

**COLUMBUS RURAL FIRE DISTRICT #3**  
**BOARD OF TRUSTEES**  
**MONTHLY MEETING Minutes**  
**January 8, 2024**

**CALL MEETING TO ORDER:** Meeting was called to order at 15:32

**Present:** Curt Robbins, Chuck Kronz, Debbie Parod, John Patterson, Brent Parkin

**Fire Chief:** Rich Cowger      **Battalion Chief:** Travis Hansen

**Admin Assistant:** Lisa Westervelt

**Visitors:** Kyle Starr

**Ambulance District Board Members:** Jim Mandeville, Locke Murphy, John Hungerford

**PUBLIC COMMENT:** None

**APPROVE MINUTES:** Minutes for the meeting of December 11<sup>th</sup>, 2023, were approved as presented.

**TREASURER REPORT:** The treasurer's report was presented. See attached report. The month's bills were reviewed. Revenue for January included ambulance revenues of \$18,196.92, a \$10,000 donation from a resident in Fishtail, and \$163,159.50 in reimbursements from DNRC. Total expenses for the month were \$107,804.74. This amount includes a payment to ESO for our reporting software for this year, but we are still working with them to clear up some contract issues. **There was a motion made by Chuck to pay bills in the amount of \$107,804.74. Brent seconded the motion. Motion was approved.**

**CHIEF REPORT:** See attached.

**MISCELLANEOUS COMMITTEE REPORTS:**

Park City/Columbus potential merger/Name Change:

**NEW MEMBER APPROVAL:**

**OLD BUSINESS:**

AFG/SAFER/DOT/CIH Grants update

**NEW BUSINESS:**

**Tender 418 Repair:** Repair estimate of \$3,000 from Hughes to repair a water leak

**U437 Repair:** This is the truck we got from the DOD, used as our sander/sign truck. Repair estimate from Beartooth Ford for just under \$5,000 to repair an oil pan leak. Will look at fixing when the roads clear up. **John moved to approve the repairs for 437. Brent seconded the motion, all approved, motion carried.**

**Extrication Tool Upgrade:** There is room on the new ambulance to carry extrication tools. We have a set that can be put in service with the purchase of some upgraded attachments. The cost would be \$5980. Brent moved to purchase the Power Hawk upgrades for \$5980. Chuck seconded the motion, all approved, motion carried.

**Glide Scope Proposal:** Chief shared a proposal from Nick for 2 new GlideScope video laryngoscopes, to be used in A4 and A4B. These would assist in more successful intubations and be similar to technologies used at area hospitals. The cost would be about \$4,000. Nick has Town Pump grant funds available that could be used to help with purchase. Debbie moved to use donation funds towards the purchase. Brent seconded the motion, all approved, motion carried.

**Shirt Purchase/Appreciation Gift-Gift Cards:** Chief shared with the board how much our volunteers have been stepping in and helping cover shifts and have been helping out when there are big incidents that take the duty crews out of the station for extended periods. He would like to do something to show our appreciation, and suggested gift cards and/or new shirts. If we did both, the cost would be about \$5,000 total, with half of that being gift cards and half shirt costs. Shirts seem to be the most requested right now, and there have been some requests recently for some new polo style shirts, short sleeve and long sleeve. John moved to spend up to \$100 per person on new shirts. Brent seconded the motion, and all approved, motion carried.

**Pay/Holiday Pay Discussion:** It has come to our attention that our current holiday pay procedures can be confusing, and information provided for payroll can be inconsistent, and together, that led to some holiday pay being missed in the past. These were corrected, but the issue could come up again with our current policy. Chief would like to look at different holiday pay options to simplify the process for everyone. For example, one thing other departments have done is to pay 3.5 hours of holiday pay for each employee, per pay period. This adds up to about 91 hours of holiday pay that would be paid over the year, which is roughly 8 hours per each of the 11 holidays specified in our policy. This is just one example. John would like more information, and estimated expenses for this method compared to paying at the time of the actual holiday.

**Executive Session:** None needed


**OTHER MEMBER'S BUSINESS:**

**ANNOUNCEMENTS/Public Comment:** None

**ADJOURN:** The meeting was adjourned at 16:30

**NEXT MEETING:** February 12<sup>th</sup>, 2024 5:30 PM FIREHALL

Minutes submitted by Lisa Westervelt

  
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Chairman: Curt Robbins

  
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Secretary: Debbie Parod