

**REGULAR JULY MEETING MINUTES
DUNCAN COMMON COUNCIL
HELD THURSDAY, JUNE 27, 2019; 9:00 AM
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY**

CALL TO ORDER: MAYOR THURMAN CALLED THE MEETING TO ORDER AT 9:00 AM.

ROLL CALL: COUNCILMEMBER VALERIE SMITH, COUNCILMEMBER DEBORAH MENDELSON, COUNCILMEMBER MARYANN MENDOZA, MAYOR ANNE THURMAN AND TOWN MANAGER JOHN BASTEEN JR. ARE PRESENT. QUORUM PRESENT.

PLEDGE OF ALLEGIANCE: LED BY TOWN MANAGER BASTEEN.

OPENING PRAYER: LED BY MAYOR THURMAN.

- 1. CONSENT AGENDA:** COUNCILMEMBER MENDOZA ASKED WHAT THE CATERPILLAR EXCAVATOR IS ON PAGE 29. MANAGER BASTEEN SAID THAT IS THE BOBCAT. COUNCILMEMBER MENDOZA WANTED TO KNOW IF IT IS LEASED. MANAGER BASTEEN SAID NO IT IS JUST ONE PAYMENT PER YEAR. **COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO ACCEPT THE CONSENT AGENDA. COUNCILMEMBER MARYANN MENDOZA SECONDED. ALL FAVORED. MOTION CARRIED.**
- 2. CALL TO THE PUBLIC:** KATHERINE HAGAN FROM 418 EAST AVENUE WHERE SHE HAS LIVED FOR 43 YEARS, TOLD THE COUNCIL THAT THERE IS A LOT NEXT TO HER THAT IS SO OVERGROWN WITH WEEDS AND IT IS JUST POWDER DRY. ALSO IN THE MIDDLE OF THE LOT IS A HUGE WOOD PILE THAT HAS BEEN THERE FOR SEVERAL YEARS. SHE SAID THE OWNER IS PETRA MUNGUIA. HER DAUGHTER SAID IT WILL BURN THE WHOLE STREET IF SOMEONE THROWS A CIGARETTE IN THE LOT. MRS. MUNGUIA HAS A RENTAL THAT IS BEING RENTED RIGHT NOW ON THE OTHER SIDE OF THIS LOT. SHE SAID HER CONCERN IS THEY ARE HEADING INTO A MONSOON AND WE DO HAVE DRY LIGHTNING AND SOMETIMES WHEN SHE AND HER DAUGHTER ARE CLEANING UP AROUND THEIR PROPERTY THEY FIND A LOT OF CIGARETTE BUTTS. SHE WANTED TO KNOW IF THERE IS ANYTHING THAT CAN BE DONE TO CLEAN UP THIS LOT. MANAGER BASTEEN SAID HE CAN SPEAK WITH MRS. MUNGUIA ABOUT IT. HE SAID SHE WOULD NOT MIND THEM GOING IN THERE AND CLEANING IT UP. MRS. HAGAN SAID SHE TRIED REALLY HARD TO KEEP IT CLEAN. MAYOR THURMAN SAID THEY SHARE HER CONCERN. HER DAUGHTER SAID THERE IS A HUGE COTTONWOOD TREE IN THE BACK WITH AN ELECTRIC LINE RUNNING THROUGH IT AND WHEN THE TREE IS WET AND THE WIND BLOWS IT ARCS LIKE CRAZY. TONI MARTINEZ SUGGESTED GETTING THE FIRE DEPARTMENT TO DO A CONTROLLED BURN FOR TRAINING PURPOSES. MRS. HAGAN ALSO MENTIONED HER STREET SIGN IS MISSING. THE CLERK SAID IT WAS LAYING ON THE GROUND, SO SHE PICKED IT UP AND BROUGHT IT TO J.T. MAHER, BUT IT

WAS NEVER PUT BACK UP. THE TOWN MANAGER SAID THEY ARE GETTING A LIST TOGETHER FOR THOSE.

- 3. MAYOR'S REPORT:** THE MAYOR SAID THE PLANS FOR THE FOURTH INCLUDE THE PARADE, THEY ARE LOOKING FOR VOLUNTEERS WILLING TO HELP WITH GAMES, THE FIRE DEPARTMENT WILL PUT ON A PANCAKE BREAKFAST FOR A \$5 DONATION AND THEY WILL BE IN CHARGE OF WATER GAMES FOR THE KIDS. THEY DECIDED THEY WILL HAVE A SALSA CONTEST THIS YEAR WITH A THEME OF "TASTE THE BOOM." THERE WILL BE A \$5 ENTRY FEE, THE JARS ARE HERE AT TOWN HALL NOW. THEY ARE ASKING FOR HOMEMADE SALSA ONLY, ENTRIES WILL BE ACCEPTED UNTIL 11 AM AND THE JUDGES WILL BE FROM THE FIRE DEPARTMENT AND THEY WILL START JUDGING AT NOON. THE WINNERS WILL BE ANNOUNCED AT THE PROGRAM.

THE BARBEQUE WILL BE OFFERED BY THE AMERICAN LEGION THIS YEAR AT \$5 FOR A SANDWICH, CHIPS AND WATER. THEIR FIRST GOAL IS TO REPLACE THE ROOF ON THE AMERICAN LEGION BUILDING. SHE SAID THEY WILL HAVE THE SANDWICHES AT THE FOOTBALL FIELD. MAYOR THURMAN SAID IT WILL START AT 6 PM, SO PEOPLE CAN COME AND GET THEIR FOOD AND STAY FOR THE PROGRAM AND THE FIREWORKS.

SHE ASKED THE MANAGER IF THE POOL WILL BE OPEN ON THE 4TH. HE SAID YES, THE POOL SHOULD BE READY TO GO DEPENDING ON INSPECTION FROM THE COUNTY ON MONDAY. TONI ASKED IF THEY ARE HAVING TOURNAMENTS AT THE SCHOOL. THE MAYOR AND MANAGER BOTH SAID YES, THEY ARE PUT ON BY THE SCHOOL. THE MANAGER SAID SANDY FRENCH POSTED SOMETHING ON FACEBOOK.

