



FEMA

Joint Incident Action Plan #15

Severe Storms, Straight-line Winds, Flooding, and Tornadoes

FEMA-4630-DR-KY

Operational Period

01/08/2022 0700 EST - 01/11/2022 0700 EST

Kentucky Emergency Management

100 Minuteman Parkway
Frankfort, KY 40601-6120
USNG: 16S FH 84410 28838

Joint Field Office

657 Chamberlin Ave
Frankfort, KY 40601-4220
USNG: 16S FH 82184 25416

Michael E. Dossett
**Governor's Authorized
Representative**

John Brogan
Federal Coordinating Officer

FEMA ICS FORM 202 INCIDENT OBJECTIVES	1. FEMA Disaster Number: FEMA-DR-4630-KY	2. Date/Time Prepared: 01/07/2022 0900 EST
4. Operational Period: 01/08/2022 0700 EST to 01/11/2022 0700 EST		
5. General objectives for the Incident:		
Objective Number	Description	
14a	Ensure equitable access to programs, services, and benefits through the promotion of non-discrimination in the treatment of all disaster survivors and members of the public and through engagement with internal stakeholders, including community and SLTT partners. (C/F)	
9 a	Conduct data-supported, outcome-driven housing mission planning to assess the disaster caused housing needs. (C/F)	
18	Identify available resources and scope the requirements for Direct Temporary Housing Assistance. (C/F)	
6 b	Provide post-impact congregate and non-congregate sheltering with wrap-around services. (C)	
20	Kentucky Disaster Housing Task Force will transition survivors from non-congregate sheltering facilities to direct housing options, including TTHUS, Multi-Family Housing Repair, Direct Lease, and others. (C)	
2 b	Conduct debris removal operations for both contaminated and clean debris in accordance with debris strategy. (C/F)	
16	Provide individual and business recovery assistance, registration intake, and Individual Assistance program delivery. (C/F)	
10	Identify environmental hazards impacting public health and critical infrastructure and coordinate cleanup operations. (C)	
12 b	Evaluate wide-area and community-level disaster impacts to assess survivor needs and support requests for additional designated counties, to include PDAs. (C/F)	
13	Amplify Commonwealth and local messaging, using non-traditional communications as needed, and provide information on protective actions being undertaken by the Commonwealth and federal partners. (C/F)	
17	Provide resources to affected areas to sustain critical public safety services, as requested. (C)	
6. Weather Forecast for Period (Only if significant to Operations)		
Weather Forecast for DR-4630-KY 01/08/2022 0700 EST - 01/11/2022 0700 EST		
<p>Bitter cold start forecast for Saturday morning around 15 degrees though temperatures should rise into the low 40s by the afternoon. Rain is expected to begin Saturday evening and last into Sunday. The heaviest rain will be Sunday morning with 1-2 inches of rain expected and wind gusts up to 25 mph from the south. This comes to an end by late Sunday afternoon with the arrival of a cold front.</p> <p>Cold temperatures return Monday falling back into the low 20s and 30s for the Area of Operations though no rain is expected with gusts up to 20 mph from the north.</p>		

7. General/Safety Message

Warmer temperatures and more moderate conditions will infiltrate the area of operations after the major winter storm. The safety challenge with this relates to melting snow, freezing temperatures in the morning and evening hours, and the possibility of black ice on the roadways, in the parking lot, and on the walkways. Slips, trips, and falls has been and still is the number one cause of injury. Watch the roadway, monitor the weather, and you can also check the Kentucky 511 roadway map for conditions on your route to and from work for any hazards or weather related alerts. In the parking lot and walkways, shorten your stride, walk like a penguin, and keep your center of gravity over your feet in order to navigate more safely in such conditions. Also, wear footwear that has decent tread to enhance your ability to walk safely. In the parking lot, hang on to your car door until you are safely out of the car and standing on a safe surface.

In the event of impending inclement weather that may precipitate later starting times for locations throughout the area of operations, or early releases, and/or closures, personnel should call the COOP (Continuity Of Operations Plan) number at: 866-854-3729, then Option 5.

In addition, personnel should continually monitor their phone and/or computer for all-hands messaging in regard to important alerts and accountability call downs. If you are not receiving all-hands messages, ask your supervisor to ensure your name is added to this distribution list.

When the weather turns cold with below zero temperatures and/or wind chills, please dress appropriately. Wearing layers of clothing is a best practice, along with cap and gloves, but also pack a kit for your vehicle in case of accidents or road closures with the possibility of getting stranded for several hours. Limit your time outside as much as possible and protect exposed skin, as such temperatures can quickly result in frost nip, frost bite, and hypothermia.

As the omicron variant footprint continues to expand, please ensure you are adhering to the best practices of: 1) wear a face covering while inside a building or vehicle if in close proximity to others for an extended period (close contact), 2) wash your hands frequently, 3) disinfect your work areas before and after work at a minimum, and 4) social distance as much as possible. If you comply with these Big Four best practices, you can significantly reduce the risk profile associated with COVID. Protect yourself at all times and remain situationally aware. As always, if you feel sick at all, DO NOT come into work. Stay at home or in your hotel room and contact your supervisor for further guidance. There is a multitude of information concerning COVID, including tools and resources for employees and supervisors on what actions to take should personnel test positive for COVID or experience COVID-like symptoms, on the FEMA home page (link below).

<https://usfema.sharepoint.com/sites/MS/ocao/oshe/ESHtkit/SitePages/COVID-19%20Employee%20Page.aspx>

Please refrain from using disinfectant spray. There should be plenty of disinfecting wipes and hand sanitizer in the facilities. Sprays often contain fluorocarbons which can irritate the respiratory system of some people who may have certain allergies and who may be hypersensitive to these agents.

8. Attachments (mark if attached)

<input checked="" type="checkbox"/> Assignment Lists - ICS 204	<input checked="" type="checkbox"/> Organization Chart - ICS 207	<input checked="" type="checkbox"/> Critical Information Requirements - ICS 213
<input type="checkbox"/> Radio Communications Plan - ICS 205	<input type="checkbox"/> Air Operations Summary - ICS 220	<input checked="" type="checkbox"/> Operational Period Calendar
<input checked="" type="checkbox"/> Telephone Communications Plan - ICS 205 A	<input checked="" type="checkbox"/> Meeting Schedule - ICS 230	<input checked="" type="checkbox"/> COVID-19 PCR Test Sites
<input checked="" type="checkbox"/> Medical Plan - ICS 206	<input checked="" type="checkbox"/> Incident Map	<input checked="" type="checkbox"/> Vehicle Accident Reporting Brochure

9. Prepared by: Sade Long, RESL
Date/Time: 01/07/2022 0900 EST

10. Reviewed By: Deborah Fulk, PSC
Date/Time: 01/07/2022 0930 EST

FEMA ICS Form 205A Incident Telephone Communication Plan	FEMA Disaster Number: FEMA-DR-4630-KY	2. Operational Period: 01/08/2022 0700 EST to 01/11/2022 0700 EST		
3. Contact List				
Incident Facilities/Contacts				
Incident Facilities	Facility Operational Hours		Phone Number	Additional Info
Kentucky Emergency Management , Emergency Operations Center , 100 Minuteman Pkwy , Frankfort , KY 40601 USNG: 16S FH 84410 28838	Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:	0800 EST - 1700 EST 0800 EST - 1700 EST 0800 EST - 1700 EST 0800 EST - 1700 EST 0800 EST - 1700 EST 0700 EST - 1700 EST 0800 EST - 1700 EST	Steven Brukwicki Phone: 502-330-3407	
Joint Field Office , 657 Chamberlin Ave , Frankfort , KY 40601 USNG: 16S FH 82184 25416	Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:	0800 EST - 1800 EST 0800 EST - 1800 EST 0800 EST - 1800 EST 0800 EST - 1800 EST 0800 EST - 1800 EST 1000 EST - 1800 EST 0800 EST - 1800 EST	Wesley Myers Phone: 609-480-1220	
Joint Field Office Annex , 669 Chamberlin Ave , Frankfort , KY 40601 USNG: 16S FH 82114 25412	Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:	0800 EST - 1800 EST 0800 EST - 1800 EST 0800 EST - 1800 EST 0800 EST - 1800 EST 0800 EST - 1800 EST 1000 EST - 1800 EST 0800 EST - 1800 EST	Wesley Myers Phone: 609-480-1220	
Area Field Office , AFO , 101 Walton Way , Hopkinsville , KY 42240 USNG: 16S DF 58061 65618	Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:	0700 CST - 1700 CST 0700 CST - 1700 CST 0700 CST - 1700 CST 0700 CST - 1700 CST 0700 CST - 1700 CST 0700 CST - 1700 CST 0700 CST - 1700 CST	John Smith Phone: 626-705-7291	
Kentucky Emergency Management - Benton Office (Region 1) , Administrative Region Office , 453 Old Symsonia Road , Benton , KY 42025 USNG: 16S CF 78320 80859	Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:	0800 CST - 1700 CST 0800 CST - 1700 CST 0800 CST - 1700 CST 0800 CST - 1700 CST 0800 CST - 1700 CST 0700 CST - 1700 CST 0800 CST - 1700 CST	David Elliott Phone: 502-234-8005	
Kentucky Emergency Management - Owensboro Office (Region 2) , Administrative Region Office , 3300 Tamarack Road, Suite C204 , Owensboro , KY 42301 USNG: 16S DG 85783 76466	Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:	0800 CST - 1700 CST 0800 CST - 1700 CST 0800 CST - 1700 CST 0800 CST - 1700 CST 0800 CST - 1700 CST 0700 CST - 1700 CST 0800 CST - 1700 CST	Patrick Hardesty Phone: 270-498-6580	

<p>Kentucky Emergency Management-Glasgow Office (Region 3) , Administrative Region Office , 410 Cavalry Road , Glasgow , KY 42141</p> <p>USNG: 16S EF 94801 93365</p>	<p>Monday: 0800 CST - 1700 CST Tuesday: 0800 CST - 1700 CST Wednesday: 0800 CST - 1700 CST Thursday: 0800 CST - 1700 CST Friday: 0800 CST - 1700 CST Saturday: 0700 CST - 1700 CST Sunday: 0800 CST - 1700 CST</p>	<p>Gary Fancher Phone: 270-779-0773</p>	
<p>Kentucky Emergency Management- Lexington Office (Region 5) , Administrative Region Office , 4301 Airport Rd. , Lexington , KY 40510</p> <p>USNG: 16S GH 10354 11580</p>	<p>Monday: 0800 EST - 1700 EST Tuesday: 0800 EST - 1700 EST Wednesday: 0800 EST - 1700 EST Thursday: 0800 EST - 1700 EST Friday: 0800 EST - 1700 EST Saturday: 0800 EST - 1700 EST Sunday: 0800 EST - 1700 EST</p>	<p>Todd Livingston Phone: 727-709-5816</p>	
<p>Kentucky Emergency Management-Somerset Office (Region 10) , Administrative Region Office , 109 Grande Avenue , Somerset , KY 42501</p> <p>USNG: 16S GG 13525 07936</p>	<p>Monday: 0800 EST - 1700 EST Tuesday: 0800 EST - 1700 EST Wednesday: 0800 EST - 1700 EST Thursday: 0800 EST - 1700 EST Friday: 0800 EST - 1700 EST Saturday: 0700 EST - 1700 EST Sunday: 0800 EST - 1700 EST</p>	<p>Rhonda Green Phone: 502-229-3204</p>	
<p>Wendell Ford Reg. Training Ctr ISB , Incident Support Base , 4675 KY-181 N , Greenville , KY 42345</p> <p>USNG: 16S DG 82217 23330</p>	<p>Monday: 0800 CST - 2000 CST Tuesday: 0800 CST - 2000 CST Wednesday: 0800 CST - 2000 CST Thursday: 0800 CST - 2000 CST Friday: 0800 CST - 2000 CST Saturday: 0800 CST - 2000 CST Sunday: 0800 CST - 2000 CST</p>	<p>George Rodriguez Phone: 202-316-3054</p>	<p>USACE Generator Staging Base</p>
<p>Fort Campbell ISB , Incident Support Base , 7199 Glider Rd , Fort Campbell , KY 42223</p> <p>USNG: 16S DF 53165 51873</p>	<p>Monday: 0800 CST - 2000 CST Tuesday: 0800 CST - 2000 CST Wednesday: 0800 CST - 2000 CST Thursday: 0800 CST - 2000 CST Friday: 0800 CST - 2000 CST Saturday: 0800 CST - 2000 CST Sunday: 0800 CST - 2000 CST</p>	<p>Angelus Taylor Phone: 404-973-9924</p>	<p>Safety Officer: Rudy E. Rodriguez 202-631- 9345</p>
<p>Disaster Recovery Center #02 , Disaster Recovery Center , 2625 Scottsville Rd , Bowling Green , KY 42104</p> <p>USNG: 16S EF 51176 89521</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: 1200 CST - 1800 CST Sunday: 1200 CST - 1800 CST</p>	<p>Braulio Sime Phone: 202-568-3899</p>	<p>Old Sears Store Greenwood Shopping Mall</p>
<p>Disaster Recovery Center # 3 , Disaster Recovery Center , 600 Main St. , Princeton , KY 42445</p> <p>USNG: 16S DG 17842 80673</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: 1200 CST - 1800 CST Sunday: 1200 CST - 1800 CST</p>	<p>James "Jim" Myers Phone: 515-350-4926</p>	<p>Butler Gymnasium Caldwell County</p>

