

LOCAL SERVICES BOARD OF NOLALU
Regular Meeting Minutes
January 23, 2018
7:30 PM
Nolalu Community Centre

Attendance:

Board Members: Sherida Bowey, Debra Hitz, Rob Kitson, Sharon Low (Chair), Rox-Anne Moore

Secretary/Treasurer: Karen Caren

NCC: Phyllis Garton

NEST: John O'Malley, Teresa Patcheson, Sarah Shoemaker

1. Call to Order and Review of Agenda

The Chair called the meeting to order at 7:30 PM. Without objection, the following was added to the agenda:

7.1 LSB Association Update

2. Conflict of Interest

No conflicts of interest were declared.

3. Approval of Minutes – November 28, 2017 Meeting

Resolution No. 2018-01:

Moved by Rob Kitson, seconded by Sherida Bowey,

THAT the regular meeting minutes of November 28, 2017, as circulated, be accepted.
CARRIED

4. Financial Reports

4.1 November 2017

Resolution No. 2018-02:

Moved by Rox-Anne Moore, seconded by Sherida Bowey,

THAT the LSB expenditures of \$842.56 for administration, \$2,496.00 for recreation services and \$4,650.58 for fire protection services for a total of \$7,989.14 for the month of November 2017 be accepted; and

THAT the reserve account, petty cash and bank account transactions and balances for November 2017, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

4.2 December 2017

Resolution No. 2018-03:

Moved by Debra Hitz, seconded by Rob Kitson,

THAT the LSB expenditures of \$2,937.30 for administration, \$2,496.00 for recreation services and \$4,650.58 for fire protection services for a total of \$10,083.88 for the month of December 2017 be accepted; and

THAT the reserve account, petty cash and bank account transactions and balances for December 2017, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

4.3 Temporary Borrowing until levy received in March

The Secretary/Treasurer noted that there is enough money in the bank account to cover January's expenses but not February's. It was recommended that the Board consider temporarily transferring money from the reserve account to the chequing account to cover February's expenses, until the levy is received at the end of March.

Resolution No. 2018-04:

Moved by Rox-Anne Moore, seconded by Sherida Bowey,

THAT \$7,500 be transferred from the reserve account to the chequing account for temporary borrowing until the levy is received at the end of March 2018.

CARRIED

5. Updates

5.1 NCC

Phyllis Garton noted that the community centre's furnace requires immediate repair. The Snowmobile Poker Run is this Saturday. As there is currently no editor for the Grassroots, it will now be published on a monthly basis and consist of two pages with basic information.

5.2 NEST

John O'Malley noted that calls were quiet over the holidays with only 1 fire and 4 first response calls. January has been busy with training, especially with a few new recruits. Everything is going well under the command of the new Fire Chief. The Fire Chief noted that the team plans to apply for a \$500 grant to be put toward a community event where fire safety can be promoted. Her idea is that the money could be used toward the annual Canada Day event and will work with NCC on this.

6. Correspondence

There was no correspondence.

7. Old Business

7.1 LSB Association Update

Sharon advised that the Northern Policy Institute is conducting a research project on LSBs. The Steering Committee is meeting with the researcher on February 21st. A new Chair needs to be chosen for the Association and it is planned that a meeting of all the LSBs will be held in early May.

8. New Business

8.1 Annual Emergency Procedures Plan Review

No amendments were made to the Plan. The contact phone numbers have been updated. The Fire Chief advised that the Ontario Fire Marshall and Emergency Management Office (OFEM) requested to use Nolalu's Plan as a template to help others because there is a lack of resources in the unincorporated area. It was the consensus that a discussion to plan for the annual exercise be on the May meeting agenda.

8.2 Audited Financial Statements ending September 30, 2017

Sharon and Karen met with the Auditor on January 12th to review the statements. It was noted that the Auditor had no concerns.

Resolution No. 2018-05:

Moved by Debra Hitz, seconded by Rox-Anne Moore,

THAT By-law No. 2018-01 being a by-law to approve the audited financial statements as of September 30, 2017 be hereby passed and enacted this 23rd day of January 2018.

CARRIED

9. Adjournment of Meeting

The next regular meeting is February 27, 2018 at 7:30 PM.

Resolution No. 2018-06:

Moved by Debra Hitz, seconded by Sherida Bowey,

THAT there being no further business and the time being 8:00 PM, the meeting be adjourned.

CARRIED

Chair _____ Secretary/Treasurer _____