TONI MARTINEZ SAID A LOT OF PEOPLE DON'T HAVE FACEBOOK AND SHE IS ONE. SHE SAID THE ELDER GENERATION DON'T KNOW THINGS, BECAUSE THINGS ARE JUST POSTED ON FACEBOOK. MAYOR THURMAN SAID POSTERS HAVE BEEN PUT OUT. THE BILLING CLERK SAID IT WILL BE IMMEDIATELY AFTER THE PARADE. SHE SAID THEY ARE CONCERNED ABOUT FOOD VENDORS, BASICALLY THE ONLY ONE THEY HAVE SO FAR IS THE DUNCAN WOMANS CLUB. THE MAYOR SAID HISTORY SEEMS TO BE THAT THEY DON'T SIGN UP UNTIL A COUPLE OF DAYS BEFORE.

A LOT OF THE VENDORS ARE GOING TO BE IN COUNTRY CHIC SELLING THEIR GOODS.

COUNCILMEMBER MENDOZA WANTED TO KNOW WHAT GAMES THEY ARE GOING TO HAVE AVAILABLE. THE BILLING CLERK SAID THE RING TOSS, THE BEAN BAG TOSS, THE CAKE WALK, AND THEY ARE TRYING TO WORK ON SKI BALL, BECAUSE THAT IS REALLY POPULAR AND MAYBE THE DUNK TANK.

COUNCILMEMBER MENDELSON WANTED TO KNOW WHICH WATER GAMES THE FIRE DEPARTMENT IS DOING. THE MAYOR SAID LAST YEAR THEY HAD THE SUPER SOAKERS. SHE SAID THERE WILL BE FIRE TRUCKS PARKED IN THE PARKING LOT FOR THE KIDS TO LOOK AT. THE BILLING CLERK SAID THEY ARE NOT DOING PINATAS THIS YEAR, BECAUSE THEY DON'T HAVE ENOUGH VOLUNTEERS. SHE SAID THE OTHER THING THE KIDS LOVE IS THE TATOOS AND THE CAKE WALK WHERE THEY GET LITTLE DEBBIES. THE BILLING CLERK SAID THEY THROW PRIZES TOO, SO THEY SWITCH IT UP.

COUNCILMEMBER MENDOZA ASKED IF THE PEOPLE ARE MAKING THEIR SALSAS AT HOME, HOW DOES THAT PLAY IN WITH THE HEALTH DEPARTMENT? MAYOR THURMAN SAID THEY TALKED TO THE HEALTH DEPARTMENT AND THE SALSAS WILL NOT BE GIVEN TO THE

PUBLIC, SO IT IS UP TO THE PERSON WHO BRINGS THE SALSA TO DISPOSE OF IT. THEY WILL POUR OUT FIVE SERVINGS FOR FIVE JUDGES FROM PINT JARS, SO THERE SHOULD NOT BE MUCH LEFT. THE BILLING CLERK SAID LAST YEAR THE JUDGES WERE ASKING FOR SUPER HOT SALSA. THE MANAGER SAID THEY ALSO HAVE AN ICE CHEST TO HOLD THE SALSA UNTIL JUDGING TIME. THE MAYOR SAID THEY ALREADY SPOKE WITH THE HEALTH DEPARTMENT AND GOT THE OKAY FOR IT.

4. COUNCIL REPORTS: COUNCILMEMBER SMITH SAID SHE WILL VOLUNTEER FOR ONE OF THE GAMES.

COUNCILMEMBER MENDELSON SAID SHE ASKED FOR THE LETTER TO BE ON THE AGENDA FOR TOM O'HALLERAN, BUT SHE IS GOING TO ASK TO TABLE THAT BECAUSE SHE NEEDS MORE TIME TO FOLLOW-UP. SHE SAID HE WAS GOING TO SEND A STAFF MEMBER WHO HAS EXPERTISE IN WATER ISSUES TO COME DOWN HERE AND INTERVIEW EVERYONE WHO IS CONCERNED ABOUT WATER RIGHTS. SHE SAID SHE PUT A CALL IN AND HAS NOT HEARD BACK FROM THEM.

SHE SAID REPORTED THAT THERE WAS A PRIDE SOCIETY MEETING TWO DAYS AGO AND THEY HAVE DONE A GREAT DEAL TO IMPROVE THE APPEARANCE OF THIS TOWN AND IT IS AGING OUT AND THERE IS A RELUCTANCE TO LET GO AND LET YOUNGER PEOPLE TAKE OVER. SHE WANTS TO MAKE SURE EVERYONE KNOWS THAT THE PRIDE SOCIETY IS STILL THERE. SHE SAID ALL THE BEAUTIFUL FLOWERS YOU SEE IN THE BASKETS IS THE PRIDE SOCIETY'S WORK AND THEY HAVE GORGEOUS DECORATIONS ON THE LAMPPOSTS AND THERE IS A CLEANUP SATURDAY MORNING STARTING AT 7 AM THAT PROBABLY ONLY TWO PEOPLE WILL ATTEND. SHE SAID SHE THINKS THEY WILL SEE AN ELECTION AND SOME NEW LEADERSHIP IN A YEAR OR SO AND IT WILL STILL EXIST. MAYOR THURMAN ASKED ABOUT THE CLEANUP ON SATURDAY MORNING. SHE WANTED TO KNOW WHAT TIME. COUNCILMEMBER MENDELSON SAID 7 AM AND IT IS ACTUALLY JUST ON THEIR MILE, IT WON'T BE A TOWN CLEANUP.

SHE ALSO REPORTED THAT DEXTER OLIVER WENT THROUGH PACKER PARK AND DUG OUT EVERY SINGLE WEED IN THAT PARK. THE CLERK SAID SHE NOTICED SOMEONE CHANGED THE FLAGS AND THAT LOOKS A LOT BETTER.