<p>Disaster Recovery Center #04 , Disaster Recovery Center , State Route 81 , Sacramento , KY 42372</p> <p>USNG: 16S DG 78517 37168</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: Closed Sunday: 1200 CST - 1800 CST</p>	<p>Wendall "Buddy" Hite Phone: 202-710-3879</p>	<p>Neal's Chapel General Baptist Church Task Force Leader Oscar Salvatier 202-710-3879 Branch I DIV B</p>
<p>Disaster Recovery Center #07 , Disaster Recovery Center , 601 N 17th Street , Mayfield , KY 42066</p> <p>USNG: 16S CF 52751 68120</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: 1200 CST - 1800 CST Sunday: 1200 CST - 1800 CST</p>	<p>Marc Caguco Phone: 202-368-2117</p>	<p>Graves County Library</p>
<p>Disaster Recovery Center #08 , Disaster Recovery Center , 338 E. Nashville St. , Pembroke , KY 42266</p> <p>USNG: 16S DF 68775 70195</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: Closed Sunday: Closed</p>	<p>Victor Merced Phone: 202-679-7573</p>	<p>Closed on Saturday (1/8), Sunday (1/9). Maddux Funeral Home</p>
<p>Disaster Recovery Center #09 , Disaster Recovery Center , 329 James H. Phillips Dr. , Clinton , KY 42031</p> <p>USNG: 16S CF 22022 60159</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: Closed Sunday: Closed</p>	<p>Rafael Velez Phone: 202-856-5851</p>	<p>Closed on Saturday (1/8), Sunday (1/9). Hickman County Cooperative Extension Service</p>
<p>Disaster Recovery Center #10 , Disaster Recovery Center , 2184 S. Dixie Hwy , Munfordville , KY 42765</p> <p>USNG: 16S EG 98291 22564</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: Closed Sunday: Closed</p>	<p>Heriberto Correa Phone: 202-604-6091</p>	<p>Closed on Saturday (1/8), Sunday (1/9). Hart County Fairgrounds</p>
<p>Disaster Recovery Center #11 , Disaster Recovery Center , 255 John Paul Way , Russellville , KY 42276</p> <p>USNG: 16S EF 10258 79872</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: 1200 CST - 1800 CST Sunday: 1200 CST - 1800 CST</p>	<p>James "Jim" Myers Phone: 515-350-4926</p>	<p>Logan County Cooperative Extension Office</p>
<p>Disaster Recovery Center #12 , Disaster Recovery Center , 1563 Greensburg Rd. , Campbellsville , KY 42718</p> <p>USNG: 16S FG 44115 33280</p>	<p>Monday: 1200 EST - 1800 EST Tuesday: 0800 EST - 1800 EST Wednesday: 0800 EST - 1800 EST Thursday: 0800 EST - 1800 EST Friday: 0800 EST - 1800 EST Saturday: Closed Sunday: 1200 EST - 1800 EST</p>	<p>Victor Merced Phone: 202-716-2696</p>	<p>Soft Opening 09JAN - 1200 CST Taylor County Old Fire House</p>

<p>Disaster Recovery Center #13 , Disaster Recovery Center , 103 Duke St. , Cave City , KY 42127</p> <p>USNG: 16S EG 92521 10826</p>	<p>Monday: 0800 CST - 1600 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: 1200 CST - 1800 CST Sunday: 1200 CST - 1800 CST</p>	<p>George Butcher Phone: 202-716-2696</p>	<p>Cave City City Hall</p>
<p>Disaster Recovery Center #14 , Disaster Recovery Center , 130 E. Washington St. , Hartford , KY 42347</p> <p>USNG: 16S EG 08184 44872</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: 1200 CST - 1800 CST Sunday: 1200 CST - 1800 CST</p>	<p>Michelle Quisenberry Phone: 202-655-8637</p>	<p>Ohio County Community Center</p>
<p>Disaster Recovery Center #15 , Disaster Recovery Center , 223 North Spalding Ave. , Lebanon , KY 40033</p> <p>USNG: 16S FG 54255 59667</p>	<p>Monday: 0800 EST - 1800 EST Tuesday: 0800 EST - 1800 EST Wednesday: 0800 EST - 1800 EST Thursday: 0800 EST - 1800 EST Friday: 0800 EST - 1800 EST Saturday: 1200 EST - 1800 EST Sunday: 1200 EST - 1800 EST</p>	<p>Rafael Velez Phone: 202-856-5851</p>	<p>Marion County Courthouse</p>
<p>Disaster Recovery Center #16 , Disaster Recovery Center , 3311 Lee S. Jones Park Rd. , Eddyville , KY 42038</p> <p>USNG: 16S DG 03967 04049</p>	<p>Monday: 1200 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: Closed Sunday: Closed</p>	<p>Ronald Krumwiede Phone: 732-567-7419</p>	<p>Soft Opening 10JAN- 1200 CST Lyon County Old Convention Center</p>
<p>Disaster Recovery Center #17 , Disaster Recovery Center , 108 West Keigan St. , Dawson Springs , KY 42408</p> <p>USNG: 16S DG 38418 13738</p>	<p>Monday: 0800 CST - 1800 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: 1200 CST - 1800 CST Sunday: 1200 CST - 1800 CST</p>	<p>Peggy Capehart Phone: 202-430-4858</p>	<p>Hopkins County Community Center</p>
<p>Disaster Recovery Center #18 , Disaster Recovery Center , 104 S. Lee Trover Todd Jr. Hwy. , Earlington , KY 42410</p> <p>USNG: 16S DG 54582 25400</p>	<p>Monday: 0800 CST - 1600 CST Tuesday: 0800 CST - 1800 CST Wednesday: 0800 CST - 1800 CST Thursday: 0800 CST - 1800 CST Friday: 0800 CST - 1800 CST Saturday: 1200 CST - 1800 CST Sunday: 1200 CST - 1800 CST</p>	<p>Christi Johnson Phone: 202-431-3744</p>	<p>Mike's Old Pharmacy</p>
<p>Mobile Registration Intake Center #15 , Mobile Registration Intake Center , 1003 Poplar Street , Benton , KY 42025</p> <p>USNG: 16S CF 79666 80013</p>	<p>Monday: 0800 CST - 1700 CST Tuesday: 0800 CST - 1700 CST Wednesday: 0800 CST - 1700 CST Thursday: 0800 CST - 1700 CST Friday: 0800 CST - 1700 CST Saturday: 0800 CST - 1700 CST Sunday: 0800 CST - 1700 CST</p>	<p>Philip Shedd Phone: 202-316-3635</p>	

Mobile Registration Intake Center #19 , Mobile Registration Intake Center , 600 Main Street , Princeton , KY 42445 USNG: 16S DG 22259 06965	Monday: 0800 CST - 1700 CST Tuesday: 0800 CST - 1700 CST Wednesday: 0800 CST - 1700 CST Thursday: 0800 CST - 1700 CST Friday: 0800 CST - 1700 CST Saturday: 0800 CST - 1700 CST Sunday: 0800 CST - 1700 CST	Kevin Harker Phone: 202-769-7493	
Business Recovery Center #01 , Business Recovery Center , 1600 Park Avenue , Benton , KY 42025 USNG: 16S CF 79858 78711	Monday: 0800 CST - 1700 CST Tuesday: 0900 CST - 1700 CST Wednesday: 0900 CST - 1700 CST Thursday: 0900 CST - 1700 CST Friday: 0900 CST - 1700 CST Saturday: 0800 CST - 1700 CST Sunday: Closed	Josh Hesh Phone: 470-363-7180	Joe Creason Community Center
Business Recovery Center #02 , Business Recovery Center , 15 E. Center Street , Madison , KY 42431 USNG: 16S DG 55838 31392	Monday: 0800 CST - 1700 CST Tuesday: 0800 CST - 1700 CST Wednesday: 0800 CST - 1700 CST Thursday: 0800 CST - 1700 CST Friday: 0800 CST - 1800 CST Saturday: 0800 CST - 1700 CST Sunday: Closed	Glenda Narvaez Hernandez Phone: 404-432-8822	Hopkins County Chamber of Commerce
Business Recovery Center #03 , Business Recovery Center , 2413 Nashville Rd , Bowling Green , KY 42101 USNG: 16S EF 47298 90699	Monday: 0800 CST - 1700 CST Tuesday: 0800 CST - 1700 CST Wednesday: 0800 CST - 1700 CST Thursday: 0800 CST - 1700 CST Friday: 0800 CST - 1700 CST Saturday: 0800 CST - 1700 CST Sunday: Closed	John Angel Phone: 470-363-9359	Western Kentucky University Center for Research and Development WKU Business Accelerator Center

Command

Position	Commonwealth	F E M A	O F A	Name	Phone	Work Email
Governor's Authorized Representative	X			Michael E. Dossett	502-607-1682	michael.e.dossett@ky.gov
Commonwealth Coordinating Officer	X			Jessica Mitchell	502-607-5762	jessica.a.mitchell36.nfg@mail.mil
Federal Coordinating Officer		X		John Brogan	816-809-9979	john.brogan@fema.dhs.gov
Deputy Federal Coordinating Officer		X		Yolanda Jackson	202-417-1988	yolanda.jackson2@fema.dhs.gov
Advisor to Federal Coordinating Officer		X		Thomas Fargione	202-441-7409	thomas.fargione@fema.dhs.gov

Command Staff

Position	Commonwealth	F E M A	O F A	Name	Phone	Work Email
Chief of Staff		X		Ray Hetherington	404-695-1407	raymond.hetherington@fema.dhs.gov
Executive Specialist to Federal Coordinating Officer		X		Brenna McNeil-Jackson	404-205-3276	brenna.mcneil-jackson@fema.dhs.gov
Legal Advisor		X		Chris Harich	202-368-5145	christopher.harich@fema.dhs.gov

Field Support Unit Leader		X		Barbara Jones	202-313-1106	barbara.jones@fema.dhs.gov
Environmental and Historic Preservation Advisor		X		Holly Pelt	202-212-5133	holly.pelt@fema.dhs.gov
Security Manager		X		Ron Young	617-687-3188	ronald.young@fema.dhs.gov
Civil Rights Advisor		X		Yasmine Austria	202-718-1103	yasmine.austria@fema.dhs.gov
Disability Integration Advisor		X		Jawana Latimer	202-924-0455	jawana.latimer@fema.dhs.gov
Alternative Dispute Advisor		X		Lydia Crafton	202-262-4587	lydia.crafton@fema.dhs.gov
FEMA Integration Team Lead		X		Andrew Bertl	312-497-4435	andrew.bertl@fema.dhs.gov
Safety Officer	X			Steven Brukwicki	502-330-3407	ky.seoc.operations@ky-em.org
Safety Officer		X		Donnie Thompson	202-531-8621	donnie.thompson@fema.dhs.gov
Public Information Officer	X			Angie Van Berkel	757-871-7687	angie.vanberkel@ky-em.org
External Affairs Officer		X		Crystal Payton	202-714-6310	crystal.payton@fema.dhs.gov
Assistant External Affairs Officer		X		James "Jim" Woodard	202-826-3213	james.woodard@fema.dhs.gov
Media Inquiries	X			Filled by Rotating Staff	502-607-6666	kyem_jic@ky-em.org
Public Inquiries	X			Filled by Rotating Staff	502-607-6665	kyem_jic@ky-em.org

Operations

Position	Commonwealth	F E M A	O F A	Name	Phone	Work Email
Operations Section Chief	X			Wayne Burd	502-229-3238	wayne.l.burd.nfg@army.mil
Operations Section Chief		X		Paul Helland	202-573-4633	paul.helland@fema.dhs.gov
Deputy Operations Section Chief	X			Steven Brukwicki	502-330-3407	ky.seoc.operations@ky-em.org
Deputy Operations Section Chief	X			Earl Imler	402-417-5184	earl.imler@nebraska.gov
Deputy Operations Section Chief		X		Melissa Boudrye	202-704-5753	melissa.boudrye@fema.dhs.gov
Assistant Operations Section Chief		X		Phil Scott	256-239-2092	phil.scott@fema.dhs.gov
Communications Group Supervisor		X		Robert Tabet	229-221-9711	robert.tabet@fema.dhs.gov
Mission Assignment Manager		X		Giuseppe Ciruolo	202-735-6577	giuseppe.ciraolo@fema.dhs.gov
Emergency Services Branch Director	X			Steven Brukwicki	502-330-3407	ky.seoc.operations@ky-em.org
ESF-08 (Public Health)	X			Grant Gillion	502-319-1023	grant.gillion@ky.gov
ESF-08 (Public Health)	X			Angela Roberts	502-607-6631	angela.l.roberts32.nfg@mail.mil
ESF-08 (Public Health)	X			Jim Pollard	502-607-6635	jimmy.pollard@yahoo.com
ESF-08 (Public Health)	X			Robbie Hume	502-607-6627	robbie.hume@ky.gov
ESF-13 (Law Enforcement)	X			Kenny Sandusky	502-607-6652	kenneth.sandusky@ky.gov
ESF-13 (Law Enforcement)	X			Eric Gibson	502-607-6654	eric.gibson@ky.gov

Small Business Administration Officer in Charge			X	Stacey Jones	404-909-5121	stacey.jones@sba.gov
Individual Assistance Branch Director	X			Jim Garrett	502-330-2871	jim.garrett3806@gmail.com
Individual Assistance Branch Director		X		Pamela Ross	678-215-2864	pamela.ross@fema.dhs.gov
Deputy Individual Assistance Branch Director		X		Robert Broadwater	202-706-1837	robert.broadwater@fema.dhs.gov
Deputy Individual Assistance Branch Director		X		Brendan McCormick	202-431-9928	brendan.mccormick@fema.dhs.gov
Community Services Group Supervisor		X		Randy Kinder	832-776-7590	randall.kinder@fema.dhs.gov
Housing Group Supervisor		X		Charlanne "Chi Chi" Jackson	202-538-4572	charlanne.jackson@fema.dhs.gov
Housing Task Force Leader		X		Kimberly Barkley	202-674-1387	kimberly.barkley@fema.dhs.gov
Mass Care Task Force Leader		X		Madina Ouedraogo	202-815-3405	madina.ouedraogo@fema.dhs.gov
Information Management Group Supervisor		X		Theresa "Denise" Hartsock	347-804-4414	denise.hartsock@fema.dhs.gov
Voluntary Agency Liaison Group Supervisor		X		Christopher Baker	202-253-2512	christopher.baker@fema.dhs.gov
Deputy Voluntary Agency Liaison Group Supervisor		X		Judy Travis	202-705-6120	judy.travis@fema.dhs.gov
Individuals and Households Program Group Supervisor		X		Rosemary Raises	225-281-5064	rosemary.raises@fema.dhs.gov
IHP Inspection Services Coordinator		X		Dennis Gorton	202- 655-1245	dennis.gorton@fema.dhs.gov
IHP Inspection Services Coordinator		X		Hubert "Bert" Gilkey	540-409-1532	hubert.gilkeyiv@fema.dhs.gov
Disaster Recovery Center Group Supervisor	X			Terri Hoover	321-400-7706	terri.hoover@ky-em.org
Disaster Recovery Center Group Supervisor		X		Nicole Gould	202-674-7117	nicole.gould.2@fema.dhs.gov
Deputy Disaster Recovery Group Supervisor		X		Michael Maltba	701-681-1453	michael.maltba@fema.dhs.gov
ESF-06 (Mass Care)	X			Wendy Smith	502-607-6626	wsmith@kyhousing.org
Red Cross Principal Representative to SEOC			X	Richard "Rich" Hajeris	518-918-9359	richard.hajeris@redcross.org
Red Cross Coordinating Officer	X			Emily Fortman	202-308-3020	emily.fortman@redcross.org
Red Cross LNO	X			Gerald Deluca	518-779-5220	gerald.deluca@redcross.org
Red Cross LNO	X			Dan Wall	605-291-9688	dan.wall@redcross.org
Disaster Survivor Assistance Branch Director		X		Cheryl Catchings	470-362-9967	cheryl.catchings@fema.dhs.gov
Deputy Disaster Survivor Assistance Branch Director		X		Ronald Stillwagon	377-244-2433	ronald.stillwagon@fema.dhs.gov
Public Assistance Branch Director	X			Jessica Mitchell	502-607-5762	jessica.a.mitchell36.nfg@mail.mil
Public Assistance Branch Director		X		Jack Mthenjane	202-710-6251	jack.mthenjane@fema.dhs.gov
Deputy Public Assistance Branch Director	X			Ryan Hembree	502-607-5763	ryan.hembree@ky-em.org
Deputy Public Assistance Branch Director		X		Lemuel Malcom	202-716-0561	lemuel.malcom@fema.dhs.gov
Debris Taskforce Leader		X		Sharon Pickett-Williams	202-704-8010	sharon.pickett-williams@fema.dhs.gov
ESF-01 (Transportation)	X			Jason Siwula	502-564-3730	jason.siwula@ky.gov

