



December 19, 2022

Ms Dr. Audrey N/A Artis
Founder/CEO
YOURPATH FOR ADULT LEARNERS
8122 Buist Avenue, Philadelphia PA 19153
Philadelphia, PA 19153-1114

Request ID #10317

Dear Ms Artis:

On behalf of the Pitney Bowes Foundation, we are delighted to present YOURPATH FOR ADULT LEARNERS with a check in the amount of \$10,000.00 in support of Adult Literacy & Adult Basic Education (GED/HISET) Program.

By depositing attached check, you agree to terms and conditions outlined below:

- (1) Grantee agrees to use all of the grant funds exclusively for the general support of Grantee's specified above program. Grantee may not use any portion of the grant funds, including any interest earned thereof, for any other purpose without the prior written approval of the Fund.
- (2) Grantee agrees to furnish annual, written reports to the President of the Fund on the manner in which the grant funds are spent and the progress made in accomplishing the grant's purposes.
- (3) Grantee agrees that the grant funds will be used in accordance with the budget submitted by Grantee as part of its grant request. Grantee agrees to furnish final written (via on-line tool) report upon completion of the grant period to the President of the Fund as to the expenditure of the grant funds in accordance with the budget and progress made in accomplishing the grant's purpose.
- (4) Grantee agrees to keep its financial statements and other records in such a manner as to adequately account for the use of the grant funds exclusively for the grant's purposes.
- (5) Grantee represents and covenants to the Fund that the grant will not cause Grantee to lose its status as a public charity, that its determination letter from the Internal Revenue Service as to Grantee's public charity purpose are still valid, and that Grantee has not undergone a material change in its character, purposes, activities, method of operations, or sources of support that would be inconsistent with Grantee's status as a public charity.