COUNCILMEMBER MENDOZA SAID SHE WILL TRY TO BE AVAILABLE ON THE 4TH. SHE SAID IF SHE IS HERE AND HAVE NOTHING ELSE GOING ON SHE WILL BE HERE.

COUNCILMEMBER MENDELSON SAID THEY SHOULD CONGRATULATE COUNCILMEMBER MENDOZA ON HER NEW JOB. COUNCILMEMBER MENDOZA SAID THANKS, BUT SHE HAS BEEN DOING THIS FOR A LONG TIME, SHE WAS OFFERED A FULL TIME JOB AND SHE THOUGHT ABOUT IT AND SHE WENT FOR IT. MAYOR THURMAN ASKED IF SHE IS STATIONED IN DUNCAN. COUNCILMEMBER MENDOZA SAID YES, SHE IS HERE IN DUNCAN QUARTERS.

5. TOWN MANAGER'S REPORT: THE MANAGER SAID THE PLANE IS JUST ABOUT PAINTED, THEY HAD TO GET MORE PRIMER. HE SAID THEY HAVE A GENTLEMAN GOING UP THERE TO TRY TO FIGURE OUT HOW TO BUILD A SLEEVE WITH BRACKETS TO PUT THE PLANE BACK UP. HE ALSO REPORTED THE POOL SHOULD BE RUNNING ON MONDAY, PENDING COUNTY INSPECTION, IF NOT IT WILL BE TUESDAY. HE SAID HAIDEN IS OUT OF TOWN UNTIL NEXT WEEK.

HE WENT AND TALKED TO DVEC ABOUT STREET LIGHTS, HE NEEDS TO TALK TO ADOT ABOUT WHO IS GOING TO TAKE RESPONSIBILITY FOR THE STREET LIGHTS ON THE HIGHWAY. THE CREWS ARE WORKING ON CLEANING UP THE TOWN FOR THE 4TH. THE FLAGS ARE UP. THEY HAVE BEEN WORKING ON CDB GRANTS AND FMI GRANTS THAT THEY HAVE. HE SAID HE WILL BE HIRING PEOPLE THIS COMING WEEK TO TRY TO GET THE PIPELINE AND THE SEWER PROJECTS DONE.

6. **GREENLEE COUNTY BOARD OF SUPERVISOR'S REPORT:** SUPERVISOR LUNT WAS NOT AVAILABLE. COUNCILMEMBER MENDOZA ASKED THE CLERK IF THERE IS A MEETING CHANGE, DO THEY HAVE TO GIVE A 24 HOUR NOTICE TO THE PUBLIC. COUNCILMEMBER MENDELSON SAID SHE SAW IT AT THE POST OFFICE. COUNCILMEMBER MENDOZA WANTED TO KNOW IF THEY HAVE TO GIVE 24 HOUR NOTICE. THE CLERK SAID YES. COUNCILMEMBER MENDOZA WANTED TO KNOW WHERE THE AGENDAS ARE POSTED. THE CLERK SAID HERE AND THE POST OFFICE. COUNCILMEMBER MENDOZA WANTED TO KNOW IF THOSE ARE THE ONLY TWO PLACES. THE CLERK SAID YES.

7. **GREENLEE COUNTY SHERIFF'S REPORT:** SHERIFF SUMNER REPORTED THAT A VEHICLE WAS TAKEN FROM THE BAR ONE NIGHT AND LOCATED THE NEXT DAY. SOMEONE ALSO TOOK A TANKER THAT WAS PARKED BETWEEN HERE AND SAFFORD AND THE NEW MEXICO POLICE GOT THEM STOPPED. THEY HAVE FOUND QUITE A FEW PEOPLE WALKING AROUND LATE AT NIGHT, BUT NOW THAT THEY HAVE 24 HOUR COVERAGE THEY CAN KEEP AN EYE OUT. THEY HAVE HAD A VACANCY FOR A WHILE NOW, BUT HE JUST HIRED AUSTIN FOSTER AND HE WILL BE GOING TO THE POLICE ACADEMY ON THE 22ND, SO WHEN HE GETS BACK IN DECEMBER HE WILL BE OUT WORKING. COUNCILMEMBER MENDOZA ASKED WHERE HE IS FROM. HE SAID GRAHAM COUNTY, FORT THOMAS. HE REPORTED THAT CHIEF DEPUTY ERIC ELLISON IS RETIRING, HE'LL BE ABLE TO WORK AS THE COUNTY ATTORNEY'S INVESTIGATOR AND BE RETIRED AT THE SAME TIME. HE SAID LUCKILY THE SHERIFF'S OFFICE AND COUNTY ATTORNEY WORK VERY CLOSELY TOGETHER, SO HE WILL BE ABLE TO HELP OUT WHEN THEY NEED SOMETHINGS AND SOME OF THE GRANT STUFF THAT ERIC DOES; HE WILL BE AVAILABLE TO HELP OUT. COUNCILMEMBER MENDELSON TOLD THE SHERIFF THAT JESS AND SUSAN RIOS ARE INTERESTED IN STARTING A NEIGHBORHOOD WATCH. COUNCILMEMBER MENDELSON WANTED TO KNOW IF THEY SHOULD CALL HIM DIRECTLY. HE SAID YES. COUNCILMEMBER MENDELSON SAID THE MEETINGS WERE WONDERFUL, BUT PEOPLE WEREN'T COMING. THE SHERIFF SAID HE HAD THEM IN DUNCAN, YORK, AND MORENCI. HE SAID FINALLY HE STOPPED HAVING THEM, BECAUSE PEOPLE WERE NOT COMING. THE MAYOR SAID THE INFORMATION THEY RECEIVED AT THE MEETINGS WAS GREAT, BUT PEOPLE WERE NOT SHOWING UP. HE SAID HE WILL BE GLAD TO HELP IF THEY WANT TO SET SOMETHING UP.

