

DRAFT MINUTES
LOCAL SERVICES BOARD OF NOLALU
Nolalu Community Centre
October 28, 2025
7:30 pm

Attendance:

Board Members: Rox-Anne Moore, Debra Hitz, Terry Niemi, Jason Audette

Mike Stevens – regrets

Secretary/Treasurer: Sherri Halverson

NCC: Angela Woodhouse-Wild

NEST: John O'Malley, Cal Eyjolfson

1. Call to Order and Review of Agenda

The meeting was called to order at 7:30 pm.

Resolution No. 2025-46

Moved by Debra Hitz, seconded by Jason Audette

THAT the agenda be accepted as circulated and approved.

CARRIED

2. Conflict of Interest

No members present declared a conflict of interest.

3. Approval of Minutes

3.1 Regular Minutes September 23, 2025

3.2 AGM and Election Minutes September 23, 2025

3.3 First Meeting 2025-2026 Minutes September 23, 2025

Resolution No. 2025-47

Moved by Debra Hitz, seconded by Jason Audette

THAT the regular minutes from September 23, 2025 meeting as circulated be approved.

THAT the Annual General Meeting and Election minutes from September 23, 2025 as circulated be approved.

THAT the First Meeting of the New Board 2025-2026 minutes from September 23, 2025 as circulated be approved.

CARRIED

4. Financial Reports

4.1 September 2025

Resolution No. 2025-48

Moved by Jason Audette, seconded by Terry Niemi

THAT the LSB expenditures of \$911.21 for administration, \$3,639.26 for recreation services and \$6,780.76 for fire protection for a total of \$11,331.23 for the month of September 2025 be accepted.

THAT the reserve account, petty cash and bank account transactions and balances for September 2025, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

5. Updates:

5.1 NCC

For the month regular meetings were held for LSB, NCC, NEST and Roads. NCC held their elections - Angela is chair, Odette is vice chair and Liz is treasurer. Kathy, who handles social media, is doing a fantastic job. A few positions need to be filled, including events coordinator, kitchen coordinator and volunteer coordinator. The board with 3 members just has quorum, therefore, volunteers are needed. Home school group meets twice a month, private rentals are on the rise, senior lunches are successful, exercise 2 times per week has increased drop ins and playgroup meets once a month. Yoga and Rural Readers have started again, just around the corner events are Halloween treats on the 31st and the adult dance on the 1st. Upcoming is decking the halls and making cookies on November 21 and brunch with Santa November 22. Maintenance includes new exit sign, suppression inspection complete, piano repaired, new filter into dishwasher, toilet repair, and supply line repaired. Tenders out for snow removal, cleaning and general building maintenance.

5.2 NEST

NEST reported a quiet month with 3 medical calls, 1 fire (O'Connor) and 1 motor vehicle accident (Gillies). Training is ongoing with and in O'Connor, focusing on MVA and rescue. The two trucks from down east have arrived and are in excellent condition for their age of 20 years.

6. Correspondence:

6.1 Brokerlink Insurance Policy and Invoice

The insurance and invoice was reviewed and discussed briefly.

6.2 MNEDG Funding Agreement

The Funding Agreement was reviewed and signed by the chair and secretary/treasurer.

7. Old Business: None

8. New Business:

8.1 Contract for Insurance – By-law 2025-03

Resolution No. 2025-49

Moved by Terry Niemi, seconded by Debra Hitz

THAT By-law 2025-03 being a by-law to enter into contract for insurance with Intact Public Entities Inc., through Brokerlink Insurance Inc. be approved.

CARRIED

8.2 Chair and Secretary/Treasurer Appointment – By-law 2025-04

Resolution No. 2025-50

Moved by Terri Niemi, seconded by Debra Hitz

THAT By-law 2025-04 being a by-law to appoint a Chair and Secretary/Treasurer for the 2025-2026 term of the Board be hereby passed and enacted this 28th day of October 2025.

CARRIED

8.3 Appoint Chartered Professional Accountants – By-law 2025-05

Resolution No. 2025-51

Moved by Debra Hitz, seconded by Jason Audette

THAT By-law 2025-05 being a by-law to appoint chartered professional accountants for the year ended September 30, 2025 be hereby passed and enacted this 28th day of October 2025.

CARRIED

8.4 Cheque Signing Authority – By-law 2025-06

Resolution No. 2025-52

Moved by Terry Niemi, seconded by Debra Hitz

THAT By-law 2025-06 being a by-law to authorize signing authority on behalf of the Local Services Board of Nolalu be hereby passed and enacted this 28th day of October 2025.

CARRIED

8.5 Funding Agreement – By-law 2025-07

Resolution No. 2025-53

Moved by Debra Hitz, seconded by Jason Audette

THAT By-law 2025-07 being a by-law to enter into a funding agreement with the Minister of Northern Economic Development and Growth be approved.

CARRIED

8.6 Draft Budget 2025-2026 (with 4 options)

Discussion was held amongst those in attendance with regards to rising costs, such as fuel, utilities and insurance, and it was decided to increase the levy \$20.00 per property – which will be presented to the public at the levy meeting November 25, 2025.

8.7 Contract Services – NCC & NEST

**2025-2026 Contracts enclosed for discussion and review

The contracts between the LSB and NCC and NEST were briefly reviewed, and there are no changes to either contract, except for the schedule of payments which will be adjusted accordingly to reflect the \$20.00 increase per property.

9. Other:

9.1 Next LSB meeting November 25, 2025 – Levy meeting

The secretary/treasurer was instructed to prepare levy meeting mailouts (subject to Canada Post acceptance) and posters for the upcoming levy meeting.

10: Adjournment of Meeting

Resolution No. 2025-54

Moved by Debra Hitz, seconded by Jason Audette

THAT there being no further business and the time being 8:20 pm, the meeting be adjourned.

CARRIED

Chair_____Secretary/Treasurer_____