <b>PERMANENT FUNDS</b>             |  |                                      |  |
| Fourth of July Fund                | \$ 2,500                               | \$ 3,280                             | \$ 3,500                               |
| Small Town Christmas               | 2,000                                  | 1,825                                | 2,500                                  |
|                                    |  |                                      |  |
|                                    | \$ 4,500                               | \$ 5,105                             | \$ 6,000                               |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
| <b>Total Permanent Funds</b>       | \$ 4,500                               | \$ 5,105                             | \$ 6,000                               |
| <b>ENTERPRISE FUNDS</b>            |  |                                      |  |
| Duncan Wastewater Treatment Plant  | \$ 125,000                             | \$ 92,998                            | \$ 140,000                             |
| Hunter and Duncan Water Operations | 350,000                                | 144,669                              | 210,000                                |
|                                    |  |                                      |  |
|                                    | \$ 475,000                             | \$ 237,667                           | \$ 350,000                             |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
| Laboratory                         | \$ 35,000                              | \$ 31,927                            | \$ 30,000                              |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$ 35,000                              | \$ 31,927                            | \$ 30,000                              |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
|                                    | \$                                     | \$                                   | \$                                     |
|                                    |  |                                      |  |
|                                    |  |                                      |  |
| <b>Total Enterprise Funds</b>      | \$ 510,000                             | \$ 269,594                           | \$ 380,000                             |

**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

| <u>SOURCE OF REVENUES</u> | <u>ESTIMATED<br/>REVENUES<br/>2014</u> | <u>ACTUAL<br/>REVENUES*</u><br><u>2014</u> | <u>ESTIMATED<br/>REVENUES<br/>2015</u> |
|---------------------------|--|--|--|
|---------------------------|--|--|--|

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2015**

| <b>SOURCE OF REVENUES</b>           | <b>ESTIMATED<br/>REVENUES<br/>2014</b> | <b>ACTUAL<br/>REVENUES*<br/>2014</b> | <b>ESTIMATED<br/>REVENUES<br/>2015</b> |
|-------------------------------------|--|--------------------------------------|--|
| <b>INTERNAL SERVICE FUNDS</b>       |  |                                      |  |
| _____                               | \$ _____                               | \$ _____                             | \$ _____                               |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | \$ _____                               | \$ _____                             | \$ _____                               |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | \$ _____                               | \$ _____                             | \$ _____                               |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | \$ _____                               | \$ _____                             | \$ _____                               |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | \$ _____                               | \$ _____                             | \$ _____                               |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | _____                                  | _____                                | _____                                  |
| _____                               | \$ _____                               | \$ _____                             | \$ _____                               |
| <b>Total Internal Service Funds</b> | \$ _____                               | \$ _____                             | \$ _____                               |
| <b>TOTAL ALL FUNDS</b>              | \$ <u>2,689,802</u>                    | \$ <u>943,130</u>                    | \$ <u>2,724,308</u>                    |

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF DUNCAN**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2015**

| FUND                                | OTHER FINANCING<br>2015 |          | INTERFUND TRANSFERS<br>2015 |          |
|-------------------------------------|-------------------------|----------|-----------------------------|----------|
|                                     | SOURCES                 | <USES>   | IN                          | <OUT>    |
| <b>GENERAL FUND</b>                 | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| <b>Total General Fund</b>           | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| <b>SPECIAL REVENUE FUNDS</b>        | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| <b>Total Special Revenue Funds</b>  | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| <b>DEBT SERVICE FUNDS</b>           | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| <b>Total Debt Service Funds</b>     | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| <b>CAPITAL PROJECTS FUNDS</b>       | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| <b>Total Capital Projects Funds</b> | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| <b>PERMANENT FUNDS</b>              | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| <b>Total Permanent Funds</b>        | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| <b>ENTERPRISE FUNDS</b>             | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| <b>Total Enterprise Funds</b>       | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| <b>INTERNAL SERVICE FUNDS</b>       | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| _____                               | _____                   | _____    | _____                       | _____    |
| <b>Total Internal Service Funds</b> | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |
| <b>TOTAL ALL FUNDS</b>              | \$ _____                | \$ _____ | \$ _____                    | \$ _____ |