8. **RATIFY VICE-MAYOR DOUG BARLOW'S RESIGNATION EFFECTIVE 6/6/19: COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO RATIFY VICE-MAYOR DOUG BARLOW'S RESIGNATION EFFECTIVE 6/6/19. COUNCILMEMBER VALERIE SMITH SECONDED. ALL FAVORED. MOTION CARRIED.** THE MAYOR SAID NOW THAT THEY HAVE ACCEPTED HIS RESIGNATION THEY WILL BE ABLE TO PUBLISH AND ASK FOR LETTERS OF

INTEREST AND THEY DO HAVE TO PUBLISH TWICE. COUNCILMEMBER MENDELSON SAID IF IT GOES OUT TODAY, IT WILL BE ABLE TO BE PUBLISHED NEXT WEEK. THE MAYOR SAID IF THEY APPOINT SOMEONE IN JULY, THEY WILL BE ABLE TO ATTEND THE ARIZONA LEAGUE OF CITIES AND TOWNS CONFERENCE. COUNCILMEMBER SMITH ASKED WHAT DAYS THE CONFERENCE IS ON. THE MAYOR SAID IT IS ON AUGUST 20TH THROUGH 23RD AND IT IS IN TUCSON THIS YEAR. THE MANAGER SAID IT IS AT STARR PASS. COUNCILMEMBER SMITH SAID SHE WILL BE IN PHOENIX THAT WEEK. SHE ASKED IF IT WAS ONLINE. THE MANAGER SAID IT GETS ONLINE AFTER THE CONFERENCE, PROBABLY ABOUT A MONTH LATER. COUNCILMEMBER MENDELSON SAID THE BREAKOUT SESSIONS IS WHERE YOU LEARN THE MOST.

THE MAYOR SAID THAT THEY USUALLY HAVE AN AGENDA ON THEIR WEBSITE. COUNCILMEMBER MENDOZA SAID SHE WILL TRY TO MAKE ARRANGEMENTS. THE MANAGER SAID HE NEEDS TO KNOW AS SOON AS POSSIBLE.

9. **CONSIDERATION OF APPROVAL OF THE FY 2020 TENTATIVE BUDGET:** THE MAYOR ASKED COUNCILMEMBER MENDOZA IF SHE GOT A CHANCE TO LOOK AT THE BUDGET. THE MANAGER SAID WHILE SHE IS LOOKING AT THE BUDGET HE NEEDS TO TELL THE COUNCIL THAT THEY ADDED THE EXPENDITURE LIMITATION ON SCHEDULE A AND ON THE FIRST PAGE OF SCHEDULE C THE ESTIMATED REVENUES ON TRASH HE CHANGED TO \$70,000. HE SAID ON SCHEDULE E THE TRASH WENT UP TO \$70,000 AND POLICE PROTECTION WENT FROM \$65,000 TO \$69,000. COUNCILMEMBER MENDOZA ASKED IF WE ARE APPROVING THIS TODAY. THE MANAGER SAID YES, BUT THIS IS JUST THE TENTATIVE BUDGET. THE MAYOR ASKED THE CLERK WHAT HAPPENS FROM HERE. THE CLERK SAID IT HAS TO BE PUBLISHED TWICE IN THE COPPER ERA AND THEN THEY HAVE A PUBLIC HEARING AND VOTE ON THE FINAL BUDGET AND IT HAS TO GO TO THE COUNTY BY THE FIRST WEEK IN AUGUST. COUNCILMEMBER MENDOZA ASKED ABOUT SCHEDULE E THE PERMANENT FUNDS, SHE WANTED TO KNOW IF ON DONATIONS FOR ORGANIZATIONS IF THEY PAY OUT \$18,000. THE MANAGER SAID THAT IS WHAT THEY BUDGETED LAST YEAR, BUT THEY DONATED \$12,318 TO THE DIFFERENT ORGANIZATIONS. SHE ASKED ABOUT THE LAST COLUMN. HE SAID THAT IS WHAT WE ARE BUDGETING FOR 2020. THE MANAGER SAID THE ORGANIZATIONS THEY HAVE DONATED TO INCLUDE: KIDS TO GO TO NASA, PAL, JAVELINA CHASE, BIKE RODEO, THE FAIR, THE STAMPEDE KIDS RODEO, THE FOOTBALL ALLSTAR GAME IN DUNCAN. HE SAID THE REASON HE BUMPED THAT UP TO \$20,000 IS BECAUSE THEY TALKED ABOUT DOING A SCHOLARSHIP AND IT DOESN'T HAVE TO BE AN OUTRAGEOUS AMOUNT. HE SAID THEY WOULD BE ASK TO WRITE AN ESSAY OR DO SOMETHING WITH ART. HE SAID FOR YEARS THEY HAVE ASKED THE ART STUDENTS TO DESIGN A FLAG FOR DUNCAN. HE SAID EACH YEAR AT THE AZ LEAGUE OF CITIES AND TOWNS CONFERENCE THEY HAVE A FLAG CEREMONY AND EACH TOWN HAS THEIR OWN FLAG THAT THEY PRESENT. HE SAID THEY HAVE ALSO TRIED TO GET THE YOUTH INVOLVED IN THE YOUTH DELEGATES AT THE LEAGUE CONFERENCE. THE MAYOR SAID SHE ATTENDED A WORKSHOP THAT THE YOUTH DELEGATES WERE CONDUCTING AND SHE SAID IT WAS INTERESTING HOW THE YOUTHS THINK ABOUT RURAL AREAS IN THE STATE AND WHAT THEY HAVE TO OFFER WHEN GRADUATING FROM HIGH SCHOOL INTO THE WORKFORCE OR EVEN TO COLLEGE.