ESF-03 (Public Works)	X			James McCloud	502-607-6661	james.mccloud@ky.gov
ESF-03 (Public Works)			X	Michael "Mike" DeMasi	409-370-7037	michael.j.demasi@usace.army.mil
ESF-10 (Hazardous Materials)	X			James McCloud	606-309-7506	james.mccloud@ky.gov
ESF-10 (Hazardous Materials)	X			JR Holt	502-607-6616	frederick.holt@ky.gov
ESF-10 (Hazardous Materials)			X	Terry Stillman	678-576-6440	stillman.terry@epa.gov
Hazard Mitigation Branch Director	X			Geni Jo Brawner	502-607-5797	geneva.j.brawner.nfg@army.mil
Hazard Mitigation Branch Director		X		Mary Lover	940-435-5983	mary.lover@fema.dhs.gov
Deputy Hazard Mitigation Branch Director		X		Kelsey Goodman	202-997-7573	kelsey.goodman@fema.dhs.gov
Hazard Mitigation Community Outreach Group Supervisor		X		Elizabeth Floyd	202-709-1218	elizabeth.floyd@fema.dhs.gov
Grants and Planning Group Supervisor		X		Kelsey Goodman	202-997-7573	kelsey.goodman@fema.dhs.gov
Hazard Performance Analysis Group Supervisor		X		Cherie Lee	202-924-6681	cherie.lee@fema.dhs.gov
National Floodplain Insurance Program Coordinator	X			Alex Van Pelt	502-782-7120	alex.vanpelt@ky.gov
Floodplain Mgmt. and Insurance Task Force Leader		X		Jerry Frye	202-431-8193	jerry.frye@fema.dhs.gov
Hazard Mitigation Branch I Group Supervisor		X		Daniel Gearman	202-809-3683	daniel.gearman@fema.dhs.gov
Integrated Recovery Coordination Branch Director		X		Dwight Townes	404-353-9215	dwight.t.townes@fema.dhs.gov
Branch I Director	X			Jake Kezeke	804-212-5976	jake.kezeke@vdem.virginia.gov
Branch I Director		X		Keith Denning	202-631-0495	keith.denning@fema.dhs.gov
Deputy Branch I Director		X		Park Spinney	202-674-9197	park.spinney@fema.dhs.gov
KYEM Area 1 Manager	X			David Elliot	502-234-8005	david.m.elliott14.nfg@army.mil
Division A Supervisor		X		Charles Williams	404-895-2219	charles.williams@fema.dhs.gov
KYEM Area 2 Manager	X			Patrick Hardesty	270-498-6580	patrick.hardesty2.nfg@army.mil
Division B Supervisor		X		Robin Trent	202-258-2287	robin.trent@fema.dhs.gov
KYEM Area 3 Manager	X			Gary Fancher	270-779-0773	gary.a.fancher.nfg@army.mil
Division C Supervisor		X		John Wilson	718-747-4721	john.d.wilson@fema.dhs.gov
KYEM Area 5 Manager	X			Todd Livingston	727-709-5816	todd.livingston@ky-em.org
Division D Supervisor		X		John Wilson	718-747-4721	john.d.wilson@fema.dhs.gov
KYEM Area 10 Manager	X			Rhonda Green	502-229-3204	rhonda.a.green3.nfg@army.mil
Division D Supervisor		X		John Wilson	718-747-4721	john.d.wilson@fema.dhs.gov

Logistics

Position	Commonwealth	F E M A	O F A	Name	Phone	Work Email
Logistics Section Chief	X			Steven Brukwicki	502-330-3407	ky.seoc.operations@ky-em.org

Logistics Section Chief		X		Julia Hall	516-417-3073	julia.hall@fema.dhs.gov
Deputy Logistics Section Chief	X			Justin Diehl	646-629-4514	jdiehl@oem.nyc.gov
Deputy Logistics Section Chief		X		Kendal Session	202-384-5075	kendal.session@fema.dhs.gov
Kentucky National Guard Director of Military Support	X			MAJ Curtis Persinger	502-607-6802	curtis.m.persinger.mil@army.mil
External Support Branch Director		X		Judi Sutherland	202-330-3264	judi.sutherland@fema.dhs.gov
Branch I Logistics Group Supervisor (Remote)		X		Jimmy Jordan	404-556-1124	jimmy.jordan@fema.dhs.gov
Deputy Branch I Logistics Group Supervisor		X		Johnnie Smith	626-705-7291	john.smith8@fema.dhs.gov
Support Branch Director		X		Rontonio Thurman	202-679-3199	rontonio.thurman@fema.dhs.gov
Facilities Unit Leader		X		Wesley Myers	609-480-1220	wesley.myersjr@fema.dhs.gov
Ordering Unit Leader	X			Rebecca "Jane" Stamper	502-607-1737	rebecca.j.stamper.nfg@mail.mil
Ordering Unit Leader		X		Raquel Alvoid	202-805-8775	raquel.alvoid@fema.dhs.gov
Accountable Property Manager		X		Marian Baker	202-718-1089	marian.baker@fema.dhs.gov
Service Branch Director		X		Willie Collins	940-231-4771	willie.collins@fema.dhs.gov
Internal Communications Unit Leader		X		Richard Knee	202-805-7112	richard.knee@fema.dhs.gov
External Communications Unit Leader		X		Michael LaDew	202-805-9311	michael.ladew@fema.dhs.gov

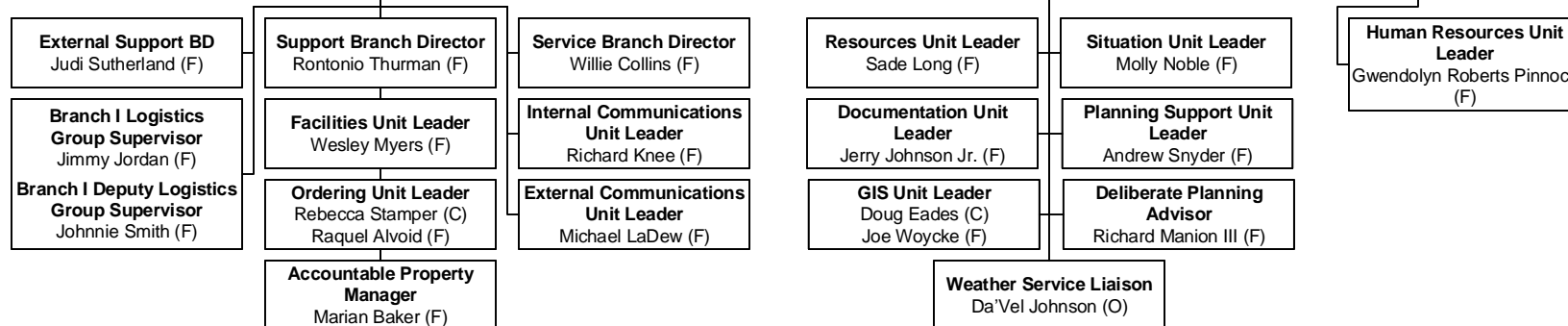
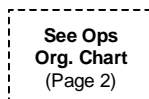
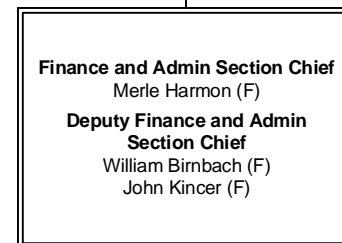
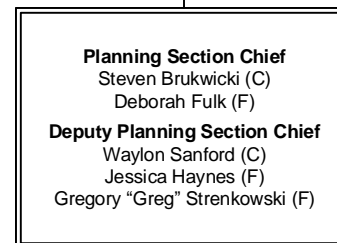
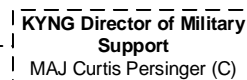
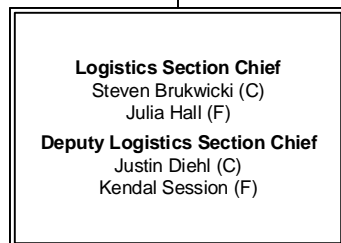
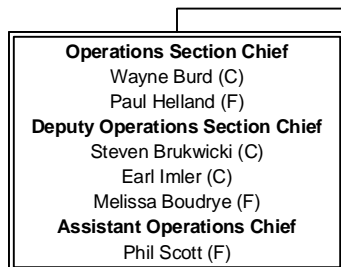
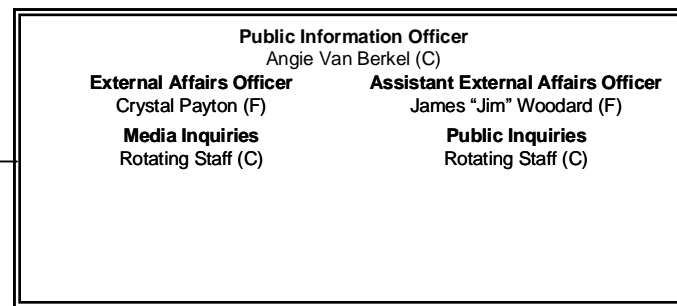
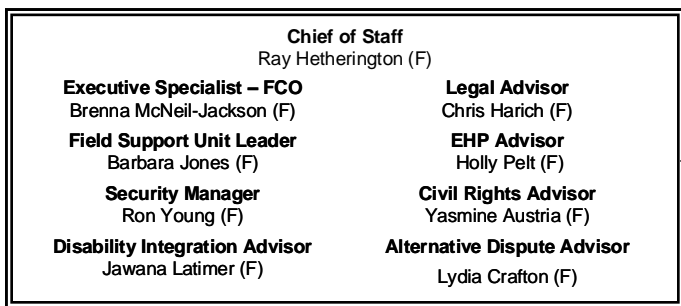
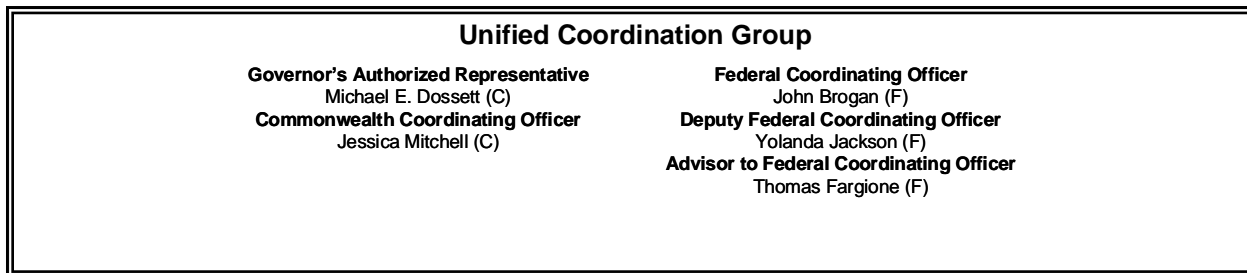
Planning

Position	Commonwealth	F E M A	O F A	Name	Phone	Work Email
Planning Section Chief	X			Steven Brukwicki	502-3303407	ky.seoc.operations@ky-em.org
Planning Section Chief		X		Deborah Fulk	312-505-0899	deborah.fulk@fema.dhs.gov
Deputy Planning Section Chief	X			Waylon Sanford	517-599-7201	sanfordw@michigan.gov
Deputy Planning Section Chief		X		Jessica Haynes	202-704-3984	jessica.haynes@fema.dhs.gov
Deputy Planning Section Chief		X		Gregory "Greg" Strenkowski	202-309-7954	gregory.strenkowski@fema.dhs.gov
Resources Unit Leader		X		Sade Long	202-717-1910	sade.d.long@fema.dhs.gov
Situation Unit Leader		X		Molly Noble	202-573-1249	molly.noble@fema.dhs.gov
Documentation Unit Leader		X		Jerry Johnson Jr.	202-735-6368	jerry.johnsonjr@fema.dhs.gov
Planning Support Unit Leader		X		Andrew Snyder	256-283-0291	andrew.snyder@fema.dhs.gov
GIS Unit Leader	X			Doug Eades	502-607-1633	doug.eades@ky-em.gov
GIS Unit Leader		X		Joe Woycke	202-341-2766	joseph.woycke@fema.dhs.gov
Deliberate Planning Advisor		X		Richard Manion III	202-802-6639	richard.manion@fema.dhs.gov
National Weather Service Liaison			X	Da'Vel Johnson	202-407-5484	davel.johnson@associates.fema.dhs.gov

Finance & Administration

Position	Commonwealth	F E M A	O F A	Name	Phone	Work Email
Finance and Administration Section Chief		X		Merle Harmon	404-275-5467	merle.harmon@fema.dhs.gov
Deputy Finance and Admin Section Chief		X		William Birnbach	202-717-7786	william.birnbach@fema.dhs.gov

