

**DRAFT MINUTES**  
**LOCAL SERVICES BOARD OF NOLALU**  
**Nolalu Community Centre**  
**October 25, 2022**  
**7:30 pm**

Attendance:

Board Members: Rox-Anne Moore, Debra Hitz, Larry Watson, Jason Audette,  
Terry Niemi

Secretary/Treasurer: Sherri Halverson

NCC: Breanne Neufeld, Angela Woodhouse-Wild, Liz Pszczolko

NEST: John O'Malley, Cal Eyjolfson

1. Call to Order and Review of Agenda  
The meeting was called to order at 7:29 pm.  
Resolution No. 2022-46  
Moved by Jason Audette, seconded by Larry Watson

THAT there be an addition to item 8.5 Draft Budget 2022-2023, a discussion proposing an increase to the honorarium for secretary/treasurer, accepted as amended and approved.  
CARRIED

2. Conflict of Interest  
No members present declared a conflict of interest.

3. Approval of Minutes
  - 3.1 Regular Minutes September 27, 2022  
Resolution No. 2022-47  
Moved by Debra Hitz, seconded by Jason Audette

THAT the regular minutes from September 27, 2022 meeting as circulated be approved.  
CARRIED

- 3.2 AGM and Election Minutes September 27, 2022  
Resolution No. 2022-48  
Moved by Terry Niemi, seconded by Larry Watson

THAT the Annual General Meeting minutes from September 27, 2022 meeting as circulated be approved.  
CARRIED

- 3.3 First Meeting 2022-2023 Minutes September 27, 2022  
Resolution No. 2022-49  
Moved by Debra Hitz, seconded by Jason Audette

THAT the first meeting minutes from September 27, 2022 meeting as circulated be approved.

CARRIED

4. Financial Reports

4.1 September 2022

Resolution No. 2022-50

Moved by Jason Audette, seconded by Larry Watson

THAT the LSB expenditures of \$886.00 for administration, \$2,889.59 for recreation services and \$5,480.31 for fire protection for a total of \$9,255.90 for the month of September 2022 be accepted.

THAT the reserve account, petty cash and bank account transactions and balances for September 2022, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

5. Updates:

5.1 NCC

The NCC has welcomed Breanne Neufeld as the new president after elections were held on October 17, 2022. This meeting was attended by 4 board members and 3 residents, the remainder of the board retains status quo. Operation snake-out appears to be a success with no snakes spotted since October 9<sup>th</sup>. The building and grounds are being winterized, maintenance is ongoing with repairs/inspections to the roof, electrical, furnace, and automatic door installation. Anyone in the community willing to provide basic general maintenance answers/directions please contact anyone on the board. The board will be discussing at upcoming meetings the tiered membership (purpose/necessity) and the combined building with NEST. Inquiry was made about receiving the Grassroots mailout. Upcoming events include the Halloween Dance, Christmas Market and Fish Derby in March 2023.

5.2 NEST

It was reported the previous month had 7 medical calls and 1 fire. The 19 firefighters are training with O'Connor and Conmee. New members are always welcome. The 50/50 draw was a success, and the next draw is in December with more advertising planned.

6. Correspondence:

6.1 Brokerlink Insurance Policy and Invoice

The policy and invoice were reviewed and discussed.

7. Old Business: None

8. New Business:

8.1 Contract for Insurance – By-law 2022-04

Resolution No. 2022-51

Moved by Larry Watson, seconded by Debra Hitz

THAT By-law 2022-04 being a by-law to enter into contract for insurance with Intact Public Entities Inc. through Brokerlink be approved.

CARRIED

8.2 Chair and Secretary/Treasurer Appointment – By-law 2022-05

Resolution No. 2022-52

Moved by Jason Audette, seconded by Terry Niemi

THAT By-law 2022-05 being a by-law to appoint a Chair and Secretary/Treasurer fo the 2022-2023 term of the Board be hereby passed and enacted this 25<sup>th</sup> day of October 2022.

CARRIED

8.3 Appoint Auditor – By-law 2022-06

Resolution No. 2022-53

Moved by Debra Hitz, seconded by Larry Watson

THAT By-law 2022-06 being a by-law to appoint financial auditors for the year ended September 30, 2022 be hereby passed and enacted this 25<sup>th</sup> day of October 2022.

CARRIED

8.4 Cheque Signing Authority – By-law 2022-07

Resolution No. 2022-54

Moved by Debra Hitz, seconded by Jason Audette

THAT By-law 2022-07 being a by-law to authorize signing authority on behalf of the Local Services Board of Nolalu be hereby passed and enacted this 25<sup>th</sup> day of October 2022.

CARRIED

8.5 Draft Budget 2022-2023

Discussion was held amongst the board members with regard to increasing the secretary/treasurer honorarium and to adjust the draft budget accordingly.

Resolution No. 2022-55

Moved by Larry Watson, seconded by Debra Hitz

THAT a two percent increase be added to the secretary/treasurer honorarium.

CARRIED

Resolution No. 2022-56

Moved by Debra Hitz, seconded by Jason Audette

THAT following discussion amongst the board and persons in attendance that the draft budget with a \$10.00 increase be approved for voting at the levy meeting on November 22, 2022.

CARRIED

8.6 Contract Services – NCC & NEST

\*\*2022-2023 Contracts enclosed for discussion

Contracts between LSB and NCC and NEST were discussed briefly, and the schedule of payments will be according to the tax levy increase. NCC contract had a change 4.1 item i. Facilities for health clinic as needed. The contracts will be presented at the next meeting for signatures.

9. Other: None

10: Adjournment of Meeting

Resolution No. 2022-57

Moved by Larry Watson, seconded by Jason Audette

THAT there being no further business and the time being 8:34 pm, the meeting be adjourned.

CARRIED

The next meeting is the levy meeting on November 22, 2022 at the Nolalu Community Centre at 7:30 pm.

Chair \_\_\_\_\_ Secretary/Treasurer \_\_\_\_\_