

NEW WORK SUBMISSION GUIDELINES



94th SEASON 2023/24

The Theater Arts Committee of Footlighters is now accepting new work submissions for our 94th season. Submissions can be sent to footlighterstheater@gmail.com

Footlighters Theater usually puts on a combination of plays and musicals that span from September through May. Our goal at Footlighters is to produce great quality productions for both adults and children that love the arts. In addition, we would like to appeal to a broad audience and expand our memberships and audiences. We look forward to your submission and thank you for your interest in having your work produced at Footlighters Theater.

Footlighters offers four options for new play productions. Please see the descriptions below and choose your preferred option. New works will be identified in our publicity as one of the following options.

Play reading

Footlighters is happy to host you for a reading of your new play. This would be a one time event with no rehearsals and scheduling would depend on the availability of the space. The audience for a play reading is by invitation only and not open to the public. The actors should be sent the script and any performance notes in advance. Footlighters is able to assist with casting, but the playwright may cast the show themselves with no audition process. The playwright will be responsible for audience invitations. The exact format for the reading will be discussed with the playwright upon being chosen for the season. The playwright may elect to have a question and answer session to get feedback from the invited audience and/or actors following the reading. Musicals may also be submitted for a reading. The playwright would be responsible for recruiting musicians.

Staged Reading

Audiences for a staged reading can be public or by invitation only depending on the playwright's wishes. This is often also a one-time event. It is performed with scripts in hand with basic blocking and only essential set pieces and props. Actors can recruited by Footlighters and the playwright or could also be auditioned. Like the non-staged reading, there is an opportunity for a question and answer session if the playwright wants one. Musicals may also be submitted for a staged reading. The playwright would be responsible for recruiting musicians.

Workshop

A workshop would be a halfway point between a staged reading and full production and is generally for shows that are completed, but perhaps not ready for a full production. Auditioned, rehearsed, and staged, it would include revisions and feedback from production and creative staff throughout the rehearsal process. It would mostly be performed from memory, but some scenes could be on book depending on the revision process. Like a staged reading, only essential set, costumes, and props would be used. The audience could be open to the public or by invitation depending on the desires of the playwright and the theater.

Full Production

A full production is exactly that and will be included in the main Footlighters season. The playwright may be as involved or not involved as they wish. If the playwright wishes to be involved in the production, there will be a clear chain of creative control established with the production team prior to casting. The playwright is encouraged to assist with finding a production team and casting the show.

QUALIFICATIONS:

- Playwrights should be local to the Greater Philadelphia Area.
- Playwrights should be at least 21 years old.
- Playwrights should submit their resume, production history of the play, and full script along with this form.
- Playwrights must agree to inclusive casting. This includes, but is not limited to race, sexuality, national origin, body type, and ability. It also includes casting performers of any gender as characters that the performers are comfortable portraying. If the play calls for performers of specific races, ethnicities, genders, abilities, etc... the playwright will be asked to justify those requirements.
- Plays/Musicals should not exceed a projected length of 2 hours and 30 minutes. One act plays should not exceed 90 minutes.

REHEARSAL GUIDELINE: The theater has a very jam packed schedule due to the amount of productions we do. Directors should be flexible in scheduling rehearsals. The rehearsal schedule will be finalized at the first director and producers meeting with the Technical Director of the theater.

BUDGETING REQUIREMENTS: The Budget will be contingent on the production. When submitting for a show, you will be required to provide as much information for your production. For example, cast size, costuming requirements, set ideas, and pit bands. The Theater Arts Committee in addition to the board will determine the exact budget that each production will be allotted. It will be individual for each production excluding the cost of royalties.

The application Deadline is December 1. Submissions can be sent to footlighterstheater@gmail.com.

Playwrights may submit up to five plays for consideration. Playwrights will be contacted in early 2023 if their play is being considered. Footlighters will choose the shows that best fit within our season as a whole. If not chosen this season, we encourage you to submit again next year!



Show NAME: _____.

CONTACT INFORMATION	
Name	
Street Address	
City, State, Zip	
Phone Number	
Email Address	

PRODUCTION SLOT	
Which production slot do you prefer?	
Please Rate the slot. 1 being your first choice 5 being the last choice	September____. October-November____. December-January____. February-March____. April-May____.

PRODUCTION INFORMATION (Please fill in the best you can)	
Genre and Type (Play/Musical)	
Principal roles and character descriptions	

Supporting roles and descriptions	
Please provide any technical requirements, set description, costume requirements, and prop list.	
If not selected for this season would you be interested in having the show produced in a future season?	

Playwrights are encouraged to recruit a production team for their submission.
Please list any staff you have interested in the project.
All technical staff is subject to approval from the board and the Technical Director.

PRODUCTION STAFF	
Producer	
Director	
Music Director	
Choreographer	
Assistant Director	
Set Design	
Stage Manager	
Costumer	
Prop Master	
Sound Designer	
Sound Operator	
Light Designer	
Light Operator	

