

SHOW PROPOSAL GUIDELINES



98th SEASON 2026/27

The Theater Arts Committee of Footlighters is now accepting proposals for our 98th season. See below for requirements and submission instructions.

Footlighters Theater usually puts on a combination of plays and musicals that span from September through June. Our goal at Footlighters is to produce great quality productions for both adults and children that love the arts. In addition, we would like to appeal to a broad audience and expand our memberships and audiences. We are committed to inclusion and diversity in our show selection and casting.

We look forward to your submission and thank you for your interest in directing a production at Footlighters Theater.

QUALIFICATIONS:

- Directors must be at least 21 years old.
- Directors must submit a resume including directorial and other theatre related experience.
- Directors should assemble a full production team and provide a fully formed artistic vision for each submission. Failure to do so may result in your proposal not being considered.
- Musicals must have a music director attached in order to be considered.
- Open auditions are required for every production. No roles may be precast without board approval.

REHEARSAL GUIDELINE: The theater has a very jam packed schedule due to the amount of productions we do. Directors should list their rehearsal preference on their submission form, but ultimately the final schedule is decided by the theater.

BUDGETING REQUIREMENTS: Budgets will be contingent on each production's needs. When submitting for a show, you will be required to provide as much information for your production as you can, such as cast size, costuming requirements, set concepts, musicians, technical elements, etc....

PRODUCTION TEAM GUIDELINES: When submitting your proposal, please consider the production team required in order to put on a successful show. Submissions should include a full production team attached to the project. Failure to do so may result in your proposal not being considered. Musicals **MUST** have a music director attached prior to submitting. Footlighters is happy to assist you in assembling your team, but it is ultimately the Director's responsibility to have a full team in place before the proposal can be approved.

The application Deadline is Friday, December 5th. Directors are able to submit up to three productions. The committee will review and conduct interviews with potential directors and will make their recommendation to the board. Directors may be asked to present their proposal to the board at a scheduled meeting. A final decision will be made in early 2025. This process is lengthy and is also dependent on our ability to obtain performance rights for the chosen shows. Please inform us if there are any changes in your proposal. Footlighters will choose the shows that best fit within our season as a whole. If not chosen this season, we encourage you to submit again next year!

Submissions can be completed through the link below, or sent to footlighterstheater@gmail.com.

<https://forms.gle/Xrq1pmmZ4BYGwKFR6>



SHOW NAME: _____.

CONTACT INFORMATION	
Name	
Street Address	
City, State, Zip	
Phone Number	
Email Address	

PRODUCTION SLOT	
Which rehearsal schedule do you prefer?	Mon/Wed/Sun Evenings _____. Tue/Thurs Evenings, Sunday Afternoons _____.
Please Rate the slot. 1 being your first choice 6 being the last choice	September____. October-November____. December____. January/February____. March/April____ May/June____.

PRODUCTION INFORMATION (Please fill in the best you can)	
Author/Composer	
Type (Musical or Play)	
Number of Female Principals Characters	
Number of Male Principals Characters	
Number of Supporting Roles	
Number of Ensemble Members	
Age Range of Characters	
Please provide any extra technical requirements or special requests.	
Would you be interested in directing a different show if this one is not selected?	



Please fill out the following information. All production staff are subject to approval from the board. Musicals must have a director and music director attached before submitting. Stage managers and choreographers are also strongly encouraged to be in place before submitting.

PRODUCTION STAFF	
Director	
Assistant Director	
Set Designer	
Stage Manager	
Asst Stage Manager	
Costume Designer	
Prop Master	
Sound Designer	
Lighting Designer	
Intimacy Coordinator	
Fight Choreographer	
Music Director	
Choreographer	
Other	

Please outline your artistic vision for this production. Feel free to attach any materials as needed.