

**TOWN OF DUNCAN**

**RESOLUTION NO. 18-08-02**

**Resolution for the Adoption of the Budget**

**Fiscal Year 2019**

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Town Council did, on July 12, 2018, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Duncan, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on August 2, 2018, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

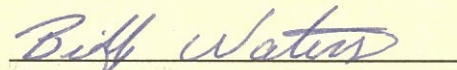
WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on August 2, 2018, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

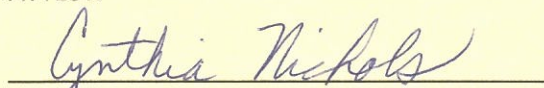
RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the Town of Duncan for the fiscal year 2019.

Passed by the Duncan Town Council, this 2<sup>nd</sup> day of August, 2018.

APPROVED:

  
\_\_\_\_\_  
Mayor Billy Waters

ATTEST:

  
\_\_\_\_\_  
Town Clerk Cynthia Nichols

**TOWN OF DUNCAN**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2019**

Fiscal Year	S c h	FUNDS										Total All Funds	
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds					
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	658,266	92,783	25,000	3,220,000	8,800	255,000	0					4,259,849
2018	Actual Expenditures/Expenses**	637,974	79,868	31,276	128,288	24,928	186,553	0					1,088,887
2019	Fund Balance/Net Position at July 1***												0
2019	Primary Property Tax Levy	13,606											13,606
2019	Secondary Property Tax Levy												0
2019	Estimated Revenues Other than Property Taxes	767,351	95,159	75	3,317,130	10,800	283,000	0					4,473,515
2019	Other Financing Sources	0	0	0	0	0	0	0					0
2019	Other Financing (Uses)	0	0	0	0	0	0	0					0
2019	Interfund Transfers In	0	0	0	0	0	0	0					0
2019	Interfund Transfers (Out)	0	0	0	0	0	0	0					0
2019	Reduction for Amounts Not Available:												
	LESS: Amounts for Future Debt Retirement:												0
2019	Total Financial Resources Available	780,957	95,159	75	3,317,130	10,800	283,000	0					4,487,121
2019	Budgeted Expenditures/Expenses	754,524	91,855	40,000	3,314,742	31,000	255,000	0					4,487,121

**EXPENDITURE LIMITATION COMPARISON**

	2018	2019
1. Budgeted expenditures/expenses	\$ 4,259,849	\$ 4,487,121
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	4,259,849	4,487,121
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 4,259,849	\$ 4,487,121
6. EEC expenditure limitation	\$ 3,088,713	\$ 3,111,302

□ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**TOWN OF DUNCAN**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2019**

	<b>2018</b>	<b>2019</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 16,869	\$ 18,193
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ 18,193	
3. Property tax levy amounts		
A. Primary property taxes	\$ 12,868	\$ 13,606
B. Secondary property taxes		
C. Total property tax levy amounts	\$ 12,868	\$ 13,606
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ 11,113	
(2) Prior years' levies	1,284	
(3) Total primary property taxes	\$ 12,397	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 12,397	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.8309	0.8593
(2) Secondary property tax rate		
(3) Total city/town tax rate	0.8309	0.8593
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
City Sales Tax	\$ 150,000	\$ 117,389	\$ 135,000
<b>Licenses and permits</b>			
Business, Mobile Home & Building Permits	5,000	1,950	17,500
Dog Tags	500	277	500
Franchise Fees	20,000	17,929	20,000
<b>Intergovernmental</b>			
State Sales Tax	75,404	83,407	79,796
Urban Revenue Sharing	185,769	185,789	184,141
Auto Lieu Taxes	77,018	69,612	71,358
<b>Charges for services</b>			
Refuse & Tipping Fees	55,000	38,759	55,000
Cemetery	4,000	2,200	5,000
Swimming Pool	5,000	977	5,000
Rental Property	12,500	27,717	30,000
<b>Fines and forfeits</b>			
Magistrate Court	6,000	None	None
<b>Interest on investments</b>			
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions			
<b>Miscellaneous</b>			
Fax, copies, notary services	2,000	2,675	3,500
Insurance Dividend	5,000	None	10,556
Unexpected Revenues	80,000	None	150,000
<b>Total General Fund</b>	<b>\$ 683,191</b>	<b>\$ 548,681</b>	<b>\$ 767,351</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF DUNCAN  
Revenues Other Than Property Taxes  
Fiscal Year 2019**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2018</u>	<u>ACTUAL REVENUES* 2018</u>	<u>ESTIMATED REVENUES 2019</u>
<b>SPECIAL REVENUE FUNDS</b>			
Highway User Revenue Fund	\$ 89,441	\$ 80,305	\$ 91,855
1- Time HURF	3,342	3,332	3,304
	\$ 92,783	\$ 83,637	\$ 95,159
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total Special Revenue Funds</b>	<b>\$ 92,783</b>	<b>\$ 83,637</b>	<b>\$ 95,159</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
<b>PERMANENT FUNDS</b>			
Fourth of July Fund	\$ 6,000	\$ 690	\$ 5,000
Small Town Christmas Fund	2,800	3,663	3,800
Duncan Valley Economic Development	None	None	None
Annual Car Show	None	1,450	2,000
	\$ 8,800	\$ 5,803	\$ 10,800
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$ 8,800</b>	<b>\$ 5,803</b>	<b>\$ 10,800</b>
<b>ENTERPRISE FUNDS</b>			
Duncan Wastewater Treatment Plant	\$ 95,000	\$ 64,431	\$ 95,000
Hunter and Duncan Water Operations	135,000	107,189	150,000
Laboratory	25,000	28,403	38,000
	\$ 255,000	\$ 200,023	\$ 283,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total Enterprise Funds</b>	<b>\$ 255,000</b>	<b>\$ 200,023</b>	<b>\$ 283,000</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF DUNCAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
<b>INTERNAL SERVICE FUNDS</b>			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	\$ <u>4,259,849</u>	\$ <u>956,338</u>	\$ <u>4,473,515</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF DUNCAN**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2019**

