

ENTER/EXIT CHECKLIST

For the premises located at: _____

APT.# _____

in the city of _____

CA _____

| Move In Inspection Results | | | Move Out Inspection Results | | | | |
|----------------------------|----------------|---------------|--------------------------------|------|-------------|--------------|---------------|
| New | Good/ As Is | Repair Needed | LIVING ROOM | Good | To Clean | To Repair | To Replace |
| | | | Apartment keys () | | | | |
| | | | Remote control () | | | | |
| | | | Mail box key () | | | | |
| | | | Floors: Carpet/Wood floors | | | | |
| | | | Blinds: Mini / Vertical | | | | |
| | | | Walls & Ceiling | | | | |
| | | | Light Fixtures/ Ceiling Fan | | | | |
| | | | Windows, Screens & Doors | | | | |
| | | | Smoke Detector | | | | |
| | | | KITCHEN | | | | |
| | | | Floor: Vinyl / Tiles | | | | |
| | | | Stove | | | | |
| | | | Refrigerator | | | | |
| | | | Light Fixtures | | | | |
| | | | Sink: Faucet/ Garbage disposal | | | | |
| | | | Cupboards/Drawers/Knobs | | | | |
| | | | DINING ROOM | | | | |
| | | | Floor & Floor Covering | | | | |
| | | | Blinds: Mini / Vertical | | | | |
| | | | Walls & Ceiling | | | | |
| | | | Light Fixtures | | | | |
| | | | Windows, Screens & Doors | | | | |
| | | | BATHROOM(S) | | | | |
| | | | Toilets(s) | | | | |
| | | | Sink(s) | | | | |
| | | | Shower(s) | | | | |
| | | | Floor, Wall, Ceiling | | | | |
| | | | Light Fixtures | | | | |
| | | | Windows, Screens & Doors | | | | |
| | | | BEDROOM(S) | | | | |
| | | | Floors & Floor Covering | | | | |
| | | | Walls & Ceilings | | | | |
| | | | Light Fixtures | | | | |
| | | | Windows, Screens & Doors | | | | |
| | | | OTHER AREAS | | | | |
| | | | Mail box key | | | | |
| | | | Security door | | | | |
| | | | | | | | |
| | | | Air Conditioning (if any) | | | | |
| | | | Lawn, Ground Covering | | | | |
| | | | Patio, Terrace, Deck, etc. | | | | |
| | | | Furnace/Heater Other | | | | |

| | |
|------------|------------|
| RPM Agent: | RPM Agent: |
| Tenant: | Tenant: |
| Date: | Date: |

ENTER/EXIT CHECKLIST IS NOT VALID WITHOUT A RPM AGENT SIGNATURE