COUNCILMEMBER MENDOZA ASKED ABOUT THE CAPITAL PROJECT FUNDS, SHE WANTED TO KNOW IF THAT MONEY IS COMING FROM THEM. THE MANAGER SAID FOR THE TOWN TO SPEND MONEY THEY HAVE TO PROJECT IT, IF THEY GET MONEY AND THEY DON'T PROJECT IT THEY CAN'T SPEND IT UNTIL THE FOLLOWING YEAR. HE SAID THEY ARE ALL POSSIBLE GRANTS THEY CAN GO OUT FOR AND THOSE ARE JUST DOLLAR AMOUNTS, IT DOES NOT MEAN HE WILL RECEIVE \$50,000, BUT HE PUT \$50,000 IN CASE HE TRIES FOR THAT MUCH AND THEY GET IT THEN HE CAN SPEND IT. HE SAID IF YOU LOOK BACK ON SCHEDULE C UNEXPECTED REVENUE THAT \$150,000 HE PUT IN THERE IN CASE THEY RECEIVED UNEXPECTED MONEY. HE SAID FMI IS PRETTY CONSERVATIVE, BECAUSE WE HAVE RECEIVED \$115,000 FROM THEM IN THE PAST.

COUNCILMEMBER MENDOZA WANTED TO KNOW IF PAYROLL COMES OUT OF THE GENERAL FUND. THE MANAGER SAID YES, YOU HAVE THE TOWN CLERK, PUBLIC WORKS, MAYOR AND COUNCIL, FINANCIAL ADMINISTRATION, AND THE WATER AND SEWER DEPARTMENTS. THE CLERK SAID THAT IS NOT JUST FOR PAYROLL, BUT FOR SUPPLIES, ETC. **COUNCILMEMBER VALERIE SMITH MADE A MOTION TO APPROVE THE FY 2020 TENTATIVE BUDGET. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**

10. RATIFY OVERNIGHT TRAVEL FOR TOWN MANAGER AND BILLING CLERK TO AZ LEAGUE OF CITIES AND TOWNS GRANT WRITING CLASS IN PHOENIX ON WEDNESDAY, JUNE 5, 2019:

COUNCILMEMBER MENDELSON ASKED THE MANAGER IF THE LADY GAVE THEM A MONTH OF FREE CONSULTATION. HE SAID YES, IT IS COMING UP ON JULY 10TH, SO HE WILL BE ABLE TO CONTACT HER FOR FREE ADVICE. COUNCILMEMBER MENDELSON REPORTED THIS IS A GRANT APPLICATION TO DO IMPROVEMENTS ON THE SWIMMING POOL WITH A SPLASH PAD AND OTHER IMPROVEMENTS. THE MANAGER SAID ADA COMPLIANT. COUNCILMEMBER MENDELSON WANTED TO KNOW IF HE IS PUTTING THE ROCK WALL IN THE GRANT APPLICATION. THE MANAGER SAID YES THEY CAN; IT CAN ALL BE INCLUDED. HE SAID IN THE CLASS YOU HAD TO PICK SOMETHING THAT DAY.

COUNCILMEMBER MENDELSON SAID WHEN SHE WENT TO HER CLASS, SHE BROUGHT UP VETERANS' PARK. SHE WAS WALKING AROUND CHECKING THEIR WORK AND SHE BROUGHT UP THE FACT THAT THE TOWN HAS A VERY NICE PARK DOWNTOWN AND UP THERE YOU HAVE A PARK THAT IS NOT IN REALLY GREAT SHAPE, SO YOU HAVE A PERFECT HAVES AND HAVES NOT SITUATION. SHE SAID SHE COULD USE THAT IN HER GRANT.

MANAGER BASTEEN SAID HE TALKED TO FMI ABOUT HER AND THEY ARE INTERESTED IN HER DOING A CLASS FOR THEM. SHE WANTS TO BE HANDS ON, SO SHE LIMITS IT TO SO MANY PEOPLE, ABOUT 20. HE SAID PROBABLY BETWEEN HERE AND SAFFORD, SHE COULD PROBABLY PUT ON TWO OR THREE CLASSES. MAYOR THURMAN ASKED COUNCILMEMBER MENDELSON IF SHE PURCHASED THE BOOK THAT SHE WROTE. SHE SAID YES, SHE HAS IT IF ANYONE IS INTERESTED. THE MANAGER ASKED IF SHE HAS THE GRANTS FOR DUMBIES BOOK. COUNCILMEMBER MENDELSON SAID YES, DO THEY WANT HER TO BRING IT IN? THE MANAGER SAID YES. COUNCILMEMBER MENDOZA ASKED IF THEY ARE JUST RATIFYING THAT TRIP. SHE ALSO WANTED TO KNOW IF THEY COULD DISCUSS IT. THE MAYOR SAID THEY WILL TALK ABOUT THE TRAVEL POLICY ON THE NEXT AGENDA ITEM. **COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO RATIFY OVERNIGHT**

TRAVEL FOR TOWN MANAGER AND BILLING CLERK TO AZ LEAGUE OF CITIES AND TOWNS GRANT WRITING CLASS IN PHOENIX ON WEDNESDAY, JUNE 5, 2019. COUNCILMEMBER VALERIE SMITH SECONDED. THREE FAVORED. COUNCILMEMBER MARYANN MENDOZA OPPOSED. MOTION CARRIED.