Deputy Finance and Admin Section Chief		X		John Kincer	737-230-8939	john.kincer2@fema.dhs.gov
Human Resources Manager		X		Gwendolyn Roberts Pinnock	202-538-4822	gwendolyn.roberts-pinnock@fema.dhs.gov
4. Prepared by: Sade Long, RESL Date/Time: 01/06/2022 0900				5. Reviewed by: Deborah Fulk, PSC Date/Time: 01/06/2022 0930		



FEMA ICS 207
INCIDENT ORGANIZATION
CHART

1. Incident Name
 FEMA-4630-DR-KY
 Severe Storms, Straight-Line
 Winds, Flooding, and Tornadoes

2. Date/Time Prepared
 01/07/2022 0900 EST

3. Operational Period Date/Time
 01/08/2022 0700 EST to
 01/11/2022 0700 EST

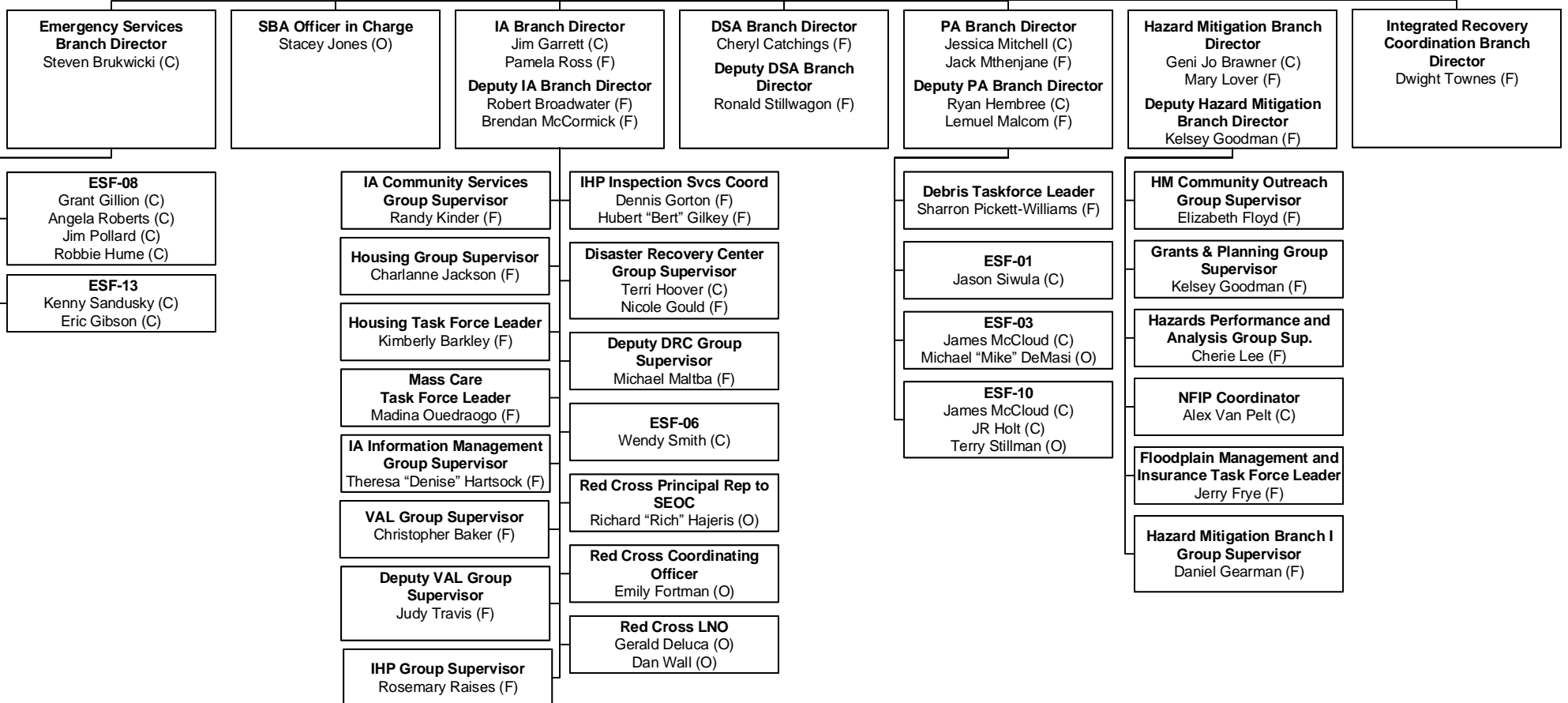
Unified Coordination Group
 (Page 1)

Operations Section Chief
 Wayne Burd (C)
 Paul Helland (F)
Deputy Operations Section Chief
 Steven Brukwicki (C)
 Earl Imler (C)
 Melissa Boudrye (F)
Assistant Operations Section Chief
 Phil Scott (F)

Communications Group Supervisor
 Robert Tabet (F)

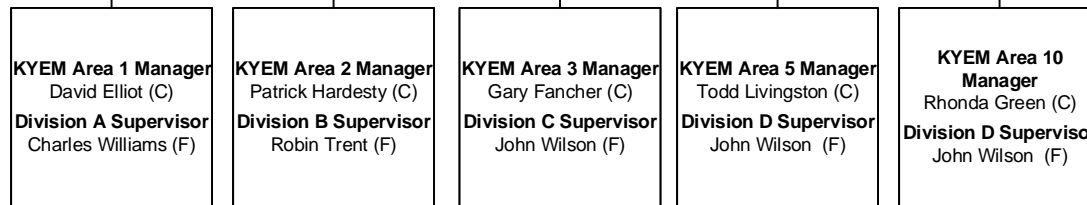
Mission Assignment Manager
 Giuseppe Ciruolo (F)

See Geo OPS
 Org. Chart
 (Page 3)



Operations Section Chief
(Page 2)

Branch I Director
Jake Kezeke (C)
Keith Denning (F)
Deputy Branch I Director
Park Spinney (F)



Declaration Map as of January 07, 2022 1800 EST

DR-4630-KY: Severe Storms, Straight Line Winds, and Tornadoes: December 10-11, 2021








Data Layer / Map Description:
The types of assistance that have been designated for selected areas in the Commonwealth of Kentucky.

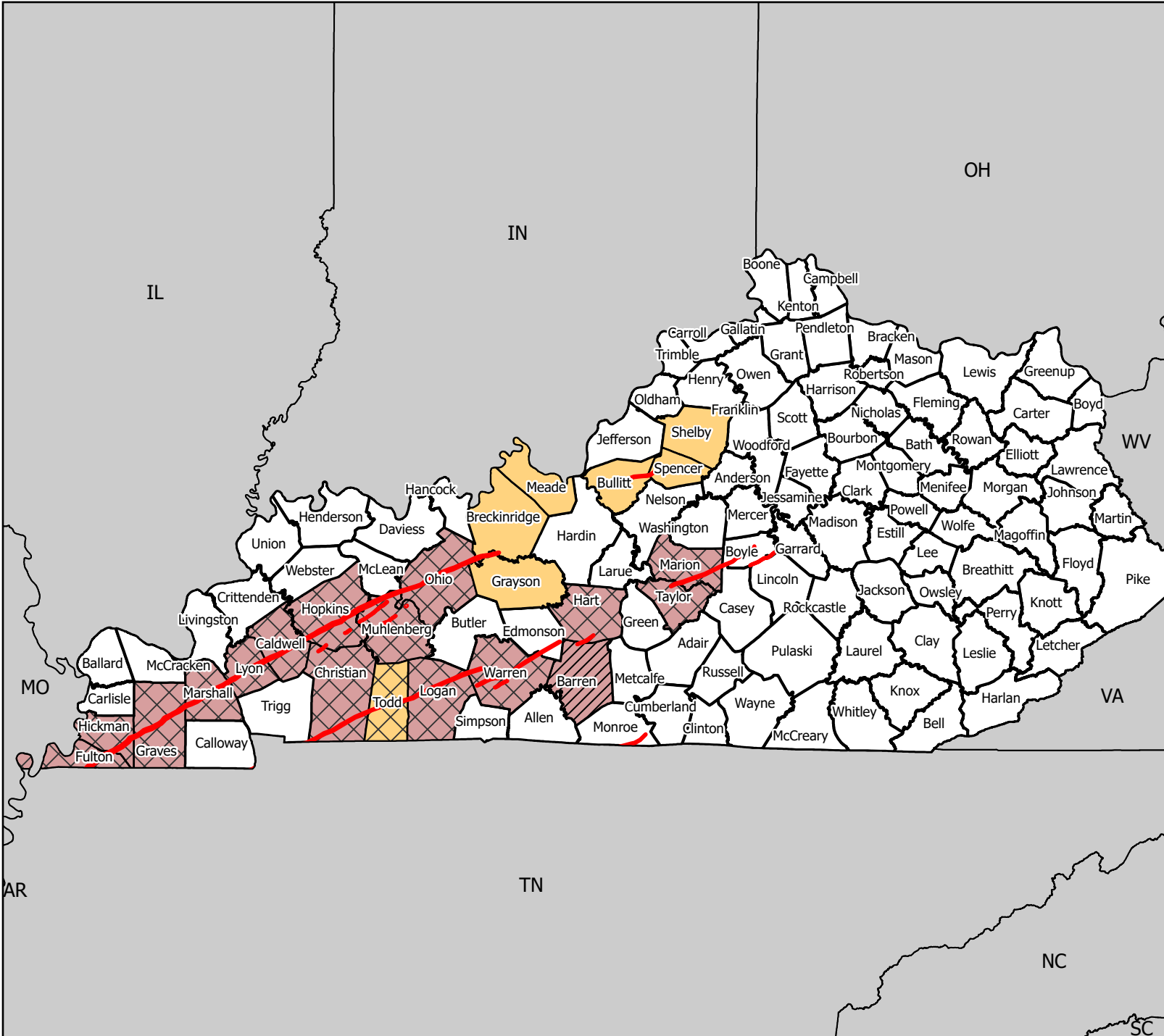
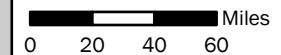
All areas in the Commonwealth of Kentucky are eligible to apply for assistance under the Hazard Mitigation Grant Program.

Additional designations be made at a later date if requested by the commonwealth and warranted by the results of further damage assessments.

Current Amendment: Amd 6 (01/06/2022)

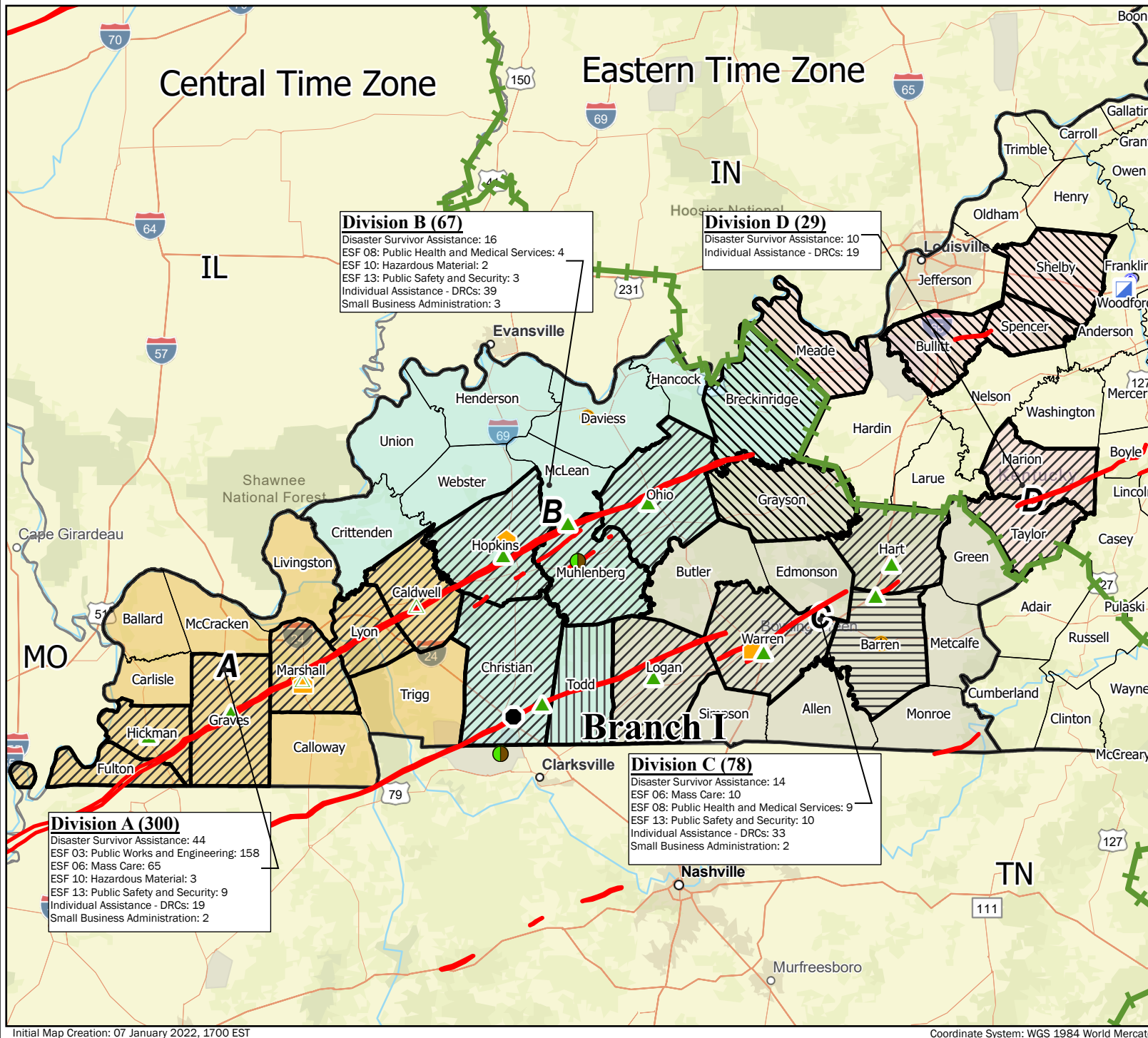
-  Preliminary Tornado Track
-  Individual Assistance and Public Assistance (Categories A - B)
-  Individual Assistance and Public Assistance (Categories A - G)
-  Public Assistance (Category B)
-  Public Assistance (Categories A - G)

Data Sources:
FEMA, US Census, ESRI



Joint FEMA/KY Force Laydown - January 07, 2022 1800 EST

DR-4630-KY: Severe Storms, Straight Line Winds, and Tornadoes: December 10-11, 2021



Data Layer / Map Description:
 This map illustrates FEMA's Force Laydown for the date and time stated in the title.

