



Staff and Volunteer Screening Policy

Approved: August 22nd 2006

Implemented: September 1st 2006

Our coaches and volunteers work in position of trust within the association and proper screening actions must be taken to protect the association and its racers. These steps will allow us to comply with the requirements of the Canadian Snowsports Association Risk Management Manual and the Alberta Alpine Ski Association Screening Policy.

Coaching Staff

Snow Valley Racing Association employs only professional coaches, certified or in the process of becoming certified by the Canadian Ski Coaches Federation, the National Coaching Certification Program and/or the Canadian Ski Instructors Alliance.

Every candidate for coaching position must submit a written resume to the Program Directors, along with a minimum of 2 references and go through an interview process to determine their suitability for the position.

Prior to employment, coaches who are 18 years of age or older who have not previously submitted a Police Records Check or been employed by Snow Valley Racing Association as a minor must submit a satisfactory Police Records Check to the Program Directors. The Police Records Check is a requirement of the position and must be submitted prior to employment. Cost for the PRC will be covered by SVRA upon presentation of a satisfactory PRC.

Coaches whose duties may include driving vehicles and/or traveling with children are also required to submit a satisfactory Driver's Abstract prior to employment.

Administrative Staff

Administrative staff must meet the same requirements as the coaching staff in regards to providing a resume, references and Police Records Check.

Volunteers

Volunteers who have access to funds, access to privileged financial information or access to confidential information on SVRA members must provide the Program Directors with a current Police Records Check prior to gaining such access. PRC's are the responsibility of the volunteers.

Volunteers at races and events who are not supervising athletes or funds are not required to supply a Police Records Check. They must however provide their Officials certification level when signing up for the event.

"Our programs provide well organized, challenging, and rewarding experiences for everyone, whether you are a recreational racer or an aspiring Olympian"