

**DRAFT MINUTES**  
**LOCAL SERVICES BOARD OF NOLALU**  
**Nolalu Community Centre**  
**November 25, 2025**  
**7:30 pm**

Attendance:

Board Members: Rox-Anne Moore, Debra Hitz, Terry Niemi

Jason Audette – regrets

Secretary/Treasurer: Sherri Halverson

NCC: Angela Woodhouse-Wild

NEST: John O’Malley, Cal Eyjolfson

Visitors: 3 residents

1. Call to Order and Review of Agenda

The meeting was called to order at 7:30 pm.

Resolution No. 2025-55

Moved by Debra Hitz, seconded by Terry Niemi

THAT the agenda be accepted as circulated and approved.

CARRIED

2. Conflict of Interest

No members present declared a conflict of interest.

3. Approval of Minutes

3.1 Regular Minutes October 28, 2025

Resolution No. 2025-56

Moved by Terry Niemi, seconded by Debra Hitz

THAT the regular minutes from October 28, 2025 meeting as circulated be approved.

CARRIED

4. Financial Reports

4.1 October 2025

Resolution No. 2025-57

Moved by Larry Watson, seconded by John O’Malley

THAT the LSB expenditures of \$4,138.58 for administration, \$4,072.00 for recreation services and \$7,543.22 for fire protection for a total of \$15,753.80 for the month of October 2025 be accepted.

THAT the reserve account, petty cash and bank account transactions and balances for October 2025, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

5. Updates:

5.1 NCC

The AGM was held and the existing volunteers of Angela, Odette and Liz filled the same positions. Emma has stepped down, however, she will assist the new events coordinator. The kitchen coordinator has been filled, still needed is a secretary (approximately 2 hours per month) and a volunteer coordinator. The regular events of exercise, yoga, public meetings, private rentals, playgroup, senior lunch, home schooling and Rural Readers are all well attended. Special events include Halloween for the local children, adult Halloween dance (organized by Pauline), Deck the Halls cookie baking and decorating, Santa brunch, and upcoming Fish Derby for March 7<sup>th</sup> and 8<sup>th</sup>, 2026. A session was held for the AED for the board to become familiar with it's operation. Contracts were awarded to Dillan – snow removal, Dustin – maintenance and Debra – cleaning. The Lock Shop was out to unlock the cleaning room door and to repair all handles and locks.

5.2 NEST

It was reported that the month of October was quiet, with 3 medical calls and 3 fire calls. There will be a public meeting December 4, 2025 7:00pm at NCC to review and vote on the revised constitution. Most volunteers are classified as FF1 or FF2 and the commitment in addition to weekly training involves upwards of 300 hours of classroom training taking place weekends. The dedication of these volunteers for their community is admirable. One of the new tankers is in service, while the other needs decals, lights, filters, etc.

6. Correspondence: None

7. Old Business: None

8. New Business:

8.1 Set Tax Levy – By-law 2025-08

Resolution No. 2025-58

Moved by Debra Hitz, seconded by Cal Eyjolfson

A vote of the public was taken, 9 residents were in favour of adopting the annual estimates, 0 residents were opposed.

THAT By-law 2025-08 being a by-law to adopt the Annual Estimates and Set the Tax Levy be approved as presented.

CARRIED

8.2 Authorize MOF to collect tax levy – By-law 2025-09

Resolution No. 2025-59

Moved by John O'Malley, seconded by Terry Niemi

THAT By-law 2025-09 being a by-law authorizing the Ministry of Finance to collect the 2025-2026 Tax Levy be approved as presented.

CARRIED

8.3 Contracts with NCC and NEST – By-law 2025-10

Resolution No. 2025-60

Moved by Angela Woodhouse-Wild, seconded by Debra Hitz

THAT By-law 2025-10 being a by-law to enter into contract with Nolalu Emergency Services Team for Fire Protection Services and Nolalu Community Centre for Recreation Services be approved.

CARRIED

8.4 First Payment Request MNEDG – By-law 2025-11

Resolution No. 2025-61

Moved by Catherine Niemi, seconded by John O’Malley

THAT By-law 2025-11 being a by-law to request first payment from the Ministry of Northern Economic Development and Growth be approved.

CARRIED

8.5 Contract Services – NCC & NEST

\*\*2025-2026 Contracts enclosed for signatures

The contract for the Nolalu Community Centre was presented to Angela Woodhouse-Wild, Chair and Liz Pszczolko, Treasurer, for signatures.

The contract was signed by the LSB, Rox-Anne Moore, Chair and Sherri Halverson, Secretary/Treasurer.

The contract for the Nolalu Emergency Services Team was presented to John O’Malley, President and Cal Eyjolfson, Treasurer, for signatures. The contract was signed by the LSB, Rox-Anne Moore, Chair and Sherri Halverson, Secretary/Treasurer.

8.6 Approve Ad for December and January Grassroots Issues

Resolution No. 2025-62

Moved by Debra Hitz, seconded by Terry Niemi

THAT the ad for Grassroots detailing a vacancy for one board member nomination and election for the January 27, 2026 meeting be approved.

CARRIED

9. Other:

9.1 No meeting in December 2025, the next LSB meeting is January 27, 2026

The secretary/treasurer was instructed to prepare by-election

posters and mailouts two weeks prior to the January 27, 2026 meeting.

10: Adjournment of Meeting  
Resolution No. 2025-62  
Moved by Debra Hitz, seconded by Catherine Niemi

THAT there being no further business and the time being 8:30 pm, the meeting be adjourned.

CARRIED

Chair \_\_\_\_\_ Secretary/Treasurer \_\_\_\_\_