- Time Zone Boundary
- Preliminary Tornado Track
- Subregion**

 - A
 - B
 - C
 - D

- ICS205**
- Facility Type**

 - AFO
 - Administrative Region Office
 - Business Recovery Center
 - Disaster Recovery Center
 - Emergency Operations Center
 - Incident Support Base
 - JFO
 - Mobile Registration Intake Center

- Designation**

 - IAPAA-G (15)
 - PAA-G (1)
 - PAB (6)
 - IAPAAB (1)

Data Sources:
 FEMA, US Census, ESRI, Canopy Weather

Miles
 0 10 20 30

Map Created By: DR-4630-KY GIS Unit
 User: sherna38

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST	1. FEMA Disaster Number: FEMA-DR-4630-KY	2. Operational Period: 01/08/2022 0700 to 01/11/2022 0700	5. Prepared By: Sade Long, RESL	Date 01/07/2022
3. Branch: Branch I	4. Division / Group: N/A		6. Reviewed By (OSC-State): Wayne Burd	Date 01/07/2022
9. Operations Personnel: Position/Contact Information OSC (State): Wayne Burd 502-229-3238 wayne.l.burd.nfg@army.mil OSC (FEMA): Paul Helland 202-573-4633 paul.helland@fema.dhs.gov Branch Director (State): Branch Director (FEMA): Keith Denning 202-631-0495 keith.denning@fema.dhs.gov Div/Group Supervisor (State): Div/Group Supervisor (FEMA):			7. Reviewed By (PSC-State): Steven Brukwicki	Date 01/07/2022
			8. Reviewed By (OSC-FEMA): Paul Helland	Date 01/07/2022
			9. Reviewed By (PSC-FEMA): Deborah Fulk	Date 01/07/2022

10. Resources Assigned							
Resource Identifier	Functional Area	Resource Leader Name	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Logistical needs, Special Instruction, additional information
Asbestos Remediation Specialist #1	ESF 10: Hazardous Material	Corey Groover	270-519-8787	1	Asbestos debris identification and disposal monitoring.	Lions Club Park 1000 Hausman Rd. Mayfield, 42066 USNG: 16S CF 58230 86509 01/10/2022 0700 CST	N/A
(C) Operations Command Crew #1	ESF 10: Hazardous Material	Shannon Mcleary	270-519-6340	1	Monitor debris disposal and collection activities. Spot check facilities during contracted debris and Hazmat removal. Throughout Branch I Throughout the Operational Period	Lions Club Park 1000 Housman Road, Mayfield, KY 42066 USNG: 16S CF 54494 68562 01/10/2022 0700 CST	Operational Hours: 0700-1730 CST

(C) Kentucky State Police Post #1 Communications Crew	ESF 13: Public Safety and Security	Gary Fraser	270-856-3721	12	Dispatch coordination and asset allocation. Throughout Branch I Throughout the Operational Period	Kentucky State Police Post (KSP) #1 - Mayfield 8366 SR 45, North Hickory, KY 42051 USNG: 16S CF 52816 79866 01/08/2022 0700 CST	N/A
(C) Kentucky State Police Post #2 Communications Crew	ESF 13: Public Safety and Security	Ronald Cobb	270-676-3313	7	Conduct dispatch coordination and asset allocation. Throughout Branch I Throughout the Operational Period	Kentucky State Police Post (KSP) #2 - Madisonville 1000 Western Kentucky Parkway, Nortonville, KY 42442 USNG: 16S DG 57687 14614 01/08/2022 0700 CST	N/A
(C) Kentucky State Police Post #3 Communications Crew	ESF 13: Public Safety and Security	Jayne Davenport	270-782-2010	9	Conduct dispatch coordination and asset allocation. Throughout Branch I Throughout the Operational Period	Kentucky State Police (KSP) Post #3 - Bowling Green 3119 Nashville Road, Bowling Green, KY 42101 USNG: 16S EF 46588 89472 01/08/2022 0700 CST	N/A
(C) Kentucky State Police Post #1 Law Enforcement Crew	ESF 13: Public Safety and Security	Captain David Archer	270-856-3721	36	Conduct additional patrols. Assist Mayfield Police Department in establishing a traffic control pattern to restrict travel within city limits. Coordinate the arrival of guard assets to assist with the traffic pattern. Throughout Branch I Throughout the Operational Period	Kentucky State Police (KSP) Post #1 - Mayfield 8366 SR 45, North Hickory, KY 42051 USNG: 16S CF 52816 79866 01/08/2022 0700 CST	N/A

(C) Kentucky State Police Post #2 Law Enforcement Crew	ESF 13: Public Safety and Security	Captain Derek Smith	270-676-3313	14	Augment standing Kentucky State Police (KSP) resources in specified counties by executing additional law enforcement patrols. Assigned to saturated patrols and assisting with calls for service. Throughout Branch I Throughout the Operational Period	Kentucky State Police (KSP) Post #2 - Madisonville 1000 Western Kentucky Parkway, Nortonville, KY 42442 USNG: 16S DG 57687 14614 01/08/2022 0700 CST	N/A
(C) Kentucky Transportation Cabinet District 3 Roadway and Right-of-Way Clearing Crew #3	ESF 01: Transportation	Joe Plunk	270-977-0009	4	Inspect damaged signage and install replacement signage throughout the impacted area. Throughout Branch I Throughout the Operational Period	Kentucky Transportation Cabinet (KYTC) District 3 900 Morgantown Rd., Bowling Green, KY 42101 USNG: 16S EF 46731 93741 01/10/2022 0800 CST	Conducting work in Logan and Warren Counties.
(C) Kentucky Transportation Cabinet Roadway and Right-of-Way Clearing Crew #1	ESF 01: Transportation	Deneatra Henderson	270-791-4396	4	Inspect damaged signage and install replacement signage throughout the impacted area. Throughout Branch I Throughout the Operational Period	Kentucky Transportation Cabinet District 2 1840 North Main Street Madisonville, KY 42431 USNG: 16S DG 55894 34152 01/10/2022 0800 CST	Conducting work in Caldwell, Christian, Hopkins, Muhlenberg and Ohio counties.

(C) Transportation Bridge Inspection Crew #1	ESF 01: Transportation	Kyle Poat	270-994-1910	150	Remove debris from the right-of-way to support safe mobility and operations throughout the branch. Throughout the operational period. Throughout Branch I Throughout the Operational Period	Kentucky Transportation Cabinet (KYTC) District 1 5501 Kentucky Dam Road, Paducah, KY 42003 USNG: 16S CF 64230 97877 01/10/2022 0800 CST	60 dump trucks and various other types of support equipment.
(C) Transportation Bridge Inspection Crew #2	ESF 01: Transportation	Deneatra Henderson	270-791-4396	150	Remove debris from the right-of-way to support safe mobility and operations throughout the branch. Throughout Divisions B and C Throughout the Operational Period	Kentucky Transportation Cabinet (KYTC) District 2 1840 North Main Street Madisonville, KY 42431 USNG: 16S DG 55894 34152 01/10/2022 0800 CST	Conducting work in Caldwell, Christian, Hopkins, Muhlenberg and Ohio counties. 55 dump trucks and various other types of support equipment.
(C) Transportation Bridge Inspection Crew #3	ESF 01: Transportation	Joe Plunk	270-977-0009	50	Remove debris from the right-of-way to support safe mobility and operations throughout the branch. Warren County Throughout the Operational Period	Kentucky Transportation Cabinet (KYTC) District 3 900 Morgantown Road Bowling Green, KY 42101 USNG: 16S EF 46731 93741 01/10/2022 0800 CST	30 dump trucks and various other types of support equipment.

(C) Transportation Logistics Crew #1	ESF 01: Transportation	Kyle Poat	270-994-1910	4	Inspect damaged signage and install replacement signage throughout the impacted area. Graves County Throughout the Operational Period	Transportation Cabinet District 1 5501 Kentucky Dam Road Paducah, KY 42003 USNG: 16S CF 64230 97877 01/10/2022 0800 CST	N/A
(F) Debris Assessment Crew #1	ESF 03: Public Works and Engineering	Bo Ansley	251-709-5272	11	Perform debris assessment and provide debris management guidance. Throughout Branch 1 Throughout the Operational Period	Springhill Suites 1512 N 12th Street, Murray, KY 42071 USNG: 16S CF 82798 55092 01/08/2022 0800 CST	N/A
(F) Housing Inspection Crew #1	Individual Assistance - General	Hubert Gilkey IV	540-409-1532	22	Perform field inspections in designated counties to verify the material losses of applicants. Throughout Branch I Throughout the Operational Period	Joint Field Office 657 Chamberlin Ave, Frankfort, KY, 40601 USNG: 16S FH 82184 25416 01/08/2022 0800 EST	Alternate Contact: Dennis Gorton, 202-655-1245 Inspectors will work based on meetings scheduled with Applicants.

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST		1. FEMA Disaster Number: FEMA-DR-4630-KY		2. Operational Period: 01/08/2022 0700 to 01/11/2022 0700		5. Prepared By: Sade Long, RESL		Date 01/07/2022
3. Branch: Branch I			4. Division / Group: Division A			6. Reviewed By (OSC-State): Wayne Burd		Date 01/07/2022
9. Operations Personnel: Position/Contact Information						7. Reviewed By (PSC-State): Steven Brukwicki		Date 01/07/2022
OSC (State): Wayne Burd 502-229-3238 wayne.l.burd.nfg@army.mil OSC (FEMA): Paul Helland 202-573-4633 paul.helland@fema.dhs.gov Branch Director (State): Branch Director (FEMA): Keith Denning 202-631-0495 keith.denning@fema.dhs.gov Div/Group Supervisor (State): David Elliot (Area Manager) 502-234-8005 david.m.elliott14.nfg@mail.mil Div/Group Supervisor (FEMA): Charles Williams 404-895-2219 charles.williams@fema.dhs.gov						8. Reviewed By (OSC-FEMA): Paul Helland		Date 01/07/2022
						9. Reviewed By (PSC-FEMA): Deborah Fulk		Date 01/07/2022
10. Resources Assigned								
Resource Identifier	Functional Area	Resource Leader Name	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Logistical needs, Special Instruction, additional information	
(C) Debris Management Crew #1	ESF 10: Hazardous Material	Jamie Hathcock	270-519-8750	3	Monitor storm and demolition debris disposal and collection activities. Continue survey of areas for orphaned hazardous materials. Throughout Division A Throughout the Operational Period	Lions Club Park 1000 Housman Road, Mayfield, KY 42066 USNG: 16S CF 58230 86509	Operational Hours: 0700-1730 CST	
						01/10/2022 0700 CST		

<p>(C) Non-Congregate Shelter Security Crew #2</p>	<p>ESF 13: Public Safety and Security</p>	<p>Captain Jammie Moore</p>	<p>270-625-6998</p>	<p>3</p>	<p>Conduct 24-hour law enforcement coverage for state park and guests. Trigg County Throughout the Operational Period</p>	<p>Lake Barkley State Resort Park 3500 State Park Road, Cadiz, KY 42211 USNG: 16S DF 16542 78529 01/08/2022 0700 CST</p>	<p>Points of Contacts: Kentucky State Park Rangers: 3 Ranger Keller (270) 727-0254 Ranger Kessinger (270) 993-2400 Ranger Floyd (708) 473-0252</p>
<p>(C) Non-Congregate Shelter Security Taskforce #3</p>	<p>ESF 13: Public Safety and Security</p>	<p>Captain Jammie Moore</p>	<p>270-625-6998</p>	<p>3</p>	<p>Conduct 24-hour law enforcement coverage for state park and guests. Marshall County Throughout the Operational Period</p>	<p>Kenlake State Resort Park 542 Kenlake Road, Hardin, KY 42048 USNG: 16S CF 98005 69024 01/08/2022 0700 CST</p>	<p>Points of Contacts: Kentucky State Park Rangers: 2 Ranger Lassiter (606) 280-3040 Ranger Cole (859) 200-6457</p>
<p>(C) Non-Congregate Shelter Security Taskforce #4</p>	<p>ESF 13: Public Safety and Security</p>	<p>Captain Jammie Moore</p>	<p>270-625-6998</p>	<p>3</p>	<p>Conduct 24-hour law enforcement coverage for state park and guests. Marshall County Throughout the Operational Period</p>	<p>Kentucky Dam Village State Resort Park 113 Administration Drive, Calvert City, KY 42044 USNG: 16S CF 85219 95403 01/08/2022 0700 CST</p>	<p>Points of Contacts: Kentucky State Park Rangers: 2 Ranger Kingston (270) 625-1179 Ranger Palmer (270) 293-9919</p>
<p>(C) Kentucky National Guard (KYNG) Point of Distribution Support Crew #1</p>	<p>ESF 06: Mass Care</p>	<p>2LT Nathaniel Esau</p>	<p>501-358-2045</p>	<p>55</p>	<p>Kentucky National Guard (KYNG) assisting with the offloading, loading, guarding, and distribution of support items at the Point of Distribution (POD). Graves County Throughout the Operational Period</p>	<p>100 Dick Castleman Bypass, Mayfield, KY 42066 USNG: 16S CF 54012 66421 01/10/2022 0700 CST</p>	<p>N/A</p>

