

**DRAFT ELECTION MEETING MINUTES
LOCAL SERVICES BOARD OF NOLALU
Nolalu Community Centre
March 26, 2019
7:30 PM**

Attendance:

Board Members: Rob Kitson, Debra Hitz, Larry Watson,

Secretary/Treasurer: Jenna Hakala

NCC: Phyllis Graton

NEST: Sarah Shoemaker, Cal Eyjolfson

Guests: Sharon Bak OFMEM, Linda Braun MNDEM

Regrets: Rox-Anne Moore

1. Call to Order

The Meeting was called to order by Debra Hitz at 7:30 pm.

The Agenda was presented with no changes.

2. Election of one vacant seat

The Acting Chair explained the nomination and election process and called for the nomination of five board members.

Nominations were as follows:

- i) Moved by Rob Kitson, Seconded by Debra Hitz

THAT Terry Niemi be nominated

After calling three times for further nominations, and there being none, the Acting Chair closed nominations and the nominee was asked if they would let their name stand. The nominee agreed to let his name stand.

Terry Niemi is acclaimed as board a member for the 2018-2019 term.

5. Adjournment of Election Meeting

Resolution No. 2019-14

Moved by Larry Watson, Seconded by Rob Kitson

THAT there being no further business and the time being 7:33 pm, the meeting be adjourned.
CARRIED.

DRAFT MINUTES
LOCAL SERVICES BOARD OF NOLALU
Nolalu Community Centre
March 26, 2019
Immediately Following Election

Attendance:

Board Members: Rob Kitson, Debra Hitz, Larry Watson, Terry Niemi

Secretary/Treasurer: Jenna Hakala

NCC: Phyllis Graton

NEST: Sarah Shoemaker, Cal Eyjolfson

Regrets: Rox-Anne Moore

Guests: Sharon Bak, Linda Braun

1. Call to Order and Review of Agenda

The meeting was called to order at 7:35 pm.

2. Conflict of Interest

No conflicts of interest were declared

3. Guests

3.1 Sharon Bak, EMO

3.2 Linda Braun, MENDM

Ms. Bak began by introducing herself and the role that she has with Office of the Fire Marshall and Emergency Management. She noted that primarily she supports municipalities but has made a point of assisting unincorporated areas as much as she can. She noted that questions from 25 years ago regarding unincorporated areas during emergencies are still being asked today and that they are working on building relationships ahead of time in order to assist in emergencies the best they can.

Board members noted that their concern was that the Nolalu area has endured emergency situations before, especially with flooding, and that the LSB and NEST are not responsible in those situations. This is a concern as someone should be responding. NEST has taken it upon themselves to respond and plan for emergency situations.

Funding is another concern. The question was asked at the table whether the LSB can put money asked for emergency management. This money would be for the purpose of supplies feeding the team and volunteers during a situation.

Ms. Braun introduced herself to new members and Ms. Bak.

It was noted that getting funding put aside for NEST should be reviewed during the budget and that it is possible to create a by-law to address this fund for NEST. The LSB may want to consider raising the levy by a slightly higher amount in order to assist NEST on building their contingency.

Ms. Braun explained the difference between none contracted service LSB and contracted service LSB (Nolalu). Ms. Braun further suggested that when NEST is reviewing their contract they may want to budget for creating an emergency relieve fund to be used during emergency situations. Ms. Braun was asked whether the LSB could add a line to the annual budget to create an emergency fund. Ms. Braun responded that she will look into the matter and get back to the board. She further recommended reviewing these ideas for a community relief fund in the fall during contract and budget discussions.

Ms. Braun reported to the board that the Population was 2,200 during the last review but that was before Sunshine was added to the boundary. She reported that there is no demographic break down and that the population numbers are supplied from the LSB itself.

Ms. Bak reviewed how municipalities declare states of emergencies. She informed members that unincorporated areas cannot declare an official state of an emergency but they can inform the public that they are having an emergency situation.

Members present asked about WSIB coverage when responding to mutual aid calls. The board was advised that there is always debate over how much volunteers are covered. Certain conversations should be had with lawyers to become further aware of risk management.

Public alerts can an LSB do an alert? Still trying to get more information. May be able to go through OPP etc.

Ms. Bak urged members present to have conversations similar to this one with other unincorporated areas and work together and resolving problems such as these.

Members present asked Ms. Braun about the levy system. Ms. Braun explained the 3 levy systems which include the flat rate (Nolalu), the assessment value and the seasonal levy. She provided that the Season levy system is quite difficult and that she has never seen it done. The assessment value system may upset the residents of Nolalu but can be discussed in the fall when determining the levy for the 2019-2020 year.

4. Approval of Minutes
 - 4.1 February 26, 2019 Meeting

Members present directed the secretary to make amendments to the minutes.

Resolution No. 2019-15:

Moved by Rob Kitson, seconded by Larry Watson

THAT the regular meeting minutes of February 26th, 2019, as circulated be accepted as amended.

CARRIED

5. Financial Reports

5.1 February 2019

Resolution No. 2019-16:

Moved by Larry Watson, seconded by Rob Kitson

THAT the LSB expenditures of \$711.60 for administration, \$2653.56 for recreation services and \$4892.50 for fire protection services for a total of \$8257.66 for the month of February 2019 be accepted.

THAT the reserve account, petty cash and bank account transaction and balances for February 2019, as per the financial statement as compared to budget, have been reviewed and hereby approved.

CARRIED

6. Updates:

6.1 NCC

Ms. Graton reviewed the last months activities at the Community Centre. She informed members that the Centre would be renovating the bathrooms and the doors beginning in the summer. She noted that the fish derby was very successful. A new secretary for the NCC has been found.

6.2 NEST

Ms. Shoemaker updated the board on the activities at NEST. She noted that she would be attending the Northwest Response Forum in Dryden and that there was upcoming training in May with the MNRF

7. Correspondence

7.1 Letter from John Taylor, MTO

The letter from John Taylor of the MTO was received for information.

8. Old Business

8.1 Emergency Planning

This matter was discussed with Ms. Bak

8.2 Speed Zone in Village of Nolalu

The Secretary was asked to remove this matter from Old Business.

- 8.3 Nolalu Website
Report from the Secretary/Treasurer attached

Resolution No. 2019-17:
Moved by Rob Kitson, seconded by Larry Watson

THAT the LSB approves the secretary creating a website on behalf of Nolalu for the proposed initial price of \$400 and continuing fee of \$25 per month for maintenance.

- 9. New Business

None

- 10. Other

None

- 11. Adjournment of Meeting

The next meeting will be held on April 23rd, 2019 at 7:30 pm

Resolution No. 2019-18:
Moved by Rob Kitson, seconded by Larry Watson,

THAT there being no further business and the time being 9:02 PM, the meeting be adjourned.
CARRIED

Chair _____ Secretary/Treasurer _____