



EL-AMIN LIFE PRODUCTIONS,

"Cultural Institute"

Founding directors:

President: Muntheru Shah
Vice president: Marcus Stampely
Secretary: Nettie Johnson
Treasurer: John Fullman

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Mount Prospect, Illinois 60056 USA
847-690-1532
E-mail address: warner@el-amin97.org

Corporate Executive Officers

1st Quarterly Meeting: April 15, 1998

With The Name Allah, The Beneficent, The Most Merciful,

Greetings

This letter is to inform you of our progress with the development of El-Amin Life Productions. And to make you aware of our interest in having you as a member of "The New Earth Team". This is a group of individuals who are working together in order to develop the foundation of a Cultural Awareness Institute in the City of Chicago. The Institute will provide an environment that will cultivate the positive growth of young minds into the leaders that the world needs to save itself from its present course of destruction, and a relevant education relative to the needs of the society. One that is not based on the capitalistic principle but upon the Laws of Nature. These values have been instilled into the cultural traditions of many human beings throughout the Earth. We have a responsibility to our ancestors and our posterity to revive the root of our existence with the proper teaching methods that motivate the youth to respond in a meaningful way.

El-Amin Life Productions, "Cultural Institute" was incorporated on September 8, 1997 in the State of Illinois as a non-profit organization. El-Amin Life Productions, LTD. Was registered with the Attorney General in the State of Illinois as a Charitable Organization July 16, 1981. We are now in the process of filing with the United States Department of the Treasury, Internal Revenue Division for Tax Exempt Status in order to proliferate and facilitate our operations within the means of section 501(c)(3) of the code. We will as a prerequisite obtain a Employer's Federal Tax Identification Number.

Presently June 17, 2025, the primary directors that are keeping the following corporate

2025 Executive Officers:

President: Muntheru S.M. Shah a.k.a. Warner R.B. Shaw
Vice-President: Jiyad Alamin
Secretary: Derrick Shaw
Treasurer: Fanisha Davis
Chairperson: Tiffani Hall
Coordinator: Lydia Shaw

We will certify the Assumed Name of El-Amin Life Productions, Inc. with the Cook County Clerk in order to conduct and transact the corporate business. Also we will acquire a Certificate of Registration for Retailer's Occupational Tax Identification with Illinois Department of Revenue. On January 2, 1998 a corporate commercial bank account will be opened at The First National Bank of Chicago. There will be a corporate Post Office Box and a Safe Deposit Box maintained.

Financial Trajectory

Annual Budget

Our corporate goal will require that we establish a sound economic plan towards its accomplishment. We must utilize all the resources at our disposal and make ourselves worthy of recognition. The persons that we place in the key positions for the administration of our corporate affairs should be dedicated and have the necessary qualifications to carry out their directives. So that we may be assured of our control over the integrity and fidelity of these individuals and their management all of the executive positions held in this corporation will be positions of employment with an annual salary basis. The corporate guidelines will provide an outline of these positions and who can be considered for appointment. For the time being the founding directors shall carry on the administration until such time as the proper management personnel department can be implemented. We will need to project a monetary forecast so that our operations can be started. These forecasts will be rough estimates of the approximate costs.

Objective:

➤ **Securities Holdings Account.**

It is imperative that we set up a system that will replenish our financial resources at a rate proportionate with our long-term goal. After the 9/20/2023 closing the corporate business, checking account #8078 at the JP Morgan, Chase bank, \$2,112.59 cash assets were converted to (3) 1/10 oz gold and (30) 1oz silver American Eagle United States Treasury Department minted coins. These assets will be held in the safety deposit box kept at the Wintrust bank in Mount Prospect, Illinois. A security accounts for valued physical assets contributed by this organizations, President, Founder, CEO, and Executive Director: Muntheru Shah a.k.a. Warner Shaw Gold \$967.64 & Silver \$1,120.88 Assets Value 6/21/2025. \$1,138.35 (3) 1/10 oz Gold \$1,307.40 (30) 1 oz Silver Annual budgetary projection \$2,445.75

➤ **Cultural Education Scholarship Fund:**

we shall implement an educational opportunity for students with outstanding aptitude in Fine Arts. Grants will be made available for promising underprivileged students that have an interest in furthering their education. This will be a trust consisting of the Grant donation funds. Annual budgetary projection \$_____

➤ **Program Development Account:**

we must allocate funds for the production and promotion of the programs and activities of the Cultural Awareness Institute. To assure that these endeavors meet our expectations and function within the standards of the corporate objective, we will be contracting the services of professional businesses. We will open a new corporate business, checking account at the Wintrust bank with the 5/20/2025 \$500 contribution made by Vice President, Jiyad Alamin and the 6/19/2025 \$500 matching funds contributed by President, Muntheru Shah US currency Assets Value \$1,000.00 6/21/2025 Annual budgetary projection \$1,000.00

Executive Expense Account

we shall be forming a working Board of Directors that will include the four executive officers. This board will be comprised of nine other members. The maximum These positions may or may not be held by a director. This account is for directors' monthly dues that will be monitored and controlled by the President: Warner Shaw and Treasurer: Fanisha Davis. Annual budgetary projection \$_____ Cash Assets Value \$0.00 6/21/2025

➤ **The Cultural Awareness Institute Building Trust Fund;**

we must acquire a temporary facility to house our operations until we are able to construct the type of building that will fully serve our purposes. This charitable trust fund will receive the grants, donations, and contributions designated for this purpose. Annual budgetary projection \$_____

Financial Projections

Revenue	Source	Description	Date Requested	Date Received
1.	Illinois Arts Council			
2.	(NEA) National Endowment For The Arts			
3.	Institute Of International Education			
4.				