**TOWN OF DUNCAN**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2015**

| <b>FUND/DEPARTMENT</b>              | <b>ADOPTED<br/>BUDGETED<br/>EXPENDITURES/<br/>EXPENSES<br/>2014</b> | <b>EXPENDITURE/<br/>EXPENSE<br/>ADJUSTMENTS<br/>APPROVED<br/>2014</b> | <b>ACTUAL<br/>EXPENDITURES/<br/>EXPENSES*<br/>2014</b> | <b>BUDGETED<br/>EXPENDITURES/<br/>EXPENSES<br/>2015</b> |
|-------------------------------------|---|---|--|---|
| <b>GENERAL FUND</b>                 |   |   |  |   |
| Animal Control                      | \$ 50   | \$  | \$ 76  | \$ 75   |
| Duncan Valley Cemetery              | 3,500   |   | 3,409  | 3,500   |
| Financial Administration            | 240,000   |   | 178,509  | 225,000   |
| Fire Department                     | 18,500  |   | 17,969   | 18,250  |
| Mayor and Council                   | 5,000   |   | 11,919   | 9,784   |
| Public Works/Roads & Streets        | 135,000   |   | 48,639   | 100,000   |
| Sanitation Refuse Trash             | 55,000  |   | 52,842   | 55,000  |
| Swimming Pool                       | 13,411  |   | 33,325   | 16,000  |
| Police Department                   | 60,000  |   | 18,000   | 85,000  |
| Town Clerk                          | 85,000  |   | 66,452   | 85,000  |
| Parks House                         | 8,000   |   | 4,663  | 6,000   |
| Town House                          | 20,000  |   | 15,236   | 10,000  |
| Office Complex                      | 5,000   |   | 2,805  | 7,500   |
| Town Equipment Depreciation         | 20,000  |   | None   | 15,000  |
| Veterans and Centennial Parks       | 34,000  |   | 32,756   | 24,000  |
| Library                             | 3,500   |   | 830  | 2,000   |
| <b>Total General Fund</b>           | <b>\$ 705,961</b>   | <b>\$</b>   | <b>\$ 487,430</b>                                      | <b>\$ 662,109</b>                                       |
| <b>SPECIAL REVENUE FUNDS</b>        |   |   |  |   |
| Highway User Fund                   | \$ 61,858   | \$  | \$ 109,075   | \$ 64,888   |
| <b>Total Special Revenue Funds</b>  | <b>\$ 61,858</b>  | <b>\$</b>   | <b>\$ 109,075</b>                                      | <b>\$ 64,888</b>  |
| <b>DEBT SERVICE FUNDS</b>           |   |   |  |   |
| 2000 Water Bonds P&I                | \$ 50,000   | \$  | \$ 44,986  | \$ 48,000   |
| USDA Police Cars                    | 12,000  |   | 11,495   | 12,000  |
| <b>Total Debt Service Funds</b>     | <b>\$ 62,000</b>  | <b>\$</b>   | <b>\$ 56,481</b>                                       | <b>\$ 60,000</b>  |
| <b>CAPITAL PROJECTS FUNDS</b>       |   |   |  |   |
| CDBG FY 2010                        | \$ 42,039   | \$  | \$ 61,753  | \$ None   |
| CDBG FY 2013                        | 79,944  |   | 117  | 91,402  |
| WIFA Technical Grant                | 30,000  |   | None   | 30,000  |
| Tohono O'Odham                      | 25,000  |   | None   | 80,000  |
| FMI                                 | 50,000  |   | None   | 135,000   |
| Apache Gold                         | 25,000  |   | None   | 50,000  |
| Colonias Grant                      | 1,200,000   |   | None   | 1,200,000   |
| <b>Total Capital Projects Funds</b> | <b>\$ 1,451,983</b>   | <b>\$</b>   | <b>\$ 61,870</b>                                       | <b>\$ 1,586,402</b>                                     |
| <b>PERMANENT FUNDS</b>              |   |   |  |   |
| Fourth of July                      | \$ 6,712  | \$  | \$ 5,350   | \$ 6,000  |
| Small Town Christmas                | 3,500   |   | 2,045  | 2,500   |
| Greenlee Economic Growth            | 30,000  |   | 5,000  | 20,000  |
| <b>Total Permanent Funds</b>        | <b>\$ 40,212</b>  | <b>\$</b>   | <b>\$ 12,395</b>                                       | <b>\$ 28,500</b>  |
| <b>ENTERPRISE FUNDS</b>             |   |   |  |   |
| Duncan Wastewater Treatment         | \$ 125,000  | \$  | \$ 60,443  | \$ 110,000  |
| Duncan & Hunter Water Systems       | 150,000   |   | 151,263  | 175,000   |
| Laboratory                          | 25,000  |   | 18,233   | 20,000  |
| <b>Total Enterprise Funds</b>       | <b>\$ 300,000</b>   | <b>\$</b>   | <b>\$ 229,939</b>                                      | <b>\$ 305,000</b>                                       |
| <b>FINES AND FORFEITS</b>           |   |   |  |   |
| Magistrate Court                    | \$ None   | \$ None   | \$ None  | \$ 30,000   |
| <b>Total on Fines and Forfeits</b>  | <b>\$</b>   | <b>\$</b>   | <b>\$</b>  | <b>\$ 30,000</b>  |
| <b>TOTAL ALL FUNDS</b>              | <b>\$ 2,622,014</b>   | <b>\$</b>   | <b>\$ 957,190</b>                                      | <b>\$ 2,736,899</b>                                     |