- 11. DISCUSS PERSONNEL POLICY FOR OVERNIGHT TRAVEL:** THE MAYOR SAID TO TURN TO PAGE 21 FOR THE CURRENT TRAVEL POLICY IN THE PERSONNEL POLICY MANUAL. (1) ALL OVERNIGHT TRAVEL WILL BE APPROVED BY THE TOWN COUNCIL. (2) MEALS WILL BE PAID AT \$35.00 PER DAY (“MEAL ALLOWANCE”) FOR EACH EMPLOYEE TRAVELING. THE MEAL ALLOWANCE MAY BE USED BY THE EMPLOYEE AT THEIR DISCRETION. (3) MILEAGE WILL BE PAID AT THE THEN PREVAILING FEDERAL RATE. (4) ROOM EXPENSE WILL BE PAID BY THE TOWN FOR THE EMPLOYEE. (5) REGISTRATION FEES WILL BE PAID BY THE TOWN FOR THE EMPLOYEE. (6) WHENEVER REGISTRATION FEES INCLUDE MEALS, THE CHARGE WILL BE DEDUCTED FROM THE MEAL ALLOWANCE. (7) ALL TRAVEL COSTS AND EXPENSES MUST BE VOTED ON AND APPROVED BY THE COUNCIL BEFORE THE EMPLOYEE WILL BE AUTHORIZED TO TRAVEL AT THE TOWN’S EXPENSE. (8) ANY CONFLICT BETWEEN THIS SECTION XII AND ANY TOWN ORDINANCE WILL BE GOVERNED BY THE TERMS OF THE TOWN ORDINANCE.
- THE MAYOR SAID IT IS VERY DIFFICULT WHEN THEY MEET ONCE A MONTH TO GET TOGETHER TO APPROVE TRAVEL. THERE ARE CERTAIN SITUATIONS WHEN A WORKSHOP WILL HAPPEN AND YOU ONLY GET A COUPLE OF WEEKS AND YOU HAVE TO LET THEM KNOW YOU ARE GOING TO ATTEND. SHE ASKED THE CLERK IF IT IS STILL LEGAL FOR THE TOWN MANAGER TO POLL THE COUNCIL? THE CLERK SAID SHE HAS HEARD THAT IT IS, BUT SHE IS NOT SURE. THE MAYOR SAID IF YOU CAN POLL THE COUNCIL AND WHAT THAT MEANS IS THE MANAGER WOULD CALL EACH COUNCILMEMBER AND SPEAK TO THEM, BUT NOT LET ANYONE ELSE KNOW HOW THEY FELT, THERE IS A WORKSHOP COMING UP AND WOULD YOU AGREE OR DISAGREE FOR HIM TO GO. SHE SAID IF THERE WAS A QUORUM OF THREE POSITIVE VOTES, THEN HE WOULD BE ABLE TO DO THAT. THAT WOULD BE HER SUGGESTION UNLESS THEY WANT TO CALL A SPECIAL MEETING EVERY TIME SOMETHING LIKE THIS COMES UP. COUNCILMEMBER MENDELSON SAID SHE DOES NOT WANT TO HAVE A SPECIAL MEETING EVERY TIME SOMETHING COMES UP.
- COUNCILMEMBER MENDOZA SAID HER QUESTION IS AREN’T THEY SCHEDULED A MONTH OR TWO IN ADVANCE? SHE SAID SHE DOESN’T KNOW MUCH ABOUT A GRANT WRITING CLASS, BUT SHE WOULD THINK THAT THERE WOULD BE ENOUGH NOTICE BECAUSE THESE MEETINGS HAVE TO BE ALREADY SCHEDULED, IT IS NOT GOING TO COME UP, “OH NEXT WEEK WE ARE HAVING A MEETING.”
- THE MAYOR SAID SHE WENT TO A GOVERNOR’S RURAL DEVELOPMENT CONFERENCE WHERE TWO WEEKS BEFORE IT HAPPENED IT WAS SCHEDULED. COUNCILMEMBER MENDELSON SAID THIS CAME UP WITH THE CLERK LAST YEAR, WHERE THEY HAD TO RATIFY HER MEETING. COUNCILMEMBER MENDOZA SAID IF THE EMPLOYEES ARE PLANNING OR WANT TO GO TO A CLASS, SHE DOES NOT HAVE AN ISSUE WITH THAT SHE THINKS IT NEEDS TO BE DISCUSSED A MONTH BEFORE THEY GO, SO THE COUNCILMEMBERS ARE ALL AWARE OF WHAT IS GOING ON AND WHERE THEY ARE GOING. COUNCILMEMBER SMITH WANTED TO KNOW IF THEY ARE GOING TO INCLUDE THOSE KIND OF CLASSES WHERE IF THE SPACE IS FREED UP THEY CAN ATTEND IN JUST A FEW DAYS.

COUNCILMEMBER MENDOZA ASKED THE MANAGER IF HE AND SOME OF HIS EMPLOYEES HAVE CLASSES THEY NEED TO GO TO OR WOULD LIKE TO GO TO? THE MANAGER ASKED IF SHE WAS TALKING ABOUT POSSIBILITY ONES OR REQUIRED FOR THEIR JOBS? THE MANAGER SAID IT IS MAINLY ALL WATER AND SEWER CLASSES, THOSE ARE REQUIRED. HE SAID ADEQ OR THE DEPARTMENT OF HEALTH SERVICES MIGHT PUT SOMETHING ON. THE MANAGER SAID THE CLERK GOES TO CLERK CLASSES AND ELECTIONS. THE CLERK SAID SHE USUALLY DOESN'T GO TO ALL OF THEM SHE WAITS UNTIL IT IS TIME FOR ELECTIONS. COUNCILMEMBER MENDOZA SAID THAT IS HER POINT, THE EMPLOYEES SHOULD KNOW WHEN THEY HAVE TO GO AND PLAN FOR IT. THE CLERK SAID THEY USUALLY LET YOU KNOW SIX MONTHS AHEAD OF TIME IF AN ELECTION CLASS IS COMING UP.

THE MANAGER SAID ON THE GRANT WORKSHOP, THEY WANTED TO ATTEND BUT THERE WAS NO WAY TO PLAN. HE SAID HERE IS A GRANT CLASS AND IT IS LIMITED TO TWENTY PEOPLE, SO SIGN UP. HE SAID ON THE FIRST CLASS HE WAS ON THE WAITING LIST, BUT HE DIDN'T GET PICKED. HE SAID THIS ONE HE SIGNED UP AS SOON AS HE COULD JUST TO GET THEIR NAMES ON THERE.

