

**DRAFT MINUTES**  
**LOCAL SERVICES BOARD OF NOLALU**  
**Nolalu Community Centre**  
**April 23<sup>rd</sup>, 2019**

Attendance:

Board Members: Rox-Anne Moore (Chair) Rob Kitson, Debra Hitz, Larry Watson, Terry Niemi

Secretary/Treasurer: Jenna Hakala

NCC: Mike Stevens, Cathy Stevens

NEST: Sarah Shoemaker, John O'Malley

1. Call to Order and Review of Agenda

The meeting was called to order at 7:30 pm.

Resolution No. 2019-19:

Moved by Debra Hitz, seconded by Larry Watson,

**THAT** the speed limit through the village of Nolalu be added to New Business  
**CARRIED**

2. Conflict of Interest

No conflicts of interest were declared

3. Approval of Minutes

3.1 March 26<sup>th</sup>, 2019 Meeting

Resolution No. 2019-20:

Moved by Rob Kitson, seconded by Debra Hitz,

**THAT** the Regular minutes from March 26<sup>th</sup>, 2019 as circulated be accepted.  
**CARRIED**

4. Financial Reports

4.1 March 2019

Resolution No. 2019-21:

Moved by Rob Kitson, seconded by Debra Hitz,

**THAT** the LSB expenditures of \$734.43 for administration, \$2653.56 for recreation services and \$4892.50 for fire protection services for a total of \$8280.49 for the month of March 2019 be accepted.

**THAT** the reserve account, petty cash and bank account transactions and balances for March 2019, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

**CARRIED**

#### 4.2 Budget Review

Board Members reviewed the Budget for the 2018-2019 year. Members discussed methods for adding an emergency fund line to the budgets of NEST and NCC. Board members further discussed methods for introducing a higher levy to the residents in the upcoming year. It was determined that a committee needed to be formed in order to determine these methods. Sarah Shoemaker, Rob Kitson, Debra Hitz and Mike Stevens were appointed to the committee. It was determined that they would have a report for the August meeting.

#### 4.3 Resolutions

Resolution No. 2019-22:

Moved by Rob Kitson, seconded by Larry Watson,

**THAT** a transfer from the Reserve Fund into the Operating account be approved retroactively in the amount of \$2,208.

**CARRIED**

Resolution No. 2019-23:

Moved by Larry Watson, seconded by Debra Hitz,

**THAT** a transfer from the Operating account to the Reserve Fund be approved for the amount of \$5,808.

**CARRIED**

#### 5. Updates:

##### 5.1 NCC & Contract Review

Mr. Stevens reported that the fish derby was a great success. A volunteer appreciation dinner is approaching. The NCC Board is already looking towards elections in October. It was noted that there would be positions opening. The spring clean-up was coming up soon for the Community Centre. The secretary informed him of some funding opportunities through the Trillium Fund and the Rick Hanson fund.

It was determined that there were no concerns with the contracts.

## 5.2 NEST & Contract Review

The NEST team reported that there were no fires for that month and only medical calls. The team participated in training with Gillies and O'Connor.

There was discussion whether NEST could add a line about Emergency Management in the next contract. Concerns were raised whether the insurance covers emergency response. A review of the insurance policy is required.

## 6. Correspondence

### 6.1 Email from Linda Braun

This item was discussed during the budget discussion in item 4.2.

## 7. By-laws

### 7.1 By-law 2019-006

Resolution No. 2019-24:  
Moved by Debra Hitz, seconded by Terry Niemi

**THAT** the LSB approves By-law 2019-24 being a by-law to approve audited financial statements as of September 30<sup>th</sup>, 2018

**CARRIED**

### 7.2 By-law 2019-007

Resolution No. 2019-25:  
Moved by Larry Watson, seconded by Rob Kitson

**THAT** the LSB approves By-law 2019-007 being a by-law to approve the Interim Budget Report and Request for Second Payment from the Ministry of Energy Northern Development and Mines.

**CARRIED**

## 8. Old Business

### 8.1 Emergency Planning

This item was discussed under item 5.2.

### 8.2 Nolalu Website

The Secretary provided a verbal update on the status of the Nolalu Website. She requested direction regarding what information the board wanted posted on the site. It was determined that the site would not contain local business information. It was determined that the local roads board information would be added to the site. A contact list for the public would also be added to the site.

9. New Business

9.1 Speed Limit

Mr. Stevens informed the board that he is getting several calls from local residents about the approval to lower the speed limit through the village of Nolalu. The public wants to know why they were not informed of the request for the speed limit to be lowered.

Mr. Stevens is organizing a meeting with the MTO in order to inform the public of the plans for the speed limit.

10. Other

No other business was brought forward.

11. Adjournment of Meeting

Resolution No. 2019-25:

Moved by Larry Watson, seconded by Debra Hitz

**THAT** there being no further business and the time being 8:48 PM, the meeting be adjourned.  
**CARRIED**

The next meeting will be held on May 28<sup>th</sup>, 2019 at 7:30 pm

Chair\_\_\_\_\_ Secretary/Treasurer\_\_\_\_\_

# Local Services Board of Nolalu

## By-Law No. 2019-06

Being a by-law to approve the audited financial statements as of September 30, 2018.

WHEREAS section 29(1) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that a Board shall engage a public accountant to audit its accounts and transactions and to make a report to it annually; and

WHEREAS BDO Canada LLP was appointed by By-law No. 2018-06 at the regular meeting held on October 23, 2018 as the Board's auditors for the 2017-2018 fiscal year;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board hereby approves the Financial Statements as of September 30, 2018 as audited by BDO Canada LLP attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Chair and the Secretary/Treasurer are authorized to sign the statements on behalf of the Board.

Hereby passed and enacted this 23<sup>rd</sup> day of April 2019.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer

# **Local Services Board of Nolalu**

## **By-Law No. 2019-07**

Being a by-law to approve the Interim Budget Report and Request for Second Payment from the Ministry of Northern Development and Mines.

WHEREAS in order to receive the second payment of the Annual Operating Grant from the Ministry of Northern Development and Mines, the Board shall approve and submit to the Ministry an Interim Budget Report and a Request for Second Payment;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board approves the 2019 Interim Budget Report and Request for Second Payment attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Secretary is authorized to execute the documents on behalf of the Board.

Hereby passed and enacted this 23<sup>rd</sup> day of April 2019.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer