

**DRAFT MINUTES**  
**LOCAL SERVICES BOARD OF NOLALU**  
**Nolalu Community Centre**  
**January 22, 2019**  
**7:30 PM**

Attendance:

Board Members: Rox-Anne Moore, Rob Kitson, Debra Hitz, Larry Watson

Secretary/Treasurer: Jenna Hakala

NCC: Phyllis Graton

NEST: John O'Malley, Teresa Patcheson, Sarah Shoemaker

Regrets: Sherida Bowey

1. Call to Order and Review of Agenda

The Meeting was called to order at 7:30 pm

No Changes to the agenda were noted.

2. Conflict of Interest

No conflicts of interest were declared.

3. Approval of Minutes

3.1 November 27<sup>th</sup>, 2018 Meeting

Resolution No. 2019-01:

Moved by Rob Kitson, seconded by Debra Hitz

**THAT** the regular meeting minutes of January 22<sup>nd</sup>, 2019, as circulated be accepted as amended.

**CARRIED**

4. Financial Reports

4.1 November 2018

Resolution No. 2019-02:

Moved by Rob Kitson, seconded by Larry Watson,

**THAT** the LSB expenditures of \$717.08 for administration, \$2496.00 for recreation services and \$4650.58 for fire protection services for a total of \$7146.58 for the month of November 2019 be accepted.

**THAT** the reserve account, petty cash and bank account transaction and balances for November 2019, as per the financial statement as compared to budget, have been reviewed and hereby approved.

**CARRIED**

## 4.2 December 2018

Resolution No. 2019-03:

Moved by Rob Kitson, seconded by Larry Watson,

**THAT** the LSB expenditures of \$709.98 for administrations, \$2653.56 for recreation services and \$4892.50 for fire protection services for a total of \$ for the month of December 2018 be accepted.

**THAT** the reserve account, petty cash and bank account transaction and balances for December 2018, as per the financial statement as compared to budget, have been reviewed and hereby approved.

**CARRIED**

### 5. Updates:

#### 5.1 NCC

The board was updated on events at the community center. The community center is still looking for a secretary. There is an ongoing search for grants to make AODA improvements. The Secretary/Treasurer offered to look into a couple grants she knows about for potential funding. There is an interest in doing dinners and lunches for groups. The NCC board is trying to get an exercise group and there has been some interest in a mom and tots program.

#### 5.2 NEST

Includes After Action Report

NEST experienced a quiet time over the Christmas Period.

After Action Report: Several members and representatives from major groups such as the MNR, OPP and OFM were in attendance at the training. The 3 major objectives of the training were updating the emergency plan, figuring out communication gaps and the logistics for evacuation. It was recommended that some long-term members of the LSB learn some emergency procedures so that there is longevity in the board in the event of an emergency.

The Secretary/Treasurer was directed to make a master phone list for NEST as well as the LSB. This list is to be updated every January.

It needs be determined whether the LSB and NEST can come together and declare an emergency. This is something that may have to go through an MPP and taken to parliament. There is nothing in the NEST contract about taking care of the entire community in the event of an emergency and is a legal grey area. For NEST to prepare an emergency plan it puts the team out of their mandated contract with the LSB. Most unincorporated areas do not have emergency planning.

It was determined that there could be a way to use past events to address this issue and that the LSB and NEST should look into this over the next year.

The Secretary/Treasurer was directed to talk with Linda Braun to see about getting a break down of the demographics in the area.

There was discussion around the table regarding reserves from the LSB for the use of an emergency and if NEST should have a reserve account for emergency situations.

### 6. Correspondence

None

7. Old Business

7.1 Agreement By-law 2019-01 with the MENDM

Resolution No. 2019-04:

Moved by Debra Hitz, seconded by Rob Kitson,

**THAT** By-law 2019-01 an agreement by-law with the MENDM be approved.

**CARRIED**

7.2 By-law to set the 2018-2019 Tax Levy by-law 2019-02

Resolution No. 2019-05:

Moved by Debra Hitz, seconded by Larry Watson,

**THAT** By-law 2019-02 being a by-law to se the 2018-2019 tax levy be approved.

**CARRIED**

7.3 By-law for the Ministry of Finance for the Dispersal of the 2018-2019 tax levy by-law 2019-03

Resolution No. 2019-06:

Moved by Larry Watson, seconded by Debra Hitz,

**THAT** By-law 2019-03 being a by-law for the Ministry of Finance to disperse the 2018-2019 levy be approved.

**CARRIED**

7.4 Contract services by-law 2019-04

Resolution No. 2019-07:

Moved by Rob Kitson, seconded by Debra Hitz,

**THAT** By-law 2019-07 being a by-law for contracted services with NEST and the NCC be approved.

**CARRIED**

7.5 Request for payment by-law 2019-05

Resolution No. 2019-08:

Moved by Rob Kitson, seconded by Larry Watson,

**THAT** By-law 2019-05 being a by-law to request payment from the MENDM be approved.

**CARRIED**

7.6 2017-2018 Year Deficit (\$2,831.58) Transfer from Reserves

Resolution No. 2019-09:

Moved by Larry Watson, seconded by Rob Kitson,

**THAT** a transfer from the reserve accounts of \$2,831.58 be transferred to the operating account to cover the 2017-2018 deficit.

**CARRIED**

8. New Business

8.1 Nolulu Website Maintenance Options for Discussion

The Secretary/Treasurer was given direction to operate the Nolulu Website with options of how to access the site.

9. Other

10. Adjournment of Meeting

The next regular meeting is February 26<sup>th</sup>, 2019 at 7:30 pm.

Resolution No. 2019-10:

Moved by Larry Watson, seconded by Debra Hitz,

**THAT** there being no further business and the time being 8:33 PM, the meeting be adjourned.

**CARRIED**

Chair \_\_\_\_\_ Secretary/Treasurer \_\_\_\_\_