COUNCILMEMBER MENDELSON SAID SHE UNDERSTANDS COUNCILMEMBER MENDOZA'S CONCERN AND WHEN SHE WENT, THE TOWN GAVE HER A GAS CARD AND PAID FOR HER ROOM, BUT THERE WASN'T MUCH NOTICE. SHE SAID WHEREEVER POSSIBLE THESE THINGS SHOULD BE PLANNED IN ADVANCE, BUT THERE WILL BE SOME SITUATIONS WHERE WE WILL NOT BE ABLE TO PLAN WAY AHEAD. SHE ASKED COUNCILMEMBER MENDOZA HOW SHE FEELS ABOUT THE TOWN MANAGER POLLING EACH COUNCILMEMBER WHEN PLANNING AHEAD IS NOT POSSIBLE? COUNCILMEMBER MENDOZA SAID SHE BROUGHT THIS UP, BECAUSE OUR POLICY STATES THIS AND IF IT IS NOT WORKING, THEN THE POLICY SHOULD BE CHANGED. SHE SAID SHE DOESN'T HAVE A PROBLEM IF IT HAS TO DO WITH YOUR JOB, BUT SOMEDAYS SHE COMES IN HERE AND THEY DON'T KNOW WHERE THESE PEOPLE ARE. SHE SAID SHE WOULD LIKE TO BE AWARE. THE MAYOR SAID WHEN IT WAS BROUGHT TO HER ATTENTION THAT WE HAVE A TRAVEL POLICY, THAT THEY MIGHT HAVE TO REWRITE. COUNCILMEMBER MENDELSON SAID SHE WOULD RATHER BE POLLED, THAN TRY TO ORGANIZE A SPECIAL MEETING. THE MAYOR SAID SHE CANNOT LEAVE DURING THE MIDDLE OF THE DAY TO HOLD A SPECIAL MEETING. COUNCILMEMBER MENDELSON SAID SHE UNDERSTANDS COUNCILMEMBER MENDOZA'S CONCERN THAT WE DON'T WANT PEOPLE JUST JUMPING UP AND RUNNING OFF TO A WORKSHOP WITHOUT A PROCESS. COUNCILMEMBER MENDOZA SAID SHE WANTS TO MAKE IT CLEAR THAT SHE DOES NOT HAVE A PROBLEM WITH SOMEONE GOING TO A CLASS FOR THEIR JOB.

THE MAYOR ASKED THE CLERK WHAT WOULD HAVE TO BE ON THE NEXT AGENDA TO AMEND THE POLICY. THE MAYOR ASKED THE COUNCIL IF THEY NEED TO AMEND SOMETHINGS. COUNCILMEMBER MENDOZA SAID SHE THINKS THEY NEED TO. THE MANAGER SAID HE WOULD LIKE TO UPDATE THE MEAL ALLOWANCE. HE SAID THE MINIMUM WAGE IN JANUARY IS GOING UP TO \$12 PER HOUR, SO THE PRICES ARE JUST GOING TO GO UP. HE SAID YOU CAN'T GET A MEAL AT MCDONALD'S FOR JUST AROUND \$10. HE SAID HE KNOWS THE COUNTY GETS \$10 FOR BREAKFAST, LUNCH IS \$15 AND DINNER IS \$20.

COUNCILMEMBER MENDOZA WANTED TO KNOW ON THE ROOM IS THERE A LIMIT. COUNCILMEMBER MENDELSON SAID YOU ARE RIGHT, THERE IS NOTHING THERE. THE

MANAGER SAID IT FLUCTUATES DEPENDING ON THE SEASON. COUNCILMEMBER MENDELSON SAID STATE EMPLOYEES HAVE A CEILING, SO WHAT IS IT? THE MANAGER SAID HE DOES NOT KNOW. THE MANAGER SAID THE ROOMS AT THE CONFERENCE ARE ALWAYS REALLY EXPENSIVE. COUNCILMEMBER MENDELSON SAID SHE STAYS ELSEWHERE, BUT HER HUSBAND GOES WITH HER, SO HE CAN DROP HER OFF, BUT NOT EVERYONE HAS A PERSONAL CHAUFFEUR. COUNCILMEMBER MENDELSON SAID WHEN THEY GO TO THE LEAGUE CONFERENCE THEY WILL ALWAYS AS A COUNCIL AND MANAGER HAVE A LUNCH TOGETHER ONE DAY, WHICH IS REALLY GREAT FOR THEM TO TRY TO CATCH UP WITH EACH OTHER. THE MAYOR SAID JUST TO SEE HOW THINGS ARE GOING WITH THE CONFERENCE. COUNCILMEMBER MENDELSON SAID THE TOWN PAYS FOR THAT, THEY JUST HAVE TO BE ABLE TO FINESSE THOSE THINGS. COUNCILMEMBER MENDOZA ASKED IF AN EMPLOYEE GOES TO A CLASS AND THEY USE THEIR OWN VEHICLE, DOES THE TOWN REIMBURSE THEM? THE MANAGER SAID THEY ARE GIVEN A GAS CARD. THE CLERK SAID YOU ARE NOT GIVEN MILEAGE, JUST GAS.

COUNCILMEMBER MENDOZA SAID WHAT ABOUT THE MEALS. THE CLERK SAID THE MEALS ARE CHARGED TO A CREDIT CARD TOO. THE MANAGER SAID THEY CAN ALSO REIMBURSE IF THEY BRING RECEIPTS IN. HE MAYOR SAID THERE IS A LIMIT IN CASE THEY WANT TO BE REIMBURSED. COUNCILMEMBER MENDELSON SAID STATE EMPLOYEES HAVE AN UPPER LIMIT ON ROOMS, WHICH IS AROUND \$90 NOW WHICH IS VERY LOW. SHE SAID THEY SHOULD FIND OUT WHAT IT IS, BUT THE LOWER PRICES WOULD NOT PERTAIN TO THE ANNUAL CONFERENCE. THE MANAGER SAID AT BEST WESTERN WHEN HE GOES TO HIS SEWER CLASSES IN APACHE JUNCTION, HE STAYED THERE FOR 3 DAYS AND IT CAME TO \$110 WITH TAXES.