(C) Kentucky National Guard (KYNG) Point of Distribution Support Crew #2	ESF 06: Mass Care	1LT Katelyn Mitchell	589-948-0223	10	Kentucky National Guard (KYNG) assisting with the offloading, loading, guarding, and distribution of support items at the Point of Distribution (POD). McCracken County Throughout the Operational Period	McCracken County Soccer Fields 3700 Coleman Road, Paducah, KY 42001 USNG: 16S CG 51244 06542 01/10/2022 0700 CST	N/A
(F) Debris Collection Crew #1	ESF 03: Public Works and Engineering	George Minges	502-443-5335	158	Perform debris removal activities. Graves County Throughout Operational Period	Springhill Suites 101 E South St #4, Mayfield, KY 42066 USNG: 16S CF 54005 67344 01/08/2022 0800 CST	N/A
(F) DSA Crew #1	Disaster Survivor Assistance	Joshua Brown	202-550-9864	9	Canvass community to provide registration intake, case inquiries/updates, whole community referrals and identify unmet needs for disaster survivors at hotels in Mayfield. Graves County Throughout the Operational Period	Wingfield Inn - Meeting Location 1101 W Houseman St Mayfield, KY 42066 USNG: 16S CF 54549 65648 01/08/2022 0700 CST	N/A
(F) DSA Crew #3	Disaster Survivor Assistance	Kevin Harker	202-769-7493	10	Provide registration intake, case inquiries/update, whole community referrals and identify unmet needs for disaster survivors at the Mobile Registration Intake Center. Caldwell County Throughout the Operational Period	Mobile Registration Intake Center #19 600 Main Street, Princeton, KY 42445 USNG: 16S DG 22259 06965 01/08/2022 0700 CST	MRIC Operational Hours: 0800 - 1700 CST

(F) DSA Crew #7	Disaster Survivor Assistance	Jeffrey Barnoski	202-924-8334	8	Canvass community to provide registration intake, case inquiries/update, whole community referrals and identify unmet needs for disaster survivors in the City of Benton. Marshall County Throughout the Operational Period	Mobile Registration Intake Center #15 1003 Poplar Street, Benton, KY, 42025 USNG: 16S CF 79666 80013 01/08/2022 0700 CST	Meeting at MRIC #15 before executing work in the surrounding area.
(F) DSA Crew #9	Disaster Survivor Assistance	Sedarek Turner	202-705-7431	9	Canvass Faith Based Organizations (FBO) and Community Based Organizations (CBO) to provide registration intake information, case inquiry/updates, whole community referrals and identify unmet needs for disaster survivors. Lyon County Throughout the Operational Period.	Lee Jones Building - Meeting Location 311 Lee S Jones Park Road, Eddyville, KY, 42038 USNG: 16S DG 03898 04026 01/08/2022 0700 CST	N/A.
(F) DSA Crew #13	Disaster Survivor Assistance	Philip Shedd	202-316-3635	8	Provide registration intake, case inquiries/update, whole community referrals and identify unmet needs for disaster survivors at the Mobile Registration Intake Center. Marshall County Throughout the Operational Period	Mobile Registration Intake Center #15 1003 Poplar Street, Benton, KY, 42025 USNG: 16S CF 79666 80013 01/08/2022 0700 CST	MRIC Operational Hours: 0800 - 1700 CST MCOV-112 Operator: Michael Berry 202-664-4821
(F) Disaster Recovery Center (DRC) Task Force #5	Individual Assistance - DRCs	Ronald Krumwiede	732-567-7419	9	Provide registration support, referrals, services information, and scan applicant documents as needed. Lyon County 10JAN - Work Scheduled	Disaster Recovery Center #16 3311 Lee S. Jones Park Rd, Eddyville, KY, 42038 USNG: 16S DG 03967 04049 01/10/2022 1200 CST	Operational Hours: Soft Opening 10JAN 1200 CST

(F) Disaster Recovery Center (DRC) Task Force #7	Individual Assistance - DRCs	Marc Caguco	202-368-2117	10	Provide registration support, referrals, services information, and scan applicant documents as needed. Graves County Throughout the Operational Period	Disaster Recovery Center #07 601 N 17th Street, Mayfield, KY, 42066 USNG: 16S CF 52751 68120 01/08/2022 1200 CST	Operational Hours: 08JAN 1200-1800 CST 09JAN 1200-1800 CST 10JAN 0800- 1800 CST
(F) Small Business Recovery Center Crew #1	Small Business Administration	Daniel Ludlam	571-422-7846	2	Operate a Business Recovery Center to assist disaster survivors with completing SBA Loan applications and completing loan closings. Marshall County Throughout the Operational Period	Business Recovery Center #01 1600 Park Avenue , Benton, KY, 42025 USNG: 16S CF 79858 78711 01/08/2022 0800 CST	Operational Hours: 08JAN 0800 - 1700 CST 09JAN Closed 10JAN 0800-1700 CST
(F) Disaster Recovery Center (DRC) Task Force #3	Individual Assistance - DRCs	James "Jim" Myers	515-350-4926	10	Provide registration support, referrals, services information, and scan applicant documents as needed. Caldwell County Throughout the Operational Period	Disaster Recovery Center #3 600 Main St, Princeton, KY, 42445 USNG: 16S DG 21638 07352 01/08/2022 1200 CST	Operational Hours: 08JAN 1200-1800 CST 09JAN 1200-1800 CST 10JAN 0800- 1800 CST

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):

IA

Voluntary Agency Liaison: Eulalia Velazquez, 202-714-0469 - Graves County

EA

Intergovernmental Affairs Specialist: Catherine Anderson, 404-909-1667 - Throughout Division A

Media Relations Specialist: La-Tanga Hopes, 202-717-1659 - Caldwell, Fulton, Graves, Hickman, Lyon, and Marshall Counties

Visual Imaging Specialist: Jocelyn Augustino, 202-304-6468 - Primarily in the city of Mayfield

PA LNO:

Crystal Ellerbe, 202-702-7369 - Graves County

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST	1. FEMA Disaster Number: FEMA-DR-4630-KY	2. Operational Period: 01/08/2022 0700 to 01/11/2022 0700	5. Prepared By: Sade Long, RESL Date 01/07/2022
---	--	---	--

3. Branch: Branch I	4. Division / Group: Division B	6. Reviewed By (OSC-State): Wayne Burd Date 01/07/2022
----------------------------	--	---

9. Operations Personnel: Position/Contact Information OSC (State): Wayne Burd 502-229-3238 wayne.l.burd.nfg@army.mil OSC (FEMA): Paul Helland 202-573-4633 paul.helland@fema.dhs.gov Branch Director (State): Branch Director (FEMA): Keith Denning 202-631-0495 keith.denning@fema.dhs.gov Div/Group Supervisor (State): Patrick Hardesty (Area Manager) 270-498-6580 patrick.hardesty2.nfg@mail.mil Div/Group Supervisor (FEMA): Robin Trent 202-258-2287 robin.trent@fema.dhs.gov	7. Reviewed By (PSC-State): Steven Brukwicki Date 01/07/2022 8. Reviewed By (OSC-FEMA): Paul Helland Date 01/07/2022 9. Reviewed By (PSC-FEMA): Deborah Fulk Date 01/07/2022
---	---

10. Resources Assigned							
Resource Identifier	Functional Area	Resource Leader Name	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Logistical needs, Special Instruction, additional information
Behavioral Health Crew #21	ESF 08: Public Health and Medical Services	Kelli Robinson	502-352-3269	4	Provide peer support crisis intervention. Hopkins County 08JAN - Work Scheduled	Madisonville Police Department 99 E. Center St. Madisonville, KY 42431 USNG: 16S DG 55949 31376 01/08/2022 1100 CST	N/A

(C) Debris Management Crew #2	ESF 10: Hazardous Material	Larry Tichenor	270-871-9224	2	Monitor storm and demolition debris disposal and collection activities. Continue survey of areas for orphaned hazardous materials. Throughout Division B Throughout the Operational Period	Dawson Springs City Clerk 100 E. Arcadia Avenue, Dawson Springs, KY 42408 USNG: 16S DG 38537 13678 01/08/2022 0700 CST	Operational Hours: 0700-1730 CST
(C) Non-Congregate Shelter Security Crew #1	ESF 13: Public Safety and Security	Captain Jammie Moore	270-625-6998	3	Conduct 24-hour law enforcement coverage for state park and guests. Hopkins County Throughout the Operational Period	Pennyrile Forest State Resort Park 20781 Pennyrile Lodge Road, Dawson Springs, KY 42408 USNG: 16S DG 42071 06076 01/08/2022 0700 CST	Points of Contacts: Kentucky State Park Rangers: 3 Ranger Keller (270) 727-0754 Ranger Kessinger (270) 993-2400 Ranger Floyd (708) 473-0252
(F) DSA Crew #4	Disaster Survivor Assistance	Jane Ricks	256-343-3524	6	Canvass Faith Based Organizations (FBO) and Community Based Organizations (CBO) to provide registration intake information, case inquiry/updates, whole community referrals and identify unmet needs for disaster survivors. Hopkins County 08JAN - Work Scheduled 09JAN - Off 10JAN - Work Scheduled	Lowes Parking Lot - Meeting Location 550 Island Ford Rd., Madisonville, KY 42431 USNG: 16S DG 56707 34032 01/08/2022 0700 CST	Supported by Office of Civil Rights Daniel Wynne 202-717-1825
(F) DSA Crew #6	Disaster Survivor Assistance	Janet Hernandez	256-405-8538	2	Canvass community to provide registration intake, case inquiry/updates, whole community referrals and identify unmet needs for disaster survivors at areas designated by emergency manager. Hopkins County 08JAN - Work Scheduled 09JAN - Off 10JAN - Work Scheduled	Lowes Parking Lot - Meeting Location 550 Island Ford Rd, Madisonville, KY 42431 USNG: 16S DG 56707 34032 01/08/2022 0700 CST	None

(F) DSA Crew #8	Disaster Survivor Assistance	Brandon Perez Rivera	202-701-4535	4	<p>Canvass community to provide registration intake, case inquiry/updates, whole community referrals and identify unmet needs for disaster survivors at areas designated by emergency manager.</p> <p>Hopkins County</p> <p>08JAN - Work Scheduled 09JAN - Off 10JAN - Work Scheduled</p>	<p>Lowes Parking Lot - Meeting Location</p> <p>550 Island Ford Rd, Madisonville, KY 42431</p> <p>USNG: 16S DG 56707 34032</p> <p>01/08/2022 0700 CST</p>	None
(F) DSA Crew #12	Disaster Survivor Assistance	Jennifer Kahsai	347-804-7007	4	<p>Canvass Faith Based Organizations (FBO) and Community Based Organizations (CBO) to provide registration intake information, case inquiry/updates, whole community referrals and identify unmet needs for disaster survivors.</p> <p>Hopkins County</p> <p>08JAN - Work Scheduled 09JAN - Off 10JAN - Work Scheduled</p>	<p>Lowes Parking Lot - Meeting Location</p> <p>550 Island Ford Rd, Madisonville, KY 42431</p> <p>USNG: 16S DG 56707 34032</p> <p>01/08/2022 0700 CST</p>	None
(F) Disaster Recovery Center (DRC) Task Force #1	Individual Assistance - DRCs	Peggy Capehart	202-430-4858	9	<p>Provide registration support, referrals, services information, and scan applicant documents as needed.</p> <p>Hopkins County</p> <p>Throughout the Operational Period</p>	<p>Disaster Recovery Center #17</p> <p>108 W. Keigan St., Dawson Springs, KY, 42408</p> <p>USNG: 16S DG 38418 13738</p> <p>01/08/2022 1200 CST</p>	<p>Operational Hours:</p> <p>08JAN 1200-1800 CST 09JAN 1200-1800 CST 10JAN 0800- 1800 CST</p>
(F) Disaster Recovery Center (DRC) Task Force #4	Individual Assistance - DRCs	Wendell "Buddy" Hite	202-705-3525	10	<p>Provide registration support, referrals, services information, and scan applicant documents as needed.</p> <p>McLean County</p> <p>09JAN - Work Scheduled 10JAN - Work Scheduled</p>	<p>Disaster Recovery Center #04</p> <p>State Route 81, Sacramento, KY, 42372</p> <p>USNG: 16S DG 78517 37168</p> <p>01/09/2022 1200 CST</p>	<p>Operational Hours:</p> <p>09JAN 1200-1800 CST 10JAN 0800- 1800 CST</p>

(F) Disaster Recovery Center (DRC) Task Force #12	Individual Assistance - DRCs	Christi Johnson	202-431-3744	10	Provide registration support, referrals, services information, and scan applicant documents as needed. Hopkins County Throughout the Operational Period	Disaster Recovery Center #18 104 S. Lee Trover Todd Jr. Hwy., Earlington, KY, 42410 USNG: 16S DG 54582 25400 01/08/2022 1200 CST	Operational Hours: 08JAN 1200-1800 CST 09JAN 1200-1800 CST 10JAN 0800- 1800 CST
(F) Small Business Recovery Center Task Force #2	Small Business Administration	Glenda Narvaez Hernandez	404-432-8822	3	Operate a Business Recovery Center to assist disaster survivors with completing SBA Loan applications and complete loan closings. Hopkins County Throughout the Operational Period	Business Recovery Center #02 15 E Center Street, Madisonville, KY, 42431 USNG: 16S DG 55838 31392 01/08/2022 0800 CST	Supported by Disaster Survivor Assistance. DSA Specialist: Daryl McDowell 940-536-7441 Operational Hours: 08JAN 0800 - 1700 CST 09JAN Closed 10JAN 0800-1700 CST

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):

IA:
Voluntary Agency Liaison: Cyndi Weakley, 860-856-3932 - Hopkins County

EA:
Intergovernmental Affairs Specialist: Manuel Portela, 202-702-8478 - Throughout Division B
Media Relations Specialist: Roberto Baltodano, 202-710-0751 - Christian, Hopkins, Muhlenberg, and Ohio Counties
Visual Imaging Specialist: Johannes Webb, 408-306-0993 - Primarily in the city of Madisonville

Civil Rights Advisor: Anthony Hynes, 202-655-8707 - Ohio County
Civil Rights Advisor: Monique McCrary, 202-718-1245 - Hopkins County

PA LNO:
Shirley Sanders-Brown, 720-415-6516 - Hopkins and Caldwell Counties

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST	1. FEMA Disaster Number: FEMA-DR-4630-KY	2. Operational Period: 01/08/2022 0700 to 01/11/2022 0700	5. Prepared By: Sade Long, RESL Date 01/07/2022
---	--	---	--

3. Branch: Branch I	4. Division / Group: Division C	6. Reviewed By (OSC-State): Wayne Burd Date 01/07/2022
----------------------------	--	---