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**TOWN OF DUNCAN**  
**Expenditures/Expenses by Department**  
**Fiscal Year 2015**

| <b>DEPARTMENT/FUND</b>  | <b>ADOPTED<br/>BUDGETED<br/>EXPENDITURES/<br/>EXPENSES<br/>2014</b> | <b>EXPENDITURE/<br/>EXPENSE<br/>ADJUSTMENTS<br/>APPROVED<br/>2014</b> | <b>ACTUAL<br/>EXPENDITURES/<br/>EXPENSES*<br/>2014</b> | <b>BUDGETED<br/>EXPENDITURES/<br/>EXPENSES<br/>2015</b> |
|-------------------------|---|---|--|---|
| <u>City Clerk:</u>      |   |   |  |   |
| General Fund            | \$ _____  | \$ _____  | \$ _____   | \$ _____  |
| List other funds        | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| _____                   | _____   | _____   | _____  | _____   |
| <b>Department Total</b> | \$ <u>_____</u>   | \$ <u>_____</u>   | \$ <u>_____</u>  | \$ <u>_____</u>   |

List Department:

|                         |                 |                 |                 |                 |
|-------------------------|-----------------|-----------------|-----------------|-----------------|
| General Fund            | \$ _____        | \$ _____        | \$ _____        | \$ _____        |
| List other funds        | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| <b>Department Total</b> | \$ <u>_____</u> | \$ <u>_____</u> | \$ <u>_____</u> | \$ <u>_____</u> |

List Department:

|                         |                 |                 |                 |                 |
|-------------------------|-----------------|-----------------|-----------------|-----------------|
| General Fund            | \$ _____        | \$ _____        | \$ _____        | \$ _____        |
| List other funds        | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| _____                   | _____           | _____           | _____           | _____           |
| <b>Department Total</b> | \$ <u>_____</u> | \$ <u>_____</u> | \$ <u>_____</u> | \$ <u>_____</u> |

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



**TOWN OF DUNCAN**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2015**

| FUND                                | Full-Time<br>Equivalent (FTE)<br>2015 | Employee Salaries<br>and Hourly Costs<br>2015 | Retirement Costs<br>2015 | Healthcare Costs<br>2015 | Other Benefit<br>Costs<br>2015 | Total Estimated<br>Personnel<br>Compensation<br>2015 |
|-------------------------------------|---------------------------------------|---|--------------------------|--------------------------|--------------------------------|--|
| <b>GENERAL FUND</b>                 |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| <b>SPECIAL REVENUE FUNDS</b>        |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| _____                               |                                       |   |                          |                          |                                |  |
| _____                               |                                       |   |                          |                          |                                |  |
| <b>Total Special Revenue Funds</b>  |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| <b>DEBT SERVICE FUNDS</b>           |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| _____                               |                                       |   |                          |                          |                                |  |
| _____                               |                                       |   |                          |                          |                                |  |
| <b>Total Debt Service Funds</b>     |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| <b>CAPITAL PROJECTS FUNDS</b>       |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| _____                               |                                       |   |                          |                          |                                |  |
| _____                               |                                       |   |                          |                          |                                |  |
| <b>Total Capital Projects Funds</b> |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| <b>PERMANENT FUNDS</b>              |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| _____                               |                                       |   |                          |                          |                                |  |
| _____                               |                                       |   |                          |                          |                                |  |
| <b>Total Permanent Funds</b>        |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| <b>ENTERPRISE FUNDS</b>             |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| _____                               |                                       |   |                          |                          |                                |  |
| _____                               |                                       |   |                          |                          |                                |  |
| <b>Total Enterprise Funds</b>       |                                       | \$  | \$                       | \$                       | \$                             | = \$   |
| <b>TOTAL ALL FUNDS</b>              |                                       | \$  | \$                       | \$                       | \$                             | = \$   |