MAYOR THURMAN SAID TO USE THE GOVERNMENT RATE COULD BE ADDED INTO THE POLICY. THE CLERK SAID THEY WOULD NEED TO ISSUE ID CARDS. THE MAYOR ASKED THE SHERIFF IF THE COUNTY PRINTS THEIR ID'S ON THE PREMISES? HE SAID YES, THE IT DEPARTMENT TAKES CARE OF THAT. THE SHERIFF WAS SAYING THAT SOMETIMES THE GOVERNMENT RATE IS HIGHER THAN A REGULAR RATE. MAYOR THURMAN SAID THAT SHOULD PROBABLY BE IN THE POLICY MANUAL TO USE THE LESSER OF. COUNCILMEMBER MENDOZA SAID THEY SHOULD USE THEIR AARP CARD. THE MAYOR SAID NOT EVERYONE CAN GET ONE, BUT SHE WILL SHARE. COUNCILMEMBER MENDOZA SAID WHEN THEY DO GET ONE, THEY WILL BE SAYING "ARE YOU KIDDING ME?"

THE SHERIFF SAID THE COUNTY HAS SEASONAL RATES ON THEIR POLICY MANUAL. COUNCILMEMBER MENDELSON SAID THEY COULD ADOPT THE RATES THAT THE COUNTY HAS, BECAUSE THEY HAVE ALREADY RESEARCHED THEM. THE MAYOR ASKED THE MANAGER IF THEY CAN LOOK AT THAT. HE SAID YES, WE CAN LOOK AT IT. THE MANAGER ASKED WHAT IF IT IS HIGHER? COUNCILMEMBER MENDELSON SAID YOU COULD BRING IT TO THE COUNCIL AND ASK IF IT CAN BE RATIFIED. THE MANAGER WANTED TO KNOW IF THE ROOM GOES OVER DOES THE EMPLOYEE HAVE TO REIBURSE THE TOWN? HE SAID THE PREVIOUS MANAGER WOULD BUY PERSONAL THINGS AT HOME DEPOT AND THEN REIMBURSE THE TOWN AND HE KIND OF GOT IN TROUBLE FOR THAT. COUNCILMEMBER SMITH SAID THEY WOULD HAVE TO ASK HOW TO MANAGE THAT IF THEY WERE GOING TO DO THAT. AT A CORPORATION IF YOU GOT A PRIZE, YOU SAW THAT LISTED ON YOUR PAYROLL CHECK. SHE SAID EVEN IF IT WAS NOT MONEY, THEY WOULD PUT THE WORTH OF

THE PRIZE ON YOUR PAYROLL CHECK. THE MANAGER SAID THE COUNTY HAS A PRE TRAVEL FORM THEY FILL OUT FOR THE WHOLE TRIP AND THEN WHEN THEY GO THEY CUT YOU A CHECK. COUNCILMEMBER MENDOZA SAID SHE DOESN'T THINK THEY NEED TO GET ALL TECHNICAL. COUNCILMEMBER SMITH SAID SHE IS OKAY WITH LOOKING AT THE COUNTY POLICY. COUNCILMEMBER MENDOZA SAID AS A COUNCIL THEY KNOW WHAT REASONABLE IS. COUNCILMEMBER MENDELSON SAID IT HAS HAPPENED TO HER THAT EVERY HOTEL IN PHOENIX IS BOOKED BECAUSE THEY ARE HAVING A CONVENTION AND YOU HAVE NO CHOICE, YOU HAVE TO PAY MORE. THE MAYOR SAID NOW YOU CAN GO ON THE INTERNET AND DO COMPARISON PRICING. COUNCILMEMBER MENDOZA SAID THEY NEED TO REVISE THE MEALS. COUNCILMEMBER SMITH SAID THEY SHOULD ADD NO COVERAGE FOR ALCOHOLIC BEVERAGES AND COUNCILMEMBER MENDELSON SAID THEY CAN ADD THE POLLING OPTION. **MAYOR ANNE THURMAN MADE A MOTION TO AMEND THE TRAVEL POLICY AND GIVE DIRECTION TO THE TOWN MANAGER TO RESEARCH INFORMATION REGARDING COUNTY AND STATE POLICY FOR TRAVEL. COUNCILMEMBER MARYANN MENDOZA SECONDED. ALL FAVORED. MOTION CARRIED.**

12. CONSIDERATION OF APPROVAL OF DRAFT LETTER OF THANKS TO CONGRESSMAN O'HALLERAN: COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO TABLE THIS ITEM UNTIL THE NEXT MEETING SO SHE HAS BETTER INFORMATION. COUNCILMEMBER VALERIE SMITH SECONDED. ALL FAVORED. MOTION CARRIED.

13. CONSIDERATION OF DATE AND TIME OF THE NEXT MEETING: A SPECIAL MEETING IS SCHEDULED FOR WEDNESDAY, JULY 24TH AT 5:00 PM TO DECIDE ON A NEW COUNCILMEMBER AND THE REGULAR MEETING IS SCHEDULED FOR THURSDAY, JULY 25TH AT 5:00 PM.

14. CONSIDERATION OF AGENDA ITEMS FOR THE NEXT MEETING: PUBLIC HEARING FOR BUDGET, DRAFT LETTER THANKING TOM O'HALLERAN, TRAVEL POLICY, GUEST SPEAKER DIANNE POST WHO IS WITH ARIZONA EQUAL RIGHTS AMENDMENT, GREENLEE LIBRARY STORY WALK IN DUNCAN, SWEAR IN NEW COUNCILMEMBER, FIND A NEW ATTORNEY

15. ADJOURNMENT: AT 10:40 AM, COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION TO ADJOURN. COUNCILMEMBER MARYANN MENDOZA SECONDED. ALL FAVORED. MOTION CARRIED.

CERTIFICATION:

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE REGULAR MEETING MINUTES OF THE DUNCAN TOWN COUNCIL HELD ON THE 27TH DAY OF JUNE, 2019. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.

DATED THIS 11TH DAY OF JULY, 2019.

CYNTHIA NICHOLS, TOWN CLERK