9. Operations Personnel: Position/Contact Information OSC (State): Wayne Burd 502-229-3238 wayne.l.burd.nfg@army.mil OSC (FEMA): Paul Helland 202-573-4633 paul.helland@fema.dhs.gov Branch Director (State): Branch Director (FEMA): Keith Denning 202-631-0495 keith.denning@fema.dhs.gov Div/Group Supervisor (State): Gary Fancher (Area Manager) 270-779-0773 gary.a.fancher.nfg@mail.mil Div/Group Supervisor (FEMA): John Wilson 718-747-4721 john.d.wilson@fema.dhs.gov	7. Reviewed By (PSC-State): Steven Brukwicki Date 01/07/2022 8. Reviewed By (OSC-FEMA): Paul Helland Date 01/07/2022 9. Reviewed By (PSC-FEMA): Deborah Fulk Date 01/07/2022
--	---

10. Resources Assigned

Resource Identifier	Functional Area	Resource Leader Name	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Logistical needs, Special Instruction, additional information
(C) Behavioral Health Crew #12	ESF 08: Public Health and Medical Services	Angela Roberts	502-352-8839	9	Lifeskills staff to provide psychological first aid, crisis counseling, and information/referrals. Warren County Throughout the Operational Period	Disaster Recovery Center #02 2625 Scottsville Rd, Bowling Green, KY, 42104 USNG: 16S EF 51176 89521 01/08/2022 0800 CST	Team of 4 on 08JAN Team of 2 on 09JAN Team of 3 on 10JAN

(C) Kentucky State Police Post #3 Law Enforcement Crew	ESF 13: Public Safety and Security	Captain Tim Adams	270-782-2010	10	Provide security at Disaster Recovery Center (DRC) #02. Throughout Division C Throughout the Operational Period	Disaster Recovery Center #02 2625 Scottsville Rd, Bowling Green, KY, 42104 USNG: 16S EF 51176 89521 01/08/2022 0700 CST	N/A
(C) Kentucky National Guard (KYNG) Point of Distribution Support Crew #3	ESF 06: Mass Care	2LT Kevin Orr	502-548-7068	10	Kentucky National Guard (KYNG) assisting with the offloading, loading, guarding, and distribution of support items at the Point of Distribution (POD). Warren County Throughout the Operational Period	Bowling Green Police Department 911 Kentucky Street, Bowling Green, KY 42101 USNG: 16S EF 49463 94533 01/10/2022 0700 CST	N/A
(F) DSA Crew #5	Disaster Survivor Assistance	Jill Yeager	609-508-2242	4	Canvass community to provide registration intake, case inquiries/updates, whole community referrals and identify unmet needs for disaster survivors. Logan County Throughout the Operational Period	USDA Office 255 John Paul Ave, Russellville, KY, 42276-8505 USNG: 16S EF 10258 79872 01/08/2022 0700 CST	N/A
(F) DSA Crew #10	Disaster Survivor Assistance	Carol Dennison	202-805-6369	4	Canvass community to provide registrant intake, case inquiries/updates, whole community referrals and identify unmet needs for disaster survivor. Warren County Throughout the Operational Period	Disaster Recovery Center #02 2625 Scottsville Rd, Bowling Green, KY, 42104 USNG: 16S EF 51176 89521 01/08/2022 0700 CST	Meeting at DRC #2 before executing work in the surrounding area.

(F) DSA Crew #11	Disaster Survivor Assistance	Eddie Howard	202-803-7056	4	Canvass community to provide registration intake, case inquiries/updates, whole community referrals and identify unmet needs for disaster survivors. Barren County Throughout the Operational Period	Disaster Recovery Center #13 103 Duke St. , Cave City, KY, 42127 USNG: 16S EG 92521 10826	Meeting at DRC #13 before executing work in the surrounding area. 01/08/2022 0700 CST
(F) DSA Crew #11A	Disaster Survivor Assistance	Zack Owens	202-706-2184	2	Canvass community to provide registration intake, case inquiries/updates, whole community referrals and identify unmet needs for disaster survivor. Hart County Throughout the Operational Period	Hart County Fairgrounds 2184 South Dixie Highway, Munfordville, KY, 42765 USNG: 16S EG 98291 22564	N/A 01/08/2022 0700 CST
(F) Disaster Recovery Center (DRC) Task Force #2	Individual Assistance - DRCs	Braulio Sime	202-568-3899	11	Provide registration support, referrals, services information, and scan applicant documents as needed. Warren County Throughout the Operational Period	Disaster Recovery Center #02 2625 Scottsville Rd, Bowling Green, KY, 42104 USNG: 16S EF 51176 89521	Operational Hours: 08JAN 1200-1800 CST 09JAN 1200-1800 CST 10JAN 0800- 1800 CST 01/08/2022 1200 CST
(F) Disaster Recovery Center (DRC) Task Force #13	Individual Assistance - DRCs	Fernando Morales	202-717-2294	11	Provide registration support, referrals, services information, and scan applicant documents as needed. Logan County 08JAN - Worked Scheduled 09JAN - Worked Scheduled	Disaster Recovery Center #11 255 John Paul Way, Russellville, KY, 42276 USNG: 16S EF 10258 79872	Operational Hours: 08JAN 1200-1800 CST 09JAN 1200-1800 CST 01/08/2022 1200 CST

(F) Disaster Recovery Center (DRC) Task Force #6	Individual Assistance - DRCs	George Butcher	202-716-2696	11	Provide registration support, referrals, services information, and scan applicant documents as needed. Barren County 08JAN - Worked Scheduled 09JAN - Worked Scheduled	Disaster Recovery Center #13 103 Duke St. , Cave City, KY, 42127 USNG: 16S EG 92521 10826 01/08/2022 1200 CST	Operational Hours: 08JAN 1200-1800 CST 09JAN 1200-1800 CST
(F) Small Business Recovery Center Crew #3	Small Business Administration	John Angel	470-363-9359	2	Operate a Business Recovery Center to assist disaster survivors with completing SBA loan applications and loan closings. Warren County Throughout the Operational Period	Business Recovery Center #03 2314 Nashville Rd , Bowling Green, KY, 42101 USNG: 16S CF 79858 78711 01/08/2022 0800 CST	Supported by Disaster Survivor Assistance. DSA Specialist: TBD Operational Hours: 08JAN 0800 - 1700 CST 09JAN Closed 10JAN 0800-1700 CST

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):

IA

Voluntary Agency Liaison: Dee Minter, 202-805-7249 - Warren County

EA

Intergovernmental Affairs Specialist: Chris Arnim, 347-804-9067 - Throughout Division C
 Media Relations Specialist: Banta "Troy" York, 202-705-7326 - Barren, Hart, Logan, Marion, Taylor , and Warren Counties
 Visual Imaging Specialist: Richard Cardona, 347-635-0621 - Primarily in the city of Bowling Green

Civil Rights Advisor: Anthony Hynes, 202-655-8707 - Barren County
 Civil Rights Advisor: Monique McCrary, 202-718-1245 - Logan County

PA LNO:
 Anona Boy, 202-417-0031 - Warren County

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST	1. FEMA Disaster Number: FEMA-DR-4630-KY	2. Operational Period: 01/08/2022 0700 to 01/11/2022 0700	5. Prepared By: Sade Long, RESL Date 01/07/2022
3. Branch: Branch I		4. Division / Group: Division D	6. Reviewed By (OSC-State): Wayne Burd Date 01/07/2022
9. Operations Personnel: Position/Contact Information OSC (State): Wayne Burd 502-229-3238 wayne.l.burd.nfg@army.mil OSC (FEMA): Paul Helland 202-573-4633 paul.helland@fema.dhs.gov Branch Director (State): Branch Director (FEMA): Keith Denning 202-631-0495 keith.denning@fema.dhs.gov Div/Group Supervisor (State): Rhonda Green 502-229-3204 rhonda.green@ky-em.org Div/Group Supervisor (FEMA): John Wilson 718-747-4721 john.d.wilson@fema.dhs.gov			7. Reviewed By (PSC-State): Steven Brukwicki Date 01/07/2022 8. Reviewed By (OSC-FEMA): Paul Helland Date 01/07/2022 9. Reviewed By (PSC-FEMA): Deborah Fulk Date 01/07/2022

10. Resources Assigned							
Resource Identifier	Functional Area	Resource Leader Name	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Logistical needs, Special Instruction, additional information
(F) DSA Crew #2	Disaster Survivor Assistance	Stanley Washington	202-419-6140	6	Canvass community to provide registration intake, case inquiries/updates, whole community referrals and identify unmet needs for disaster survivors. Marion County Throughout the Operational Period	Marion County Court House - Meeting Location 233 North Spalding Avenue, Lebanon, KY, 40033 USNG: 16S FG 54236 59712 01/08/2022 0800 EST	N/A

(F) DSA Crew #14	Disaster Survivor Assistance	Vincent Mbera	202-374-1876	4	<p>Canvass community to provide registration intake, case inquiries/updates, whole community referrals and identify unmet needs for disaster survivors.</p> <p>Taylor County</p> <p>Throughout the Operational Period</p>	<p>Taylor County Fire Department - Meeting Location</p> <p>1563 Greensburg Rd., Campbellsville, KY, 42718</p> <p>USNG: 16S FG 44115 33280</p> <p>01/08/2022 0800 EST</p>	N/A
(F) Disaster Recovery Center (DRC) Task Force #8	Individual Assistance - DRCs	Victor Merced	202-679-7573	9	<p>Provide registration support, referrals, services information, and scan applicant documents as needed.</p> <p>Taylor County</p> <p>09JAN - Work Scheduled 10JAN - Work Scheduled</p>	<p>Disaster Recovery Center #12</p> <p>1563 Greensburg Rd. Campbellsville, Ky. 42718</p> <p>USNG: 16S FG 44115 33280</p> <p>01/09/2022 1200 EST</p>	<p>Operational Hours:</p> <p>Soft Opening 09JAN-1200 EST 10JAN 0800- 1800 EST</p>
(F) Disaster Recovery Center (DRC) Task Force #9	Individual Assistance - DRCs	Rafael Velez	202-856-5851	10	<p>Provide registration support, referrals, services information, and scan applicant documents as needed.</p> <p>Marion County</p> <p>Throughout the Operational Period</p>	<p>Disaster Recovery Center #15</p> <p>223 N Spalding Ave, Lebanon, KY, 40033</p> <p>USNG: 16S FG 54255 59667</p> <p>01/08/2022 1200 EST</p>	<p>Operational Hours:</p> <p>Soft Opening 08JAN-1200 EST</p> <p>08JAN 1200-1800 EST 09JAN 1200-1800 EST 10JAN 0800- 1800 EST</p>

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):
EA
Intergovernmental Affairs Specialist: Stewart Anderson, 609-508-2394 - Throughout Division D
PA LNO:
Anona Boy, 202-417-0031 - Warren County

FEMA ICS FORM 230 INTERNAL DAILY MEETING SCHEDULE		1. FEMA Disaster Number: FEMA-DR-4630-KY	2. Date/Time Prepared: 01/07/2022 0900 EST
3. Operational Period (Date/Time): 01/08/2022 0700 EST to 01/11/2022 0700 EST			
Time / Time Zone	Meeting Name	Purpose / Attendees	Meeting Location
Saturday			
0800 EST	EOC Shift Change	Purpose: Transition EOC Staff	KY EOC floor
0815 EST	Operations Briefing	Purpose: Brief personnel responsible for executing and supporting the IAP. Attendance: BDs. DIVS/GRPS. TFLs. CRLDs and other personnel responsible for supporting the IAP.	In Person: Mayfield Conference Room Call In: 1-669-254-5252 https://fema.zoomgo.com/j/1612297753 Meeting ID: 161 229 7753 Passcode: 4630
0830 EST	FEMA HQ Daily Operations Brief	Purpose: Provide nationwide situational awareness update.	Call In: 1-800-320-4330; 987654#
1500 EST	Debris Taskforce Tactics Meeting	Purpose: Report status, issues, and concerns related to the ongoing debris removal mission and discuss adjustments to future activities. Attendance: PA, EHP, Legal Affairs, OPS, USACE, EPA, KYEM, KYTC, and other relevant commonwealth partners.	In Person: (rm 124) Call In: 1-800-320-4330; 030005#
Sunday			
0800 EST	EOC Shift Change	Purpose: Transition EOC Staff	KY EOC floor
0830 EST	FEMA HQ Daily Operations Brief	Purpose: Provide nationwide situational awareness update.	Call In: 1-800-320-4330; 987654#
1500 EST	Debris Taskforce Tactics Meeting	Purpose: Report status, issues, and concerns related to the ongoing debris removal mission and discuss adjustments to future activities. Attendance: PA, EHP, Legal Affairs, OPS, USACE, EPA, KYEM, KYTC, and other relevant commonwealth partners.	In Person: (rm 124) Call In: 1-800-320-4330; 030005#
Monday			
0800 EST	Unified Coordination Group Meeting	Purpose: Develop, review, and revise incident objective and priorities for the next operational period. Attendance: UCG, designated and invited guests.	FCO Office
0800 EST	EOC Shift Change	Purpose: Transition EOC Staff	KY EOC floor
0815 EST	Operations Briefing	Purpose: Brief personnel responsible for executing and supporting the IAP. Attendance: BDs. DIVS/GRPS. TFLs. CRLDs and other personnel responsible for supporting the IAP.	In Person: Mayfield Conference Room Call In: 1-669-254-5252 https://fema.zoomgo.com/j/1612297753 Meeting ID: 161 229 7753 Passcode: 4630