FUND	OTHER FINANCING 2019		INTERFUND TRANSFERS 2019	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total General Fund</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>SPECIAL REVENUE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Special Revenue Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>DEBT SERVICE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Debt Service Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>CAPITAL PROJECTS FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Capital Projects Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>PERMANENT FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Permanent Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>ENTERPRISE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Enterprise Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>INTERNAL SERVICE FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	\$ _____	\$ _____	\$ _____	\$ _____

**TOWN OF DUNCAN**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2019**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
<b>GENERAL FUND</b>				
Animal Control	\$ 5,000	\$	\$ 1,036	\$ 3,500
Duncan Valley Cemetery	3,500		489	5,000
Financial Administration	220,000		210,232	240,000
Fire Department	None		None	None
Mayor and Council	17,000		11,099	17,000
Public Works/Roads & Streets	65,000		70,540	99,136
Sanitation Refuse Trash	60,000		62,549	66,000
Swimming Pool	30,000		29,134	30,000
Police Department	65,000		71,000	65,000
Town Clerk	95,000		105,599	120,000
Senior Center	15,000		9,455	12,000
Town House	7,766		5,720	20,000
Office Complex	5,000		1,703	10,000
Town Equipment Depreciation	25,000		25,000	25,728
Veterans and Centennial Parks	30,000		29,843	35,000
Library	5,000		4,574	6,160
Magistrate Court	10,000		None	NONE
<b>Total General Fund</b>	<b>\$ 658,266</b>	<b>\$</b>	<b>\$ 637,974</b>	<b>\$ 754,524</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway Usr Fund	\$ 89,441	\$	\$ 79,868	\$ 91,855
1-Time HURF	3,342			
<b>Total Special Revenue Funds</b>	<b>\$ 92,783</b>	<b>\$</b>	<b>\$ 79,868</b>	<b>\$ 91,855</b>
<b>DEBT SERVICE FUNDS</b>				
2000 Water Bonds P&I	\$ 25,000	\$	\$ 31,276	\$ 40,000
<b>Total Debt Service Funds</b>	<b>\$ 25,000</b>	<b>\$</b>	<b>\$ 31,276</b>	<b>\$ 40,000</b>
<b>CAPITAL PROJECTS FUNDS</b>				
CDBG 2015/16	\$ 100,000	\$	\$ 5,000	\$ 95,000
CDBG 2016/17	100,000		258	99,742
WIFA Technical Grant	235,000		None	235,000
Tohono O'Odham	50,000		None	50,000
FMI	135,000		115,000	135,000
Apache Gold	50,000		None	50,000
USDA Grant	2,200,000		None	2,200,000
United Way	350,000		8,030	450,000
<b>Total Capital Projects Funds</b>	<b>\$ 3,220,000</b>	<b>\$</b>	<b>\$ 128,288</b>	<b>\$ 3,314,742</b>
<b>PERMANENT FUNDS</b>				
Fourth of July	\$ 7,500	\$	\$ 925	\$ 8,000
Small Town Christmas	1,300		2,880	3,500
Duncan Valley Economic Devel.	None		19,987	18,000
Annual Car Show	None		1,136	1,500
<b>Total Permanent Funds</b>	<b>\$ 8,800</b>	<b>\$</b>	<b>\$ 24,928</b>	<b>\$ 31,000</b>
<b>ENTERPRISE FUNDS</b>				
Duncan Wastewater Treatment	\$ 110,000	\$	\$ 46,213	\$ 100,000
Duncan & Hunter Water Systems	125,000		122,338	130,000
Laboratory	20,000		18,003	25,000
<b>Total Enterprise Funds</b>	<b>\$ 255,000</b>	<b>\$</b>	<b>\$ 186,553</b>	<b>\$ 255,000</b>
<b>INTERNAL SERVICE FUNDS</b>				
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 4,259,849</b>	<b>\$</b>	<b>\$ 1,088,887</b>	<b>\$ 4,487,121</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.