Memo 8:

The first Quarterly meeting will be held on Wednesday April 15, 1998 from 6:00 P.M. until 8:00 P.M. at the home of: John S. Fullman 5201 North Kenmore, Suite 2 South Chicago, Illinois 60640 Call Muntheru S.M. Shah at (773)989-0505 to confirm your attendance. Refreshments will be served at 7:00 P.M.

Goals and Objectives

Here, describe the task, decision, or problem that is the subject of the report. Describe the criteria that should govern the decision or evaluation of the problem.

- List the goals and objectives here.
 - ✓ Incorporate as a Non-Profit Organization in the State Of Illinois
 - ✓ Acquire Federal Employer's Tax Identification Number
 - ✓ Assume Corporate Business Name
 - ✓ Register for Illinois Retail Occupational Tax Certification
 - ✓ Open Corporate Commercial Bank Account
 - ✓ Apply for Tax Exempt Status 501(c) 3
 - ✓ Renew Charitable Trust Registration
 - ✓ Target Grant Donors
 - ✓ Draft Grant Donor Proposals
 - ✓ Set-up The Accounting System
 - ✓ Apply for Nonprofit Insurance
 - ✓ Retain Legal Services
 - ✓ Select Building Site Location

Decision Recommendation

As briefly as possible, show the action or decision you recommend. Describe why this action is desired and show any effects the recommendation might have.

Plan our Annual Meeting of the Administrative Board of Directors. This will give the initial members of the New Earth Team an opportunity to come face-to-face in discussion. It is important that we know the people with whom we will be working and build relationships that will reinforce our efforts for teamwork. By establishing this NET Work, we insure the fidelity of this organization

Justification

Summarize how you arrived at your recommendation. Demonstrate that your recommendation satisfies the criteria you identified in the Goals and Objectives section. If you anticipate objections, mention that the detailed report takes potential problems into account.

El-Amin Life Productions is about people and how we can help in making the life of people better. We are all fundamentally the same, but it is our differences that make us who we are. We need to come together and work towards the common good by sharing knowledge, values, beliefs, and ideals that we have in agreement. We can easily accomplish our mission if we know and care about one another. We will be fostering a culture that can be the example for the future members of (NET Work Force) the New Earth Teamwork Force

Next Steps

Identify the actions that must be taken to arrive at a decision or implement your recommendations.

1) Plan our next Annual Meeting.

- a) Contact members of the board to ascertain the extent their availability
- b) Determine if there is a member willing to host the event in their home
- c) Outline the agenda

2) Putting it all together.

- a) Produce media material for presentation
 - i) Laptop computer
 - ii) Microsoft Power Point
 - iii) Corporate Binders
- b) Plan the Refreshments
 - i) Hors d'oeuvres
 - ii) beverages

Accomplishments

1. We have been Incorporated as a Not-for-Profit Corporation under the laws of the State of Illinois. Articles of Incorporation are filed in the office of the Secretary of State.
2. We have certified the Assumed Name of El-Amin Life Productions, Inc. with the Cook County Clerk to conduct and transact the corporate business.
3. Certificate of Registration for Retailer's Occupational Tax Identification with Illinois Department of Revenue.
4. We have produced the following promotional tools:
 - a. Website El-Amin Life Productions Cultural Institute Hosted by GoDaddy (Monthly License Status: VALID) 9 Yr
 - b. Domain Name Server
 - I) el-amin97.com
 - II) el-amin97.org
5. Personalized corporate Business Cards
6. Color Corporate Brochures
7. Federal Employer Identification Number assigned by the U.S. Department of The Treasury Internal Revenue Service.
8. Established a line of credit with J.P. Morgan Chase Bank (INK BusinessVISA Credit card) to make authorized purchases and payment of corporate expenses.
9. Opened a Corporate Business Checking Account for the deposit of funds from grants, cash contributions and donations. This account is essential in the management of payroll and other fiduciary responsibilities. Village Bank and Trust a Wintrust Community Bank 320 E. Northwest Highway, Mount Prospect, IL 60056 will service the El-Amin Life Productions Cultural Institute nonprofit banking. 6/24/25 President Muntheru Shah opened the corporate business account #8079
10. MT. PROSPECT October 21, 2015 -- El Amin Life Production Cultural Institute has been selected for the 2015 Best of Mt. Prospect Award in the Charities, Education, & Performing Arts category by the Mt. Prospect Award Program
11. **American Precious Metal Exchange (APMEX) to El-Amin Life Productions, LTD Holding**
 \$2,112.59 Cash USD withdrawn from Chase bank corporate business account on 9/20/23 cash converted to physical United States Treasury Department minted American Eagle coins on 6/20/25 relative values:\$1,307.40 (30) 1 oz Silver @ [\$1,120.88] \$1,138.35 (3) 1/10 oz Gold @ [\$967.64] Yield \$2,445.75 Gain **\$333.16**