0830 EST	FEMA HQ Daily Operations Brief	Purpose: Provide nationwide situational awareness update.	Call In: 1-800-320-4330; 987654#
0900 EST	Command and General Staff Meeting	Purpose: Review approved incident objectives. Provide, share important information and immediate direction. Attendance: UCG, Command and General Staff, Situation Unit Leader, designated and invited guests.	In Person: Mayfield Conference Room Call In: 1-669-254-5252 https://fema.zoomgov.com/j/1613518003 Meeting ID: 161 351 8003 Passcode: 4630
1000 EST	KYEM Director's Call	Purpose: Daily situational update (AM) and future planning. Attendance: Senior elected officials, County Judge Executives (CJEs), County Emergency Managers, others by invite.	(Invite Only)
1300 EST	Operations Tactics Meeting	Purpose: Review and finalize the draft Operational Planning Worksheets (FEMA-ICS 215). Attendance: All Operations personnel, ESF leads, Community Relations Lead responsible for Incident Action Planning, RESL, LSC, and SOFR.	In Person: Mayfield Conference Room Call In: 1-669-254-5252 https://fema.zoomgov.com/j/1603809262 Meeting ID: 160 380 9262 Passcode: 4630
1430 EST	Disaster Recovery Center Taskforce Coordination Call	Purpose: Coordination for the establishment and maintenance of disaster recovery centers.	(Invite Only)
1500 EST	Debris Taskforce Tactics Meeting	Purpose: Report status, issues, and concerns related to the ongoing debris removal mission and discuss adjustments to future activities. Attendance: PA, EHP, Legal Affairs, OPS, USACE, EPA, KYEM, KYTC, and other relevant commonwealth partners.	In Person: (rm 124) Call In: 1-800-320-4330; 030005#
1645 EST	Planning Meeting	Purpose: Approve the IAP for the next operational period. Attendance: UCG, Command and General Staff, SITL, designated and invited guests. Only people reporting out should be in-person.	Mayfield Conference Room Call In: 1-669-254-5252 https://fema.zoomgov.com/j/1617747279 Meeting ID: 161 774 7279 Passcode: 4630
4. Prepared By: Sade Long, RESL		5. Reviewed By: Deborah Fulk, PSC	

FEMA ICS FORM 206 MEDICAL PLAN	1. FEMA Disaster Number: FEMA-DR-4630-KY	2. Description: Kentucky Emergency Management EOC
---------------------------------------	--	---

3. Operational Period: 01/08/2022 0700 to 01/11/2022 0700

4. Medical Aid Stations

Name	Division	Locations	Phys	Para
------	----------	-----------	------	------

5. Ambulance Services

Name	Division	Address	Phone	Para	EMT
Franklin County Fire Department		975 Chenault Rd, Frankfort, KY 40601 USNG: 16S FH 92747 27800	502-695-1617	No	Yes
Frankfort Fire & EMS Station 1		314 W 2nd St, Frankfort, KY 40601 USNG: 16S FH 85789 29583	502-875-8511	Yes	Yes

6. Hospitals

Name	Division	Address	Phone	Helipad	Trauma Center	Burn Center
Frankfort Regional Medical Center		299 Kings Daughters Dr, Frankfort, KY 40601 USNG: 16S FH 83482 25618	502-875-5240	Yes	Yes	No
First Care Urgent Care		301 Versailles Rd, Frankfort, KY 40601 USNG: 16S FH 89920 30130	502-352-2310	No	No	No

7. Medical Emergency Procedures

- A. Report medical emergencies by calling 911.
- B. Notify your supervisor of EMS summoning and the location of the ill or injured person.
- C. You may provide needed medical services to the victim within the scope of your training.
- D. Do not transport a sick or injured employee in your vehicle. Call 911.
- E. Do not move a victim with suspected spinal injury unless it is from a life-threatening environment.
- F. If the emergency involves bodily fluids, do not contact the fluids without proper personal protection.
- G. Notify leadership of any incident requiring transportation of staff.

8. Prepared By: Jeremy Ames, RESL Date & Time: 12/27/2021 17:00:00 EST	9. Reviewed by: Andrew Poorman, SOFR Date & Time: 12/27/2021 17:30:00 EST
---	--

FEMA ICS FORM 206 MEDICAL PLAN		1. FEMA Disaster Number: FEMA-DR-4630-KY		2. Description: Branch I			
3. Operational Period: 01/08/2022 0700 to 01/11/2022 0700							
4. Medical Aid Stations							
Name	Division	Locations		Phys	Para		
5. Ambulance Services							
Name	Division	Address		Phone	Para	EMT	
ALL DIVISIONS SHOULD CALL 9-1-1					No	No	
6. Hospitals							
Name	Division	Address		Phone	Helipad	Trauma Center	Burn Center
Jackson Care Clinton Clinic		106 W Clay St. Clinton, KY 42031 USNG:16S CF 21661 59795		270-653-0220	No	No	No
Bridgewater Medical Center -Urgent Care		760 Main St. Sacramento, KY 42372 USNG:16S DG 76726 40272		270-736-2444	No	No	No
Jackson Purchase Medical Center	A	1099 Medical Center Cir, Mayfield, KY 42066 USNG:16S CF 52631 69233		270-251-4100	Yes	Yes	No
Baptist Memorial Hospital-Union City	A	1201 Bishop St, Union City USNG:16S CF 16605 31912		731-885-2410	No	Yes	No
Fast Pace Urgent Care	A	1251 Paris Rd, Mayfield USNG:16S CF 54769 65111		207-356-1345	No	No	No
Fast Pace Health-Urgent Care Center	B	919 N Main St. Madisonville KY 42431 USNG:16S DG 55855 32887		270-228-0592	No	No	No
Owensboro Health Muhlenberg Community Hospital	B	440 Hopkinsville St, Greenville USNG:16S DG 83187 16739		270-338-8000	No	Yes	No
Urgent Care- Zip Clinic	C	651 U.S. 31 W Bypass Ste 106, Bowling Green, KY 42101 USNG:16S EF 50775 93726		270-495-0440	No	No	No
Commonwealth Regional Specialty Hospital	C	250 Park Street 6th Floor of the Medical Center at, Bowling Green, KY 42101 USNG:17S LB 00803 99370		270-796-6200	Yes	Yes	No
Fast Pace Health - Urgent Care Center	D	757 W Main St, Lebanon, KY 40033 USNG:16S FG 52728 58440		270-972-4186	No	No	No
Spring View Hospital	D	320 Loretto Rd, Lebanon, KY 40033 USNG:16S FG 53685 59577		270-692-3161	Yes	Yes	No
Taylor Regional Hospital	D	1700 Old Lebanon USNG:16S FG 47067 36791		279-465-3561	Yes	Yes	No
7. Medical Emergency Procedures							
<p>A. Report medical emergencies by calling 911.</p> <p>B. Notify your supervisor of EMS summoning and the location of the ill or injured person.</p> <p>C. You may provide needed medical services to the victim within the scope of your training.</p> <p>D. Do not transport a sick or injured employee in your vehicle. Call 911.</p> <p>E. Do not move a victim with suspected spinal injury unless it is from a life-threatening environment.</p> <p>F. If the emergency involves bodily fluids, do not contact the fluids without proper personal protection.</p> <p>G. Notify leadership of any incident requiring transportation of staff.</p>							
8. Prepared By: Jeremy Ames, RESL Date & Time: 12/27/2021 17:00:00 EST				9. Reviewed by: Andrew Poorman, Safety Date & Time: 12/27/2021 17:30:00 EST			

GENERAL MESSAGE (FEMA ICS FORM 213)

TO: All-hands

POSITION:

FROM: John Brogan

POSITION: Federal Coordinating Officer

SUBJECT: Critical Information Requirements

DATE/TIME: 12/13/2021 1900 EST

MESSAGE:

Critical Information Requirements:

Anything listed as a Critical Information Requirement (CIR): is an immediate notifying event. In the event that one of the CIR Triggers occurs, the responsible party must contact the Situation Unit Leader.

CIR 1: Significant loss/damage/threat to Federal facilities, personnel, systems, commodities, and operations.

CIR 2: Additional Declaration.

CIR 3: Work-related Injury, Illness or Death of a team member, responder or civilian.

CIR 4: Media Inquiries, Political Interest, Ethical Issues.

CIR 5: Change to the Operational and or National Environment.

CIR 6: Weather Watch of Warning.

SIGNATURE: John Brogan

POSITION: Federal Coordinating Officer

REPLY:

DATE/TIME: 12/13/2021 1900 EST

SIGNATURE/POSITION: Erin Lynch, SITL

DR4630KY Operational Periods

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January 2	3	4	5	6	7	8
IAP 12 Executed (3 day)		IAP 13 Executed (2 day)		IAP 14 Executed (2 day)		IAP 15
	IAP 13 Planning 0800 UCG 0900 C&GS 1300 Tactics 1645 Planning	0800 FCO Stand Up 4595 & 4630	IAP 14 Planning 0800 UCG 0900 C&GS 4595 & 4630 1300 Tactics 1645 Planning	0800 FCO Stand Up 4595 & 4630	IAP 15 Planning 0800 UCG 0900 C&GS 1300 Tactics 1645 Planning	
9	10	11	12	13	14	15
IAP 15 Executed (3 day)		IAP 16 Executed (2 day)		IAP 17 Executed (2 day)		IAP 18
	IAP 16 Planning 0800 UCG 0900 C&GS 1300 Tactics 1645 Planning	0800 FCO Stand Up 4595 & 4630	IAP 17 Planning 0800 UCG 0900 C&GS 4595 & 4630 1300 Tactics 1645 Planning	0800 FCO Stand Up 4595 & 4630	IAP 18 Planning 0800 UCG 0900 C&GS 1300 Tactics 1645 Planning	0800 FCO Stand Up
16	17	18	19	20	21	22
IAP 18 Executed (3 day)		IAP 19 Executed (2 day)		IAP 20 Executed (2 day)		IAP 21
	IAP 19 Planning 0800 UCG 0900 C&GS 1300 Tactics 1645 Planning	0800 FCO Stand Up 4595 & 4630	IAP 20 Planning 0800 UCG 0900 C&GS 4595 & 4630 1300 Tactics 1645 Planning	0800 FCO Stand Up 4595 & 4630	IAP 21 Planning 0800 UCG 0900 C&GS 4595 & 4630 1300 Tactics 1645 Planning	0800 FCO Stand Up

COVID-19 PCR Test Sites

If you are considered a close-contact or exhibit symptoms of COVID-19, please adhere to FEMA's COVID-19 policies for testing and procedures.

Listed below are CVS sites that are administering COVID-19 PCR test for your situation awareness. PCR tests can be scheduled for free at this link: [COVID-19 Testing and Locations | MinuteClinic \(cvs.com\)](#). Please expect to wait 2-3 days to receive your PCR test results.

CVS Store	Address	City	State	Zip	Phone
Cvs Pharmacy #06422	704 Us Highway 31 W Bypass	Bowling Green	KY	42101	270-842-8111
Cvs Pharmacy #06338	101 East Broadway	Campbellsville	KY	42718	270-465-6661
Cvs Pharmacy #06377	920 N Main Street	Madisonville	KY	42431	270-825-4770
Cvs Pharmacy #06380	100 S 6th St	Mayfield	KY	42066	270-247-4073
Cvs Pharmacy #06423	1122 Lovers Lane	Bowling Green	KY	42103	270-842-4844
Cvs Pharmacy #04637	1021 West Main Street	Princeton	KY	42445	270-365-4568
Cvs Pharmacy #10050	405 Main St	Benton	KY	42025	270-527-8636
Cvs Pharmacy #10950	1473 Kentucky St	Bowling Green	KY	42101	270-783-8551
Cvs Pharmacy #10687	1227 Us 127 S	Frankfort	KY	40601	502-227-8238
Cvs Pharmacy #02336	709 E Main St	Frankfort	KY	40601	502-226-7053

Submitting the Accident Report

The FEMA driver **must** complete the SF91, “Motor Vehicle Accident Report” and attach supporting documentation.

Be sure to:

- Sign and date block 71a and 71b.
- Use a permanent (not temporary) home address and phone in “Section VIII – Extra Details.
- Have your supervisor fill out block 81a, 81b, 82a, 82b, and 82c.
- Attach legible copies of the following:
 - Rental agreement
 - Rental agency accident report
 - Police report, if applicable
- Maintain a copy of all documents for your personal records
- If requested by FEMA’s Office of Chief Counsel, digital photos and/or a statement of witnesses may be required.
- Provide the Disaster Safety Officer with a copy of the Accident Report and supporting document

The Disaster Safety Officer will submit the documentation to the Office of Chief Counsel.

If you are contacted about the accident or payment, by anyone other than the rental company, notify:

FEMA Office of Chief Counsel
Federal Litigation & Claims
500C Street, SW, Suite 840
Washington, DC 20472-3100
202-646-4326
202-646-7397

Contacts at the Office of Chief Counsel

You may provide the other driver with one of the following FEMA contacts:

Jacqueline Nantier-Hopewell

Claims Specialist

Office of Chief Counsel FEMA 500

“C” St., SW, Suite 840

Washington, DC 20472

Phone: 202.646.7397

Fax: 202.646. 4114

Email: Jacqueline.nantier@fema.dhs.gov

Margaret Ramos

Claims Specialist

Office of Chief Counsel FEMA 500

“C” St., SW, Suite 840

Washington, DC 20472

Phone: 202.646.4326

Fax: 202.646. 4114

Email: Margaret.ramos@fema.dhs.gov

More information on FEMA and emergency preparedness and response issues can be found at www.fema.gov.



FEMA

Vehicle Accident Reporting

For a Government or Rental Vehicle

Revised October 2017



FEMA



Vehicle Accidents

Many FEMA employees use rental vehicles on a daily basis to perform their work or when deployed. These “Government vehicles” may be used only for the conduct of official agency business, which includes traveling between a temporary duty station and temporary residence and similar places necessary for the sustenance, comfort, or health of the employee.

When a vehicle is used for official purposes, the government covers the employee for accident liability and worker’s compensation. This policy covers GSA vehicles, rental vehicles, and personal vehicles while on officially sanctioned FEMA business. This does not include collision coverage for your personal vehicle.

Unauthorized use of a rental vehicle is considered personal use and is not considered to be “official travel” or “official use of the vehicle.”

When an Accident Occurs...

If you should get in a vehicle accident while on official government business, follow these procedures.

What You Should Do

- Check for personal injuries to other parties and yourself and call for help if necessary.
- Write down the other driver’s information to include:
 - Name & Address/ Phone number
 - Insurance company/ Policy number
 - Driver’s license number/ The state where the driver’s license was issued
- Contact the following individuals:
 - The local police, if applicable
 - The Disaster Safety Officer
 - The Security Officer
 - Your supervisor
- Notify the rental company and complete their accident report. Keep a copy to attach to your FEMA report.
- A claims representative may contact you to review the accident report you submitted or to take a formal accident statement. Under the terms of the government agreement, you are required to cooperate.
- If the claims representative asks for a copy of your travel orders. You can provide a copy of your National Travel reservation. Redact any privacy information.

What You Should NOT Do

- Make any statement which admits guilt or fault to anyone.
- Move the vehicles unless they are obstructing traffic flow or ordered to do so